

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND**  
**FINANCIAL STATEMENTS**  
**YEARS ENDED DECEMBER 31, 2017 AND 2016**



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## **INTRODUCTION SECTION**



**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
ORGANIZATION SCHEDULE  
DECEMBER 31, 2017**

**BOARD OF DIRECTORS**

		<u>Term Expires</u>
Randy Queensland	Chairperson	December 31, 2017
Steve Leif	Vice-Chairperson	December 31, 2017
Jeff Austin	Secretary/Treasurer	December 31, 2019
Kris Heichel	Director	December 31, 2017
Tony Bennett	Director	December 31, 2019
Sandra Sanchez	Director	December 31, 2019
Paul Fischer	Director	December 31, 2018
Mary Lindgren	Director	December 31, 2018
Tim Gabrielson	Director	December 31, 2018

**EX-OFFICIO MEMBERS**

Craig Clark	Austin City Administrator
Thomas Dankert	Austin Administrative Services Director
Holly Wallace	Austin Zoning Administrator
Craig Oscarson	Mower County Coordinator
Lisa Kocer	Mower County Human Services Director
Angie Knish	Mower County Planner



## **FINANCIAL SECTION**



## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Austin/Mower County Home Ownership Fund  
Austin, Minnesota

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Austin/Mower County Home Ownership Fund, which comprise the statements of net position as of December 31, 2017 and 2016, and the related statements of revenues, expenses, and changes in net position and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion the financial statements referred to above present fairly, in all material respects, the financial position of Austin/Mower County Home Ownership Fund as of December 31, 2017 and 2016, and the changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



**CliftonLarsonAllen LLP**

Austin, Minnesota  
March 15, 2018

**REQUIRED SUPPLEMENTARY INFORMATION**

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**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2017 AND 2016**

As management of the Austin/Mower County Home Ownership Fund (Fund), we offer readers of the Fund's financial statements this narrative overview and analysis of the financial activities of the Fund for the fiscal years ended December 31, 2017 and 2016. The information presented should be read in conjunction with the financial statements and the accompanying notes to the financial statements. The Fund was established via a joint powers agreement with Mower County and the City of Austin, and is therefore not included in the financial statements of the sponsoring entities.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual financial report consists of two parts: Management's Discussion and Analysis (this section) and the basic financial statements. The Fund follows enterprise fund reporting; accordingly, the financial statements are presented using the economic resources measurement focus and the accrual basis of accounting in accordance with principals generally accepted in the United States of America. The financial statements include the statement of net position, the statement of revenues, expenses, and changes in net position, and the statement of cash flows.

The statement of net position provides information about the nature of assets and obligations (liabilities) of the Fund as of the end of the year. The statement of revenues, expenses, and changes in net position reports revenues and expenses for the current year. The statement of cash flows reports cash receipts, cash payments, and changes in cash resulting from operating, noncapital financing activities, and investing activities.

The basic proprietary fund financial statements can be found on pages 9-11 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the fund financial statements. The notes to the financial statements can be found on pages 12-17 of this report.

**FINANCIAL HIGHLIGHTS**

The majority of the Fund's net position is either invested in cash and cash equivalents (26%) or have been loaned out to the customers and users (74%) of the Fund's services. The requirement of the cash and cash equivalents to finance loan requests mandates the cash be maintained in liquid interest-bearing bank accounts. As loan repayments are made from our customers, more cash becomes available to make future loans.

The Fund had another strong year, approving a total of forty-eight loans for \$173,323. While not a record year for loans or dollar amounts loaned out, this is still considered a strong year as it still ranks in the top five out of twenty years of the programs existence. Delinquencies in the Fund continue to be minimal, with 2017 being the first year in recent times that we have had zero loans delinquent at year-end.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2017 AND 2016**

**FINANCIAL HIGHLIGHTS**

The 2017 year saw a slightly better result, when comparing the operating revenues to 2016. The Fund had total operating revenues of \$9,232 for 2017 compared to \$8,979 in 2016. The prior year (2016) also had a municipal contribution to increase the cash available to loan that increased the overall nonoperating revenues. On the expense side, the Fund had \$6,923 of expenses in 2017 compared to \$6,861 in 2016. There was one loan charged off in 2017, while there were zero loans charged off in 2016. In 2017 staff time reimbursement to the City of Austin increased slightly to account for the total overall operating expense increase.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND NET POSITION**

The following tables summarize the financial position of the Austin/Mower County Home Ownership Fund as of December 31, 2017 and 2016:

**Condensed Statement of Net Position**

	<u>2017</u>	<u>2016</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
Current Assets	\$ 300,940	\$ 288,592	\$ 12,348	4.28%
Long-Term and Other Assets	322,944	332,401	(9,457)	(2.85%)
Total Assets	<u>\$ 623,884</u>	<u>\$ 620,993</u>	<u>\$ 2,891</u>	0.47%
Current Liabilities	<u>\$ 5,323</u>	<u>\$ 5,281</u>	<u>\$ 42</u>	0.80%
Total Liabilities	<u>\$ 5,323</u>	<u>\$ 5,281</u>	<u>\$ 42</u>	0.80%
Net Position:				
Unrestricted	<u>\$ 618,561</u>	<u>\$ 615,712</u>	<u>\$ 2,849</u>	0.46%
Total Net Position	<u>\$ 618,561</u>	<u>\$ 615,712</u>	<u>\$ 2,849</u>	0.46%
Total Liabilities and Net Position	<u>\$ 623,884</u>	<u>\$ 620,993</u>	<u>\$ 2,891</u>	0.47%

Condensed statement of net position highlights are as follows for the year ended December 31, 2017:

- The assets of the Austin/Mower County Home Ownership Fund exceeded liabilities by \$618,561 (Net Position). This is an increase of \$2,849 over the net position at the close of 2016.
- Current assets increased by \$12,348 primarily the result of the shift of loan payments moving from the long-term category into the short-term category. Current assets consist of cash and cash equivalents, interest receivable, and the current portion of loans receivable.
- Long-term assets decreased \$9,457 as more loan payments have shifted to the short-term category. Forty-eight loans were issued for \$173,323 during 2017. Although not a record dollar amount, this was still a significant amount of loans issued for the Austin/Mower County Home Ownership Fund during the year.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2017 AND 2016**

- Net position increased \$2,849 primarily as a result of the modest interest income on loans combined with low audit and accounting costs that were incurred for managing the Fund. There were no increased needs in the provision for loan loss during 2017 that further helped keep operating expenses to a minimum.

The following tables summarize the financial position of the Austin/Mower County Home Ownership Fund as of December 31, 2016 and 2015:

**Condensed Statement of Net Position**

	<u>2016</u>	<u>2015</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
Current Assets	\$ 288,592	\$ 253,020	\$ 35,572	14.06%
Long-Term and Other Assets	332,401	340,072	(7,671)	(2.26%)
Total Assets	<u>\$ 620,993</u>	<u>\$ 593,092</u>	<u>\$ 27,901</u>	4.70%
Current Liabilities	\$ 5,281	\$ 4,668	\$ 613	13.13%
Total Liabilities	<u>\$ 5,281</u>	<u>\$ 4,668</u>	<u>\$ 613</u>	13.13%
Net Position:				
Unrestricted	\$ 615,712	\$ 588,424	\$ 27,288	4.64%
Total Net Position	<u>\$ 615,712</u>	<u>\$ 588,424</u>	<u>\$ 27,288</u>	4.64%
Total Liabilities and Net Position	<u>\$ 620,993</u>	<u>\$ 593,092</u>	<u>\$ 27,901</u>	4.70%

Condensed statement of net position highlights are as follows for the year ended December 31, 2016:

- The assets of the Austin/Mower County Home Ownership Fund exceeded liabilities by \$615,712 (Net Position). This is an increase of \$27,288 over the net position at the close of 2015.
- Current assets increased by \$35,572 primarily the result of a cash infusion that was received from the City of Austin to ensure adequate funding for future loans. This cash infusion was made as a result of budgeting for another record year, as 2015 loan amounts created potential liquidity and cash flow issues. Current assets consist of cash and cash equivalents, interest receivable, and the current portion of loans receivable.
- Long-term assets decreased \$7,671 as more loan payments were received than loans made. Forty loans were issued for \$142,550 during 2016. Although not a record dollar amount, this was still a significant amount of loans issued for the Austin/Mower County Home Ownership Fund.
- Net position increased \$27,288 primarily as a result of the cash infusion from the City of Austin, plus modest loan income gains combined with low audit and accounting costs that were incurred for managing the Fund. There were no increased needs in the provision for loan loss during 2016 that further helped keep operating expenses to a minimum.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2017 AND 2016**

The following charts summarize operating revenues, expenses, and changes in net position of the Austin/Mower County Home Ownership Fund for the years ended December 31, 2017 and 2016:

**Condensed Statements of Revenues, Expenses, and Changes in Net Position:**

	<u>2017</u>	<u>2016</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
Operating Revenues:				
Interest Income on Loans	\$ 9,232	\$ 8,979	\$ 253	2.82%
Total Operating Revenues	<u>\$ 9,232</u>	<u>\$ 8,979</u>	<u>\$ 253</u>	2.82%
Operating Expenses:				
Audit/Accounting	\$ 6,923	\$ 6,861	\$ 62	0.90%
Total Operating Expense	<u>\$ 6,923</u>	<u>\$ 6,861</u>	<u>\$ 62</u>	0.90%
Operating Income	<u>\$ 2,309</u>	<u>\$ 2,118</u>	<u>\$ 191</u>	9.02%
Non-Operating Revenues	540	25,170	(24,630)	(97.85%)
Change in Net Position	<u><u>\$ 2,849</u></u>	<u><u>\$ 27,288</u></u>	<u><u>\$ (24,439)</u></u>	(89.56%)
Beginning Net Position	\$ 615,712	\$ 588,424	\$ 27,288	4.64%
Change in Net Position	2,849	27,288	(24,439)	(89.56%)
Ending Net Position	<u><u>\$ 618,561</u></u>	<u><u>\$ 615,712</u></u>	<u><u>\$ 2,849</u></u>	0.46%

Condensed statements of revenues, expenses, and changes in net position highlights are as follows for the year ended December 31, 2017:

- Interest income on loans slightly increased 2.82% and is a result of the 2% interest rate that is charged on all outstanding loan balances.
- A provision for loan loss charge was not needed again in 2017 as there was only one charge off that occurred in 2017, plus the outstanding balance of the loan portfolio has zero delinquencies at December 31, 2017, lessening the need for a higher allowance for loan loss balance. At December 31, 2017 there was 1 loan that was paid ahead and the other 198 loans were current on payments.
- Audit and accounting costs increased slightly as the large dollar volume of loans has required additional staff time to administer the program. Not including the audit, \$5,323 (up from \$5,281 in 2016) was charged to the Fund for administration purposes.
- Non-operating revenues decreased as in 2016 the City of Austin made a \$25,000 contribution to ensure adequate capital existed to maintain the fund and its loan policies. No such contribution was made in 2017 as the loan requests balanced out with the available cash on hand and the monthly loan repayments that were being collected on outstanding loan balances.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2017 AND 2016**

The following charts summarize operating revenues, expenses, and changes in net position of the Austin/Mower County Home Ownership Fund for the years ended December 31, 2016 and 2015:

**Condensed Statements of Revenues, Expenses, and Changes in Net Position:**

	<u>2016</u>	<u>2015</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
Operating Revenues:				
Interest Income on Loans	\$ 8,979	\$ 8,789	\$ 190	2.16%
Total Operating Revenues	<u>\$ 8,979</u>	<u>\$ 8,789</u>	<u>\$ 190</u>	2.16%
Operating Expenses:				
Provision for Loan Loss	\$ 6,861	\$ 6,208	\$ 653	10.52%
Audit/Accounting	-	38	(38)	(100.00%)
Total Operating Expense	<u>\$ 6,861</u>	<u>\$ 6,246</u>	<u>\$ 615</u>	9.85%
Operating Income	<u>\$ 2,118</u>	<u>\$ 2,543</u>	<u>\$ (425)</u>	(16.71%)
Non-Operating Revenues	25,170	213	24,957	11716.90%
Change in Net Position	<u>\$ 27,288</u>	<u>\$ 2,756</u>	<u>\$ 24,532</u>	890.13%
Beginning Net Position	\$ 588,424	\$ 585,668	\$ 2,756	0.47%
Change in Net Position	27,288	2,756	24,532	890.13%
Ending Net Position	<u>\$ 615,712</u>	<u>\$ 588,424</u>	<u>\$ 27,288</u>	4.64%

Condensed statements of revenues, expenses, and changes in net position highlights are as follows for the year ended December 31, 2016:

- Interest income on loans increased 2.16% as loan amounts outstanding during the year have risen slightly in the last few years.
- A provision for loan loss charge was not needed again in 2016 as there were no charge offs that occurred in 2016, plus the outstanding balance of the loan portfolio has minimal delinquencies at December 31, 2016, lessening the need for a higher allowance for loan loss balance. At December 31, 2016 there were only 2 loans representing approximately 0.66% of the total portfolio that were considered delinquent.
- Audit and accounting costs increased slightly as the large dollar volume of loans has required additional staff time to administer the program. Additionally, changes in federal lending guidelines have mandated additional staff time to be spent with borrowers before loan applications are approved. This additional requirement, plus internal policies of the Board are requiring more staff oversight to ensure the policies of the Board are being upheld. Not including the audit, \$5,281 (up from \$4,668 in 2015) was charged to the Fund for administration purposes.
- Non-operating revenues decreased as our interest income on investments decreased as a result of investing in only liquid investments to ensure adequate cash flow exist to make loans.
- A contribution of \$25,000 was received in 2016 as a result of budgeting by the City of Austin to ensure adequate capital exists for lending by the Austin/Mower County Home Ownership Fund.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2017 AND 2016**

**REQUESTS FOR INFORMATION:**

This financial report is designed to provide a general overview of the Austin/Mower County Home Ownership Fund's finances for all of those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Administrative Services, Austin/Mower County Home Ownership Fund, 500 4<sup>th</sup> Avenue NE, Austin, Minnesota 55912.

## **BASIC FINANCIAL STATEMENTS**

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**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
STATEMENTS OF NET POSITION  
DECEMBER 31, 2017 AND 2016**

	2017	2016
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	\$ 162,293	\$ 159,696
Loan Interest Receivable	770	768
Loans Receivable, Current Portion	137,877	128,128
Total Current Assets	\$ 300,940	\$ 288,592
<b>LONG-TERM ASSETS (Net of Current Maturities)</b>		
Loans Receivable, net of allowance of \$9,358 and \$9,679 at December 31, 2017 and 2016, Respectively	\$ 322,944	\$ 332,401
Total Assets	\$ 623,884	\$ 620,993
<b>LIABILITIES AND NET POSITION</b>		
<b>LIABILITIES</b>		
Accounts Payable	\$ 5,323	\$ 5,281
Total Liabilities	\$ 5,323	\$ 5,281
<b>NET POSITION</b>		
Unrestricted	\$ 618,561	\$ 615,712
Total Net Position	\$ 618,561	\$ 615,712
Total Liabilities and Net Position	\$ 623,884	\$ 620,993

See accompanying Notes to Financial Statements.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
YEARS ENDED DECEMBER 31, 2017 AND 2016**

	2017	2016
<b>OPERATING REVENUES</b>		
Interest Income on Loans	\$ 9,232	\$ 8,979
Total Operating Revenues	\$ 9,232	\$ 8,979
<b>OPERATING EXPENSES</b>		
Audit/Accounting	\$ 6,923	\$ 6,861
Total Operating Expenses	\$ 6,923	\$ 6,861
<b>OPERATING INCOME</b>	\$ 2,309	\$ 2,118
<b>NON-OPERATING REVENUES</b>		
Investment Income	\$ 540	\$ 152
Contribution from City	-	25,000
Miscellaneous Income	-	18
Total Non-Operating Revenues	\$ 540	\$ 25,170
<b>CHANGE IN NET POSITION</b>	\$ 2,849	\$ 27,288
Net Position - Beginning of Year	615,712	588,424
<b>NET POSITION - END OF YEAR</b>	\$ 618,561	\$ 615,712

See accompanying Notes to Financial Statements.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
STATEMENTS OF CASH FLOWS  
YEARS ENDED DECEMBER 31, 2017 AND 2016**

	2017	2016
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received from Customers and Users	\$ 9,232	\$ 8,997
Cash Paid to Suppliers	(6,881)	(6,248)
Net Cash Provided by Operating Activities	\$ 2,351	\$ 2,749
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>		
Proceeds from Fund Capitalization	\$ -	\$ 25,000
Net Cash Provided by Non-Capital Financing Activities	\$ -	\$ 25,000
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Received on Investments	\$ 538	\$ 170
Loans Receivable Issued	(173,323)	(142,550)
Principal Received on Loans Receivable	173,031	146,398
Net Cash Provided by Investing Activities	\$ 246	\$ 4,018
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	\$ 2,597	\$ 31,767
Cash and Cash Equivalents - Beginning of Year	159,696	127,929
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	\$ 162,293	\$ 159,696
<b>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b>		
Operating Income	\$ 2,309	\$ 2,118
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities		
Miscellaneous Income	-	18
Increase (Decrease) in:		
Accounts Payable	42	613
Net Cash Provided by Operating Activities	\$ 2,351	\$ 2,749

See accompanying Notes to Financial Statements.

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**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Basis of Presentation**

The financial statements of the Austin/Mower County Home Ownership Fund have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Government Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The GASB pronouncements are recognized as U.S. generally accepted accounting principles for state and local governments.

This financial report has been prepared in conformity with GASB Statement No. 34, Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments, issued in June 1999, as amended.

**B. Reporting Entity**

The Austin/Mower County Home Ownership Fund (Fund) was created jointly by the City of Austin and Mower County in March 1997 pursuant to Minnesota Statute Section 471.59. The purpose of this jointly governed organization is to establish and administer a flexible revolving loan fund that will provide home ownership opportunities to families in Mower County with low and moderate income that are currently unable to purchase a home.

The Fund is governed by a nine-member board of directors. Directors are appointed and qualified as follows:

1. Two directors who are members of and are appointed by the Austin city council
2. Two directors who are members of and are appointed by the Mower County board of commissioners
3. One director who is a representative of the Development Corporation of Austin and is appointed by the Austin city council
4. One director who is a member of the Austin Board of Realtors and is appointed by the Austin city council
5. One director who is a representative of Mower County area mortgage lenders and is appointed by the Mower County board of commissioners
6. One director who is a resident of Mower County and is appointed by the Austin city council
7. One director who is a resident of Mower County and is appointed by the Mower County board of commissioners

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Reporting Entity (Continued)**

In addition to the directors, there are six ex-officio members of the board of directors. These ex-officio members are not entitled to vote, however, they are entitled to attend and participate in all board meetings. The ex-officio members of the board are as follows:

1. Austin City Administrator
2. Austin Administrative Services Director
3. Austin Zoning Administrator
4. Mower County Coordinator
5. Mower County Human Services Director
6. Mower County Planner

If a member of the board, who is also a member of the Austin city council or the Mower County board of commissioners, ceases to be a member of the City Council or board of commissioners, then such member also ceases to be a member of the Fund's board of directors. The vacancy created will be filled by a member of the respective governing body for the remainder of the vacant director's unexpired term.

The Fund may be terminated at any time by the written agreement of its members, upon a majority vote of either the Austin city council or the Mower County board of commissioners. All funds remaining at the time of termination are to be distributed based on each entity's total contribution.

For financial reporting purposes, the Fund has included all funds, organizations, agencies, boards, commissions, and authorities. The Fund has also considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the Fund are such that exclusion would cause the Fund's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the primary government to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the primary government. The Fund has no component units that meet the GASB criteria.

**C. Basis of Accounting**

Basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Basis of Accounting (Continued)**

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with generally accepted accounting principles. Revenues are recognized when earned and expenses are recorded when the related liability is incurred. The principal operating revenues are interest income on loans, while the principal operating expenses are for program administration, audit, and accounting fees, and loan charge-offs due to nonpayment of the loans.

**D. Cash and Cash Equivalents**

Cash and cash equivalents consist of funds deposited into checking accounts, a savings account, and the State of Minnesota's 4M Fund. All balances are reported at amortized cost as of December 31, 2017 and 2016.

**E. Allowance for Loan Loss**

The allowance for loan loss is estimated based on the Fund's evaluation of delinquencies and potential losses in the loan portfolio as of the balance sheet date. Because of uncertainties in the estimation process, the Fund's estimate of credit losses inherent in the portfolio and the related allowance may change in the near term.

**NOTE 2 DEPOSITS AND INVESTMENTS**

**Deposits**

**Custodial Credit Risk** – Custodial credit risk is the risk that in the event of a bank failure, the Funds' deposits may not be returned in full. The Fund does not have an investment policy, but follows Minnesota Statutes for deposits.

In accordance with Minnesota statutes, the Fund maintains deposits at banks that are authorized by the board of directors.

Minnesota statutes require that all of the Fund's deposits be protected by insurance, surety bond, or collateral. The fair value of the collateral pledged must be equal to 110% of the deposits not covered by insurance or bonds. The Fund's collateral is included with the pledged collateral of the City of Austin.

Authorized collateral includes certain U.S. government securities, state or local government obligations, and other securities authorized by Minn. Stat. 118.A.03. Minnesota statutes require that securities pledged as collateral be held in safekeeping by the City Treasurer or in a financial institution other than that furnishing the collateral.

The Fund's deposits at year-end were entirely covered by federal depository insurance or by collateral held by the Fund's custodial bank in the City's name.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
 NOTES TO FINANCIAL STATEMENTS  
 DECEMBER 31, 2017 AND 2016**

**NOTE 2 DEPOSITS AND INVESTMENTS (CONTINUED)**

**Investments**

The Fund may also invest idle funds as authorized by Minnesota Statutes as follows:

- Direct obligations or obligations guaranteed by the United States or its agencies
- Shares of investment companies registered under the Federal Investment Company Act of 1940 and receives the highest credit rating, is rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of thirteen months or less
- General obligations rated “A” or better; revenue obligations rated “AA” or better
- General obligations of the Minnesota Housing Finance Agency rated “A” or better
- Bankers’ acceptances of United States banks eligible for purchase by the Federal Reserve System
- Commercial paper issued by United States corporations or their Canadian subsidiaries, of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less
- Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, and with a credit quality in one of the top two highest categories
- Repurchase or reverse purchase agreements and securities lending agreements financial institutions qualified as a “depository” by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.

Investment balances for the Fund are as follows at December 31:

	Amortized Cost	
	2017	2016
4M Fund	\$ 89,920	\$ 88,264

The 4M Fund is an external investment pool (Pool) that is not registered with the Securities Exchange Commission (SEC). The Pool elects to measure its investments at amortized cost in accordance with accounting statements issued by the Government Accounting Standards Board.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016**

**NOTE 2 DEPOSITS AND INVESTMENTS (CONTINUED)**

**Investments (Continued)**

The Fund participates in the Liquid Asset class, which has no redemption requirements.

**Interest Rate Risk** – The Fund does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk** – The invested funds as of December 31, 2017 and 2016 consist of the Minnesota Municipal Money Market (4M Fund). This investment fund is not individually rated, but each underlying investment in the fund is allowable under Minnesota State Statute and is top rated.

**Concentration of Credit Risk** – The Fund places no limit on the amount the Fund may invest in any one issuer. All of the Funds' deposits are covered by FDIC insurance in each financial institution.

**Balance Sheet Presentation**

The following is a reconciliation of deposits and investments to cash and cash equivalents reported on the balance sheet at December 31, 2017 and 2016:

	Carrying Amount	
	2017	2016
Deposits	\$ 72,373	\$ 71,432
Investments	89,920	88,264
Total Cash and Cash Equivalents	\$ 162,293	\$ 159,696

**NOTE 3 LOANS RECEIVABLE**

The Fund has 199 loans outstanding at December 31, 2017. All loans of the Fund issued are at a stated interest rate of two percent. Loans receivable at December 31, 2017 and December 31, 2016, are comprised of the following:

	December 31,	
	2017	2016
Total Loans Receivable	\$ 470,179	\$ 470,208
Less: Current Portion	137,877	128,128
Less: Allowance for Loan Losses	9,358	9,679
Net Long-Term Loans Receivable	\$ 322,944	\$ 332,401

Participants in the program are allowed to prepay all or a portion of their balance at any time.

**AUSTIN/MOWER COUNTY HOME OWNERSHIP FUND  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016**

**NOTE 4 RISK MANAGEMENT**

The Fund is exposed to various risks of loss related to torts and errors and omissions. The Fund is included in the City of Austin's insurance policies, which handle any losses arising from these risks. During the year ended December 31, 2017, there were no significant changes in insurance coverage from the prior year and there have been no significant settlements for the last three years.