

M I N U T E S  
CITY COUNCIL MEETING  
May 7, 2018  
5:30 PM  
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Jeff Austin, Judy Enright, Laura Helle, Paul Fischer, Steve King, David Hagen and Council Member-at-Large Janet Anderson

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney Craig Byram, Police Chief Brian Krueger, Park and Rec Director Kim Underwood, Planning and Zoning Administrator Holly Wallace, Library Director Julie Clinefelter, City Clerk Ann Kasel and Human Resources Director Trish Wiechmann

OTHERS PRESENT: Nancy Schnable, Bill Spitzer, Chris Lukes, Jim Ypparila, Debra Schmit, Kym Feuring, Steven Carroll, Audrey Larson, KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Moved by Council Member King, seconded by Council Member Enright, approving the agenda as amended. Carried.

Moved by Council Member Enright, seconded by Council Member-at-Large Anderson, approving the Council minutes from April 16, 2018. Carried.

#### AWARDS, RECOGNITIONS AND REPORTS

Nancy Schnable provided Council with the Discover Austin annual report. She highlighted the important accomplishments from 2017 and gave an overview of the 2018 upcoming events. A promotion for 2018 is "Be a Tourist in Your Hometown" where citizens can visit businesses that start with every letter of the alphabet for a chance to win chamber bucks.

Bill Spitzer recognized the following Positively Austin APAC Award recipients: Chris Lukes, Jim Ypparila and Debra Schmit. He stated the award is to honor people who make significant contributions to the youth in the Austin community.

#### CONSENT AGENDA

Moved by Council Member Enright, seconded by Council Member Austin, approving the consent agenda as follows:

Licenses:

- Exempt Gambling (raffle): Austin Area Veteran's Council on July 3-4, 2018
- Exempt Gambling (raffle): Marcusen Park Baseball Association on September 1, 2018
- Tree Service: AC Tree Service, LLC, Rochester
- Excavation: Larson Contracting, LLC, 508 W Main St., Lake Mills, IA
- Excavation: Jensen Excavating & Trucking LLC, 74884 270<sup>th</sup> Street, Clarks Grove, MN

Claims:

- a. Pre-list of bills.
- b. Financial and Credit Card Report.
- c. Friar Anton, 707 8<sup>th</sup> Avenue SE, Apt 203. The matter was forwarded to the City Attorney to protect the City's interest.

Carried.

BID OPENINGS AND AWARDS:

The City received the following bids for construction of a pre-engineered cold storage building:

Contractor	Base Bid Amount	Option 1
Raimann Construction	\$ 88,000	\$22,000
Northland Buildings	\$109,650	\$22,830

Public Works Director Steven Lang stated a pre-engineered pole building will be constructed at the public works facility. He recommended awarding the base bid and option 1 to Raimann Construction.

Moved by Council Member King, seconded by Council Member Enright, adopting a resolution awarding the base bid and option 1 for the construction of a pre-engineered cold storage building to Raimann Construction. Carried 7-0.

The City received the following bids SE sector sanitary sewer televising:

Contractor	Alternate A	Alternate B
Hydro-Klean, Inc.	\$153,131.16	\$138,550.26
Visu Sewer	No Bid	\$259,832.00
National Power rodding Corp	\$324,783.00	No Bid
American Environmental	No Bid	\$359,737.50

Public Works Director Steven Lang stated sewer mains will be televised in the SE sector of the City as part of the sanitary sewer I/I reduction program. Contractors were given Alternate A, which had a completion date of November 30, 2018 and Alternate B, which had a completion date of May 3, 2019. He recommended awarding Alternate B to Hydro-Klean, Inc.

Moved by Council Member Hagen, seconded by Council Member Fischer, adopting a resolution approving a contract for Alternate B sanitary sewer televising the in the SE area of town to Hydro-Klean, Inc. Carried 7-0.

The City received the following bids for the operation of the transfer station:

Waste Management Base Lease

July 1<sup>st</sup>, 2018 through June 30<sup>th</sup>, 2019 \$49,900.00

July 1<sup>st</sup>, 2019 through June 30<sup>th</sup>, 2020 \$50,898.00

July 1<sup>st</sup>, 2020 through June 30<sup>th</sup>, 2021 \$51,915.96

July 1<sup>st</sup>, 2021 through June 30<sup>th</sup>, 2022 \$52,954.28

July 1<sup>st</sup>, 2022 through June 30<sup>th</sup>, 2023 \$54,013.36

July 1<sup>st</sup>, 2023 through June 30<sup>th</sup>, 2024 \$55,093.63

Option #1

July 1<sup>st</sup>, 2024 through June 30<sup>th</sup>, 2025 \$56,195.50

July 1<sup>st</sup>, 2025 through June 30<sup>th</sup>, 2026 \$57,319.41

Option #2

July 1<sup>st</sup>, 2026 through June 30<sup>th</sup>, 2027 \$58,465.80

July 1<sup>st</sup>, 2027 through June 30<sup>th</sup>, 2028 \$59,635.12

Y Waste Removal, Inc. Base Lease

July 1<sup>st</sup>, 2018 through June 30<sup>th</sup>, 2019 \$45,000.00

July 1<sup>st</sup>, 2019 through June 30<sup>th</sup>, 2020 \$46,000.00

July 1<sup>st</sup>, 2020 through June 30<sup>th</sup>, 2021 \$47,000.00

July 1<sup>st</sup>, 2021 through June 30<sup>th</sup>, 2022 \$48,000.00

July 1<sup>st</sup>, 2022 through June 30<sup>th</sup>, 2023 \$49,000.00

July 1<sup>st</sup>, 2023 through June 30<sup>th</sup>, 2024 \$50,000.00

Option #1

July 1<sup>st</sup>, 2024 through June 30<sup>th</sup>, 2025 \$ *no bid*

July 1<sup>st</sup>, 2025 through June 30<sup>th</sup>, 2026 \$ *no bid*

Option #2

July 1<sup>st</sup>, 2026 through June 30<sup>th</sup>, 2027 \$ *no bid*

July 1<sup>st</sup>, 2027 through June 30<sup>th</sup>, 2028 \$ *no bid*

Mr. Lang stated the contact was a base six-year agreement with two, two-year options for the operation of the transfer station. He stated there will be an additional requirement to have four trailers on site to minimize down time. He recommended awarding the bid for the operation of the transfer station to Waste Management. He noted the additional options for lease could be awarded upon mutual agreement of both parties.

Moved by Council Member King, seconded by Council Member Hagen, adopting a resolution awarding the bid for the operation of the transfer station to Waste Management for a base 6-year lease with a yearly 1.25% increase yearly for tipping fees. Carried 7-0.

PETITIONS AND REQUESTS:

Planning and Zoning Administrator Holly Wallace presented the proposed rental housing ordinance to Council. The ordinance would call for inspections on rental housing units every two years. The licensing fee would be \$100 per building and an additional \$20 per unit. There would be an unregistered rental fee of \$500 if the properties are not registered by January 1, 2019. Failures to meet the requirements of the ordinance would result in compliance letters and a \$50 reinspection fee.

She also stated the Council has discussed the properties owned by the Housing and Redevelopment Authority. The Council decided that there would be no inspection for HRA homes that were inspected by the Housing and Urban Development authority with all the fees for the HRA being the same as other landlords.

Council Member Helle asked where in the ordinance specifies the landlord checklist.

Ms. Wallace stated the City would provide information to the landlords in advance of the inspections so that they are aware of the items that will be inspected.

Kym Feuring, 2404 13<sup>th</sup> Street SW, stated she doesn't believe that the good landlords should have to pay the fees.

Steven Carroll, (*no address given*) was concerned about the fees for the program.

Audrey Larson, 2301 7<sup>th</sup> Street NW, Unit D, was concerned about animals running at large in the city.

Moved by Council Member-at-Large Anderson, seconded by Council Member King, for preparation of the rental housing ordinance. Carried.

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson, for adoption and publication of the rental housing ordinance. Carried 7-0.

Moved by Council Member Enright, seconded by Council Member Austin, adopting a resolution setting fees for the rental housing ordinance. Carried 7-0.

Public Works Director Steven Lang stated the owner of Webster Apartments has requested to convert six on street parallel parking stalls to eleven on-street angled parking stalls to accommodate tenants. Mr. Lang stated it would cost approximately \$12,000-\$15,000 to add the additional 5 stalls. He recommended the property owner be responsible for the construction, maintenance and snow removal related to the parking area.

Moved by Council Member King, seconded by Council Member Hagen, adopting a resolution approving an angled parking request for Webster Apartments with the owners being responsible for all construction and maintenance. Carried.

Director of Administrative Services Tom Dankert requested the Council approve waiving the annual audit for the Blazing Star Trail account. There was minimal activity in the account in the last year and the City of Albert Lea also approved the waiver of the audit.

Moved by Council Member-at-Large Anderson, seconded by Council Member Austin, waiving the annual audit for the Blazing Star Trail account. Carried.

Moved by Council Member Austin, seconded by Council Member Fischer, adopting a resolution appointing Stephanie Postma to the Library Board, term expiring December 31, 2019. Carried.

Director of Administrative Services Tom Dankert requested Council approval to participate in 2018 performance measurements program. The City receives additional funds from the State for participation.

Moved by Council Member Enright, seconded by Council Member King, adopting a resolution approving participation in the Voluntary 2018 Performance Measurements Program. Carried 7-0.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 2101 5<sup>th</sup> Avenue NE, Stanoch Property. Carried.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 801 10<sup>th</sup> Street NE, Hernandez Property. Carried.

Moved by Council Member Hagen, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 810 6<sup>th</sup> Street NW, Haasch Property. Carried.

Moved by Council Member King, seconded by Council Member Enright, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1208 11<sup>th</sup> Avenue SW, Vu Property. Carried.

Moved by Council Member Enright, seconded by Council Member Fischer, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1200 11<sup>th</sup> Avenue SW, Grabau Property. Carried.

Moved by Council Member King, seconded by Council Member Enright, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 2014 5<sup>th</sup> Avenue SE, Holder Property. Carried.

Moved by Council Member Enright, seconded by Council Member King, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 104 14<sup>th</sup> Street SE, Flores Property. Carried.

## REPORTS

Council Member Austin stated he recently attended a Park and Rec board meeting where it was reported that the new slides are progressing at the pool.

Council Member-at-Large Anderson stated there will be a City of Austin sponsored public art on June 13<sup>th</sup>.

City Administrator Craig Clark stated the Austin Chamber of Commerce recently published a Someplace Special magazine featuring Austin.

Planning and Zoning Administrator Holly Wallace stated there will be a meeting regarding the childcare shortage gap on May 22<sup>nd</sup> at 6:30 p.m. at Ruby Rupner Auditorium at the Nature Center. Representative Tina Smith's staff will be on hand to take input.

Public Works Director Steven Lang stated the annual electronics recycling event will take place on Saturday, May 12<sup>th</sup> from 9:00 to 2:00 p.m. at the Mower County Fairgrounds.

Library Director Julie Clinefelter stated the Library book sale was a success and she thanked the volunteers for all their hard work.

Moved by Council Member Hagen, seconded by Council Member Austin, adjourning the meeting to May 21, 2018. Carried.

Adjourned: 6:28 p.m.

Approved: May 21, 2018

Mayor: \_\_\_\_\_

City Recorder: \_\_\_\_\_