

City of Austin



500 Fourth Avenue NE
Austin, Minnesota 55912-3773
Phone: 507-437-9940
www.ci.austin.mn.us

SIDEWALK CAFÉ LICENSE

NEW LICENSE REQUIREMENTS

- Must have and provide copy of current State of Minnesota food license or on-sale liquor, wine, or beer license, brewer tap room license, brew pub on-sale, or on-sale microdistillery cocktail room license
- Application for Sidewalk Café License including sidewalk diagram
- Application must be approved by Public Works and Police Departments
- Certificate of Liability Insurance listing the City of Austin as Additional Insured & Certificate Holder and noting that coverage extends to the insured's entire premises -including any outdoor service areas
- \$85 Annual Fee – Pro-rated to \$45 minimum

**City of Austin
500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773**



**Steven J. Lang, P.E.
City Engr./Public Works Dir.
507-437-9949
Fax 507-437-7101
slang@ci.austin.mn.us**

Sidewalk Café Seating Criteria

- 1) Business owner may use exposed aggregate boulevard sidewalk for Sidewalk Café seating, this area is typically 9-ft in width adjacent to the curb.
- 2) The smooth sidewalk adjacent to building shall remain clear for the public, this area is typically 5-ft in width.
- 3) One row of tables will be allowed parallel to the building frontage, generally centered within the exposed sidewalk area.
- 4) The number of tables will be based on the building frontage, using the following:
 - a. 4-person table requires 8-ft minimum
 - b. 2-person table requires 4-ft minimum
 - c. Modifications will be made based on obstructions, such as, street lights, benches, etc.

OFFICE USE ONLY

Receipt No. _____

Date: _____

iWorq Entry: _____

Application for Sidewalk Café License

Name of Business _____

Owner _____

Business Address _____

Attach a scaled diagram showing:

- ▶ the dimensions of the sidewalk café area, position of tables, fixtures and any objects to be placed on the sidewalk.
- ▶ the width of sidewalk remaining for pedestrian traffic.

Also attach a certificate of liability insurance in the amounts of:

- ▶ at least \$50,000 for injury or death of 1 person
- ▶ \$300,000 for injury or death to 2 persons
- ▶ and \$10,000 for damage to property damage.

The certificate must have notation stating coverage extends to the insured's entire premises including any outdoor service areas.

The City of Austin must be named as an additional insured, and the policy shall provide that it may not be canceled except upon 10-day written notice filed with the City Clerk.

No food or alcoholic beverages are allowed to be consumed or sold for consumption on the permitted area between the hours of 10:00 p.m. and 8:00 a.m. of any day.

I recommend that this license be granted with the following recommendations: _____

Date _____ Chief of Police: _____

I do not recommend that this license be granted:

Date _____ Chief of Police: _____

I recommend that this license be granted with the following recommendations: _____

Date _____ Director of Public Works: _____

As a result of this investigation, **I do not recommend** that this license be granted:

Date _____ Director of Public Works: _____