



**Application for Rental Registration Certification  
- Change of Ownership of Rental Property -**

**BUILDING INFORMATION**

Building Address: \_\_\_\_\_

Previous Owner's Name: \_\_\_\_\_

New Owner's Name: \_\_\_\_\_

New Owner's Mailing Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Other): \_\_\_\_\_

(If applies)

New Rental Manager Name: \_\_\_\_\_

New Rental Manager Mailing Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Other): \_\_\_\_\_

**PROPERTY INFORMATION**

Does new owner occupy any units of the rental property? \_\_\_\_\_ (yes) \_\_\_\_\_ (no)

Single Family \_\_\_\_\_ Multi-Family \_\_\_\_\_ Number of Units \_\_\_\_\_

Total number of units rented out: \_\_\_\_\_

**REGISTRATION AGREEMENT**

I hereby certify that all information contained herein is true and accurate. I understand that this application has been accepted for the purpose of applying for a Rental Registration Certificate and that such acceptance does not constitute automatic granting of a Certificate.

I hereby grant permission to the City of Austin to make inspections of the structure listed herein to determine its compliance with City Housing, Health, and Life Safety Codes. I agree to maintain the premises to standards, which are set by the City of Austin.

I understand that failure to comply with these requirements may result in monetary fines or non-issuance of a Rental Registration Certificate.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date