

City of Austin
 Rental Housing
 500 Fourth Avenue N.E.
 Austin, Minnesota 55912
 Phone: 507-437-9950
 www.ci.austin.mn.us



FOR OFFICE USE ONLY	
Receipt No:	_____
Receipt Date:	_____
Amount Due: \$	_____ /rental
Inspection Date:	_____
Entity Number:	_____

New Rental Registration Form

Pursuant to Austin City Ordinance §4.29 Residential Rental Property, either a residential rental property owner or rental manager must register all residential rental properties with the City of Austin. In the case of a transfer of ownership or change in rental manager or change in the number of rental units or change in dwelling occupancy from owner occupancy to rental tenant occupancy, the residential rental property owner or rental property manager must complete and submit a registration form for each and every residential rental property affected by the transfer.

SECTION A: Property Owner		
Property Owner (if business, please list business representative name as well):		
Address:		
Owner's Phone:	Email Address:	
SECTION B. Property Information		
Address	Number of Buildings/Units:	
SECTION C. Rental Manager (as applicable)		
A rental manager is any natural person who has been delegated by the residential property owner the charge, care, or control of a residential rental property and is able to respond in person to issues related to the residential rental property.		
First Name	Last Name	Phone (Mobile):
Address:		

Government Data Practices Act: The data you supply on this form will be used to administer the rental housing program. Some of the data will be classified as public data. Private financial information including tax identification numbers and social security numbers are classified as private data and is available to governmental personnel and other governmental agencies whose access is necessary to perform their official duties.

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

_____	_____	_____
SIGNATURE	POSITION	DATE