

**MINUTES**  
**PORT AUTHORITY SPECIAL MEETING**  
**MONDAY, DECEMBER 30, 2019**  
**12:30 P.M.**  
**CITY HALL COUNCIL CHAMBERS**

**Members Present:** Commissioners Jerry McCarthy, Lee Bjorndal, Laura Helle, Chuck Moline and Jerry Mohrfeld.

**Members Absent:** Commissioner Jeff Austin and Michael Bednar

**Staff Present:** Port Authority Attorney Craig Byram, Port Authority Executive Director Craig Clark and Director of Administrative Services Tom Dankert.

**Others Present:** None.

President McCarthy called the meeting to order at 12:30 p.m.

**Item #2. – Approval of minutes of the December 2, 2019 regular meeting:** Motion by Commissioner Moline, seconded by Commissioner Mohrfeld, to approve the minutes of the December 2, 2019 regular meeting. Carried 5-0.

**Item #3. – Approval of sale/transfer of property to the Austin HRA, Parcel #: 34.795.2040:** Mr. Clark noted the Port is required to give 10 days' published notice to sell or transfer Port Authority land, and then another 20-day objection period follows the approval. The Austin HRA has moved into the building and was renting out the residential side and using the garage space for their own maintenance shop. It was being used as such until a fire broke out in the garage recently. The vehicles were replaced under the vehicle policy, and they are working on getting the insurance to pay for the garage repair.

Motion by Commissioner Helle, seconded by Commissioner Mohrfeld, to approve the transfer of land at 1010 West Oakland Avenue to the Austin HRA. Transfer will become effective 20 days from now, assuming no objections come forward from the public. Carried 5-0.

**Item #4. – Review and approve land acquisition, PIN 34.875.0040 located at 31st Street SW (10.48 acres):** Mr. Clark noted the updated purchase agreement has been signed by Fleet Farm Properties LLC and includes a purchase price of \$60,000 and is still contingent upon the Port Authority acquiring the Johnson Floral property. Mr. Clark noted there are two billboards on the property, one of which generates \$2,000 a year in rental income, while the other billboard is being investigated into as to where those rental payments are going.

After further discussion, motion by Commissioner Helle, seconded by Commissioner Mohrfeld, to approve the purchase agreement with Fleet Farm properties LLC for PIN#34.875.0040 for \$60,000 contingent upon the successful acquisition of the adjacent Johnson Floral property. Carried 3-2 (Commissioners Bjorndal and Moline = Nay).

**Item #5 Closed session under Minnesota Statutes 13D.05, Subd. 3(b)3 for the purpose of developing or considering offers and counteroffers for the purchase of real property.**

Motion by Commissioner Helle, seconded by Commissioner Bjorndal to close the meeting pursuant to Minnesota Statutes 13D.05, Subd. 3(b)3 for the purpose of developing or considering offers and counteroffers for the purchase of real property at 12:40 p.m. Carried 5-0.

See DVD of closed meeting.

Motion by Commissioner Helle, seconded by Commissioner Bjorndal to reopen the meeting at 1:05 p.m. Carried 5-0.

**Item #6. – Any other business:** None.

**Item #7. Adjournment:** With no further business, motion by Commissioner Moline, seconded by Commissioner Mohrfeld, to adjourn the meeting at 1:06 p.m. Carried 5-0.

Approved: \_\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_