

CITY OF AUSTIN
LIQUOR CATERING EVENT NOTIFICATION

Per Minnesota State Statute 340A.404 Subd. 12, liquor catering is incidental to food catering. Applicant must serve food in addition to the liquor at catering event. Licensees must hold a valid retail on-sale liquor license at a restaurant.

Liquor caterers need to submit a Liquor Catering Event Notification at least 5 days in advance to the City Clerk to receive approval of each catering event. Email the completed form to: licensing@ci.austin.mn.us.

CATERER INFORMATION

Catering License Holder Name: _____

Address: _____

Catering Manager: _____ Phone: _____

E-mail address: _____

EVENT INFORMATION

Event Name: _____ Date of Event: _____

Location: _____ Phone: _____

Hours of Event: _____ Estimated Guests: _____

Type of Alcohol Served: Liquor Wine Beer 3.2 Beer

If event will be held outdoors, attach drawing showing how area will be enclosed.

Type of food to be served: _____

Additional event information: _____

Signature: _____ Date: _____

City Use Only

Date Received: _____ Event Number: _____

City Clerk Verification: _____ Date: _____

Police Chief Approval: _____ Date: _____

Additional Comments: _____