

POSITION DESCRIPTION

Sewer Maintenance

Department:	Public Works
Division:	Sewer
Grade:	7
Bargaining Unit:	UAW – Street/Sewer
FLSA Status:	Non-Exempt
Reports To:	Sewer Maintenance Supervisor
Date:	April 2025

General Purpose

Under general supervision, this position performs maintenance work and operates a variety of equipment in the construction, maintenance, repair and replacement of City sanitary and storm sewer collection systems.

Complexity

The overall complexity of this position is low. While performing the normal duties of this job, there is little choice in deciding what to do or how to do it.

Responsibility

Supervision

General supervision is provided while performing the normal duties of this job.

This position exhibits no formal supervisory responsibilities but may coordinate work with other individuals as a team member.

Impact

While performing the normal duties of this job, this position's work product or services affect the accuracy, reliability or acceptability of further processes or services.

Job Duties or Essential Functions

The essential functions of the position include, but are not limited to the following:

- Performs construction and maintenance projects, including pavement cutting, trench excavation, manhole and catch basing construction, mainline pipe repair, laying and backfilling.
- Operates a variety of power construction and maintenance equipment used in the construction and maintenance of sanitary and storm sewer collection systems, including jetter/vac truck, tractor backhoe, excavator camera televising equipment and snow removal equipment.
- Performs maintenance, cleaning, repair and replacement of sanitary sewer lift stations, including pump maintenance and electrical trouble shooting.
- Drives trucks; and participates in the loading, hauling and unloading of equipment, gravel and sand.

- Performs routine inspection and preventive maintenance on assigned equipment; reports required repairs to supervisor and cleans equipment.
- Maintains equipment by performing day-to-day maintenance.
- Ensures equipment and tools are maintained properly.
- Performs all duties in conformance to appropriate safety and security standards.
- Maintains inspection, maintenance and location of underground utilities records.
- Performs other duties as assigned.

This position may encounter not public data in the course of these duties. Any access to not public data should be strictly limited to accessing the data that are necessary to perform the duties. While data are being accessed, this position should take reasonable measures to ensure the not public data are not accessed by individuals without a work reason. Once the work reason to access the data is reasonably finished, this position must properly store the not public data.

Minimum Qualifications

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.

Education

High school diploma or GED certificate required.

Experience

Three (3) years of construction maintenance experience.

Trainings, Certificates and Licenses

- Class A Commercial Driver's License with Air Brake and Tanker Endorsements

Desired Qualifications

The requirements listed below are representative of the formal education, experience and training preferred in order to exceptionally perform all of the functions of this position.

Education

High school diploma or GED certificate required.

Experience

Three (3) years of construction maintenance experience.

Trainings, Certificates, and Licenses

- Class A Commercial Driver's License with Air Brake and Tanker Endorsements

Required Physical Abilities and Work Conditions

The physical demands and work conditions described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Hazards

While performing the duties of this job, this position may occasionally climb, balance, bend/stoop, kneel, crouch, squat, crawl, reach above shoulder, sit, push/pull up to 25 lbs., lift and carry up to 100 lbs., finger/enter data/keystroke, perform repetitive motions; frequently stand, walk, feel, smell and drive; and continuously talk and hear.

While performing the duties of this job, this position will use close, far, depth perception, visual acuteness, color and peripheral vision.

While performing the duties of this job, this position will use their right and left hand for simple handling or grasping and fine handling or manipulation.

While performing the duties of this job, this position will use their right and left foot for repetitive motions.

Surroundings

While performing the duties of this job, this position will experience exposure to outside environmental conditions, noise, dust, fumes, gases, chemicals, or oils requiring special mitigating precautions or protective gear, working in narrow aisles or passageways, work around moving mechanical parts, working in close quarters, extreme heat, extreme cold, working in unguarded heights, and infectious diseases.

The above statements are intended to describe the general nature and level of work being performed by individuals employed in this job. They are not intended to be an exhaustive list of all duties and qualifications required of personnel in this job. The employer may and reserves its right to change the job description and establish, modify or eliminate job duties and responsibilities and jobs at its discretion with or without notice.