

*City of Austin*  
*Veterans Pavilion Rental Agreement*  
*104 SW 9 Place*

\_\_\_\_\_, Lessee, does hereby agree to pay the City of Austin, Lessor, the sum of \$250 as base rental for the use of the Veterans Pavilion on \_\_\_\_\_, 20\_\_\_\_\_.

TYPE OF EVENT: \_\_\_\_\_ BASE RENT: \$250.00     Date paid: \_\_\_\_\_  
For week-end rentals PICK UP KEY ON FRIDAY BY 12 PM  
Deposit: \$100.00 CASH     Date paid: \_\_\_\_\_

The rental shall include all of Veterans Pavilion in its then condition. For purposes of this agreement the rental shall run from 9:00 AM until 10:30 PM.

**PAYMENT SHALL BE MADE AS FOLLOWS:**  
The rent is to be paid at the signing of the contract to reserve your date. Payment of base deposit in cash is to be made to the Parks, Recreation, and Forestry office when you pick up the key.

**INTERIOR**  
Rearrangement of the provided picnic tables is to be done by Lessee. If you remove tables from the building you must put the tables back in. No decorating of walls and ceiling. No pounding of nails. No confetti, glitter or synthetic flower petals.

**LIGHTS**  
Lights in the building are on a timer that come on at 10 AM and off at 11 PM.

- POLICIES**
- ♦ Lessee is responsible for all clean up. Please dispense garbage in dumpster provided in parking lot. Bags are available at the Parks & Recreation office; you may pick them up prior to your event during open hours. (Monday – Friday 8AM to 5 PM)
  - ♦ Alcohol can not be provided for sale, MN Statues 340. If keg beer is to be used, a keg permit must be obtained 2 weeks prior to the event from the Parks, Recreation, and Forestry office. Cost for the permit is \$10.00.
  - ♦ Pavilion and parking lot must be vacated by 10:30 PM.
  - ♦ Lessor retains the right to inspect the property at any time; this includes the Police Department.

Lessee, its agents and employees, shall not conduct or permit any conduct on or in the Veterans Pavilion that is contrary to the laws, regulations, or ordinances of any governmental authority or the rules and regulations of the pavilion. If Lessee is advised of any violation by its agents, employees or persons it had admitted, Lessee will immediately desist from and correct such violation.

Lessee will pay the cost of repairing any and all injury or damage which may be done to the building or any of the fixtures, furniture, or furnishings thereof by any act of Lessee, or any of Lessee’s employees or agents or anyone visiting the building upon the invitation of Lessee, including the patrons of the attraction or function which Lessee is renting the premises.

The Lessee shall be liable for payment of the full amount of the fee whether said pavilion is in fact used or not on the date or dates above specified, unless the City of Austin and Lessee agree to the re-scheduling of said event or events at a time agreeable to the City of Austin.

The City of Austin has adopted certain rules and regulations for the operation of said Veterans Pavilion. Said regulations are hereby in and made a part of this agreement. Said Lessee agrees to abide said rules and regulations.

In an effort to keep our parks green we ask that you take all recycling to the Mower County Recycling Center at 1111 8<sup>th</sup> Ave. NE.

Either party may terminate this contract with a 30-day written notice.  
Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the following parties:

LESSEE  
By: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Date of Birth \_\_\_\_\_  
Driver’s License # \_\_\_\_\_  
Email: \_\_\_\_\_

Parks, Recreation & Forestry Department  
500 NE 4 Avenue  
Austin, MN 55912 507.433.1881  
Open, Mon-Fri, 8 AM to 5 PM  
After Hours/Weekends – 507.437.9400 (PD)