

**AUSTIN/MOWER COUNTY HOMEOWNERSHIP FUND
MORTGAGE LENDER/REALTOR CHECKLIST**

Applicant Name: _____

	DATE		
Homebuyer Training Complete	Yes	No	
A/MCHF application, Borrower Profile form, mortgage loan application, credit report,	Yes	No	
A/MCHF Loan Review Committee meeting held	Yes	No	
closing date scheduled	Yes	No	
second mortgage, promissory note received by closing agent	Yes	No	
A/MCHF funds received by closing agent	Yes	No	
“Authorization to Debit Account” form signed and voided check provided to City of Austin	Yes	No	
closing	Yes	No	
Second mortgage, promissory note given to City of Austin	Yes	No	