

Right of Way Permit



Department of Engineering
 500 4th Ave NE, 2nd Floor
 Austin, MN 55912
 507-437-9950
 www.ci.austin.mn.us

Office Use Only

Permit Number: _____
 Permit Valid: _____ to _____
 Received by: _____ Payment Made: Yes No
 Date Received: _____ Payment Due: _____

Applicant Name: _____ Contact Person: _____
 Address: _____ License Number: _____
 Contact Phone: _____ Cell: _____ Registration Number: _____
 Fax: _____ Email: _____

Excavation – Check All That Apply Street <input type="checkbox"/> Alley <input type="checkbox"/> Boulevard <input type="checkbox"/> Sidewalk <input type="checkbox"/> Water <input type="checkbox"/> Stormwater <input type="checkbox"/> Sanitary <input type="checkbox"/> Trail <input type="checkbox"/> Other: _____	Obstruction – Check All That Apply Street <input type="checkbox"/> Alley <input type="checkbox"/> Boulevard <input type="checkbox"/> Sidewalk <input type="checkbox"/> Trail <input type="checkbox"/> Other: _____	Construction – Check All That Apply Street <input type="checkbox"/> Alley <input type="checkbox"/> Boulevard <input type="checkbox"/> Sidewalk <input type="checkbox"/> Water <input type="checkbox"/> Stormwater <input type="checkbox"/> Sanitary <input type="checkbox"/> Driveway <input type="checkbox"/> Trail <input type="checkbox"/> Other: _____
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Property Owner: _____ Address: _____
 Lot/Block/Subd.: _____ PIN: _____
 Street _____ from _____ to _____
 Existing Utilities: Yes Attach Map No Site Map Attached: Yes No
 Nature of Work: _____

Work Duration: Start Date: _____ End Date: _____
 Street Closure Required? No Yes Closure Date: _____ Open Date: _____
 Street Detour Required? No Yes Start Date: _____ End Date: _____
 Detour Route: _____

Installation Method:
 Open Trench Width/Diameter: _____
 Boring Length of Installation: _____
 Jacking Depth: _____
 Other: Total Surface Area Disturbance: _____

Installation Classification:
 New Installation Replacement Repair Disconnection Remove
 Other: _____ Abandon

Installation Material:
 Subdrain Stormwater Sanitary Ductile Iron
 Fiber Optic Coaxial Cable Copper Wire Plastic Pipe
 Water Gas Other

In consideration of applicant's agreement to comply with all regulations of the City of Austin Engineering Department, permission is hereby granted for the work to be done described in this application and in accordance to Special Provisions stated below:

 Owner/Applicant Signature: _____ Date: _____
 Contractor's Signature: _____ Date: _____
 Authorized by City Engineer: _____ Date: _____

City of Austin Right of Way Permit

Department of Engineering

Phone: 507-437-9950

500 4th Ave NE Austin, MN 55912

Fax: 507-437-7101

REGULATIONS

Note: *The following regulations apply to and are conditions of the permit issued as a result of this application. This application form is for installation of all underground installations except City of Austin owned utility service connections to the main.*

1. The permit is revocable in nature. If the City shall make any improvements or change on all or part of its ROW which impacts Applicant's installation, then and in every case the applicant herein named shall, after notice from the City or its authorized agents, proceed to alter, change, vacate or remove from ROW said installation necessary to conform with said changes. Any work performed by the Applicant as a result of City's ROW-modification shall be at Applicant's sole cost and expense.
2. The Applicant shall assume all liability for, and save the City, its agents and employees, harmless from, any and all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing uses by the Applicant, including but not limited to the placing, construction, reconstructing, maintaining and using of said utility under this application and permit.
3. ROW shall be cleaned up after work is completed. Tracking of soil onto impervious surfaces must be cleaned each day.
4. All stockpiles will have perimeter erosion control if stored on site for more than one day.
5. Inlet sediment protection shall be installed on all stormwater intakes.
6. No work shall be done in such a manner as to create or maintain a nuisance.
7. After Applicant completes its work in the ROW, Applicant must notify the City Engineer within 2 working days that such work has been completed and is ready for final inspection.
8. A certified check or deposit may be required to ensure proper restoration of surfaces and to cover payment for any damage to street or public property.
9. The Applicant warrants all work in accordance with City of Austin construction licensing requirements.
10. The Applicant is responsible to identify and avoid stacking or impeding access to any existing utilities.

Safety

1. Flags, flares, and barricades shall be erected to protect traffic and persons.
2. Traffic to be allowed to pass and to be protected at all times. If it is not possible to allow traffic to pass, a suitable detour must be provided and signed by the Applicant.
3. Barricades to be erected in a manner which will provide suitable visibility in all directions.
4. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.
5. Blasting is not permitted unless prior approval is given by the City.
6. Contractor shall notify area utilities through the state wide Gopher One Call 800-252-1166 prior to any excavation.

Roadway, Sidewalk, and Boulevard Replacement

1. Installation of pipe under concrete or high type bituminous pavements to be done by jacking or boring unless trenching is specifically permitted in the Special Provision of the Permit.
2. All backfilling must be placed in layers and thoroughly tamped and material must be flush and even with the surface when finally in place.
3. All surfaces shall be restored to original conditions.
4. If settlement occurs or excavation caves in so that replaced materials settle at any time, or if roadway surface deteriorates or fails to serve as well as the original surface within a period of 1 year (1 complete freeze and thaw cycle) after the completion of this project, it shall be repaired and replaced again by the applicant.
5. The Applicant shall be responsible for placing sod and shall individually notify, within 3 days of placement, the adjacent property owners.

Mapping

1. Permittee agrees to provide electronic copies or hard copies and as built constructed information for the project to the City Engineering Department.