

City of Austin
Youth Services Librarian - Application Supplement

To All Job Applicants

Completion of this supplement is required as part of the City of Austin's employment process to accurately evaluate your qualifications and abilities for the position. Please answer **all** questions thoroughly - do not reference your resume in place of an answer.

Name _____

1. Aspects of this job, like planning and implementing the Summer Reading Program, require strong organizational skills with attention to detail and an ability to work with others. Describe your experience managing projects and volunteers and include details that illustrate your work style.

2. This job will require an ability to work well with people from many different backgrounds and cultures. Please describe your relevant life and work experiences that demonstrate this ability.

3. Discuss a current issue in the delivery of library services in general and youth services in particular. How would you handle this issue at the Austin Public Library?

4. Early childhood literacy is a core part of youth services in public libraries. Can you describe the key skills that support early literacy development in children ages 0–5, and how you would incorporate those skills into library programs or interactions with caregivers? Please give a specific example of a story time, activity, or caregiver interaction you would design to support one or more of these early literacy skills.

5. Check the boxes that match your work experience.

- Direct public service in a public library setting
- Youth reference desk in a public library
- Reader’s advisory in youth services
- Collection analysis in print and non-print resources
- Weeding
- Review of literary journals
- Library programming for teens
- Library programming for children
- Facilitating book clubs
- Graphic design for creation of promotional materials
- Assisting patrons with digital literacy needs
- Assisting patrons with downloadable content
- eReaders/tablets, other portable devices

I certify that all the information I have provided on this supplement is correct and that I have not omitted any information. I understand that giving false information or omitting requested information may disqualify me from further consideration for employment or result in dismissal, if discovered later.

I authorize the City of Austin to verify this information to determine whether I am qualified for the position for which I am applying.

Applicant Name (please print)

Signature

Date