

City of Austin
Zoning Department



500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773
Phone: 507-437-9950
Fax: 507-437-7101
www.ci.austin.mn.us

May 21, 2018

RE: Non Registered Rental Units

To Whom It May Concern:

On January 9, 2015 a new Rental Ordinance for the City of Austin took effect. If you own rental property you are required to register the rental unit. There is no cost to file a registration, however the deadline to file the rental registration form was June 30, 2015. Since your rental property is not registered you are subject to penalty according to the following City Ordinance:

1.99. General Penalty

Subd. 1. Any person, firm or corporation who violates any provision of this code for which another penalty is not specifically provided, shall, upon conviction, be guilty of a misdemeanor. The penalty which may be imposed for any crime which is a misdemeanor under this code, including Minnesota Statutes specifically adopted by reference, shall be a sentence of not more than 90 days or a fine of not more than \$1,000, or both.

Subd. 2. Any person, firm or corporation who violates any provision of this code, including Minnesota Statutes specifically adopted by reference, which is designated to be a petty misdemeanor shall, upon conviction, be guilty of a petty misdemeanor. The penalty which may be imposed for any petty offense which is a petty misdemeanor shall be a sentence of a fine of not more than \$300.

Subd. 3. In either the case of a misdemeanor or a petty misdemeanor, the costs of prosecution may be added. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

The rental registration form is available at <http://www.ci.austin.mn.us/public-works/planning-zoning> or at the Engineering/Planning and Zoning Office.

You may be charged a \$100 fine for each unregistered property if not registered within 30 days from the date of this letter. If you have any questions or concerns feel free to call the following:

Brent Johnson, Zoning Inspector at 507-437-9951, or

Holly Wallace, Planning and Zoning Administrator at 507-437-9952

Sincerely,

A handwritten signature in black ink, appearing to read "Brent Johnson", written over a light blue horizontal line.

Brent Johnson
Zoning/Housing Code Inspector