

Supplemental Questionnaire

Position: Park & Recreation Director

TO ALL JOB APPLICANTS: Completion of this supplement is required as part of the City of Austin employment process in order to more accurately evaluate your qualifications. Please attach additional sheets if necessary. Complete all questions. **Resumes will not be accepted in lieu of this supplement, and should not be referenced in place of answering the questions below.**

1. Please describe in detail your supervisory style and experience (including number of years, staff supervised and your authority).
2. Give specific examples of staff development programs you have initiated.
3. Describe your vision of a mid-sized parks and recreation department and what do you think department services may entail during the next ten years?

4. Describe in detail one or more strategies you devised to address a community need when insufficient resources were available within the budget to accomplish the work.

5. Please give an example of a situation where you had a role in conflict resolution.

6. Explain in detail your experience in marketing and promoting services, programs and facilities.

7. Describe your involvement with preparing and administering an annual budget.

Applicant's Name (please print)

Signature

Date