

# SANDWICH BOARD PERMIT

Sandwich Board Permit Annual Fee: \$35.00

**Name of Business** \_\_\_\_\_

**Owner** \_\_\_\_\_

**Business Address** \_\_\_\_\_

**Business Phone** \_\_\_\_\_

The City of Austin must be named as an additional insured, and the policy shall provide that it may not be canceled except upon 10-day written notice filed with the City Clerk.

**Attach a certificate of liability insurance in the amounts of:**

- ▶ at least \$50,000 for injury or death of 1 person
- ▶ \$300,000 for injury or death to 2 persons
- ▶ \$10,000 for damage to property damage.

Only one sandwich board sign is permitted per parcel. Sandwich board signs are allowable in the B-3 Central Business District only. **Signs must be in compliance with the following:**

- Sandwich board signs may be no larger than three feet in width and four feet in height and no materials, including, but not limited to, balloons, streamers and windsocks, may be added to the sign to increase its height or width. Sandwich board signs may not contain electrical components or be lit.
- Sandwich board signs may be placed on private property or on public sidewalks within 20 feet of the main entrance to the business being advertised.
- Sandwich board signs shall be located so as to maintain a minimum four-foot pedestrian walkway and so as not to obstruct vehicular traffic.
- Sandwich board signs may be used only during the hours when the business is open to the public.
- Sandwich board signs may only be placed on sidewalks that have been cleared of snow and/or other debris.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**41910.4331**