

A G E N D A
CITY COUNCIL MEETING
TUESDAY, JANUARY 3, 2023
5:30 P.M.
COUNCIL CHAMBERS

Call to Order.

Pledge of Allegiance.

Oath of Office: Jeff Austin, Jason Baskin, Laura Helle and Joyce Poshusta

Roll Call.

- (mot) 1. Adoption of Agenda.
- (mot) 2. Approving minutes from December 19, 2022
- 3. Recognitions and Awards.
 - Welcoming George Thomas as the Honorary Council Member
- (mot) 4. *Consent Agenda
 - Licenses:
 - Food: Aldi, 1700 17th Street NW
 - Food: C & S Vending Co., Inc, 1900 8th Street NE
 - Food: Dollar General, 101 4th Street SW
 - Food: Grinders Deli, 604 3rd Avenue NW
 - Food: KFC, 1401 18th Avenue NW
 - Garbage Service: Waste Management of So. MN, Clarks Grove
 - Lodging Establishment: Greenwich Guest House
 - Massage Therapist: Jennifer Hatfield, 1802 5th Avenue NW
 - Right of Way: Consolidation Communications Enterprise Services, Mattoon, IL
 - Taxi Driver: Irma Diego Pedro
 - Temporary Liquor: Pacelli Catholic Schools on January 28, 2023

Claims:

- a. Pre-list of bills
- b. Credit Card Report.

PETITIONS AND REQUESTS:

- (res) 5. Approving a MnDOT Stand-Alone Noise Barrier Program application.
- (res) 6. Designating depositories for checking and investment of public funds for 2023.
- (res) 7. Approving budget adjustment number 1.
- (res) 8. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on 5th Avenue NW (20th Street to 22nd Street NW), 6th Avenue NW (22nd Street to Dead End) and 20th Street NW (4th Avenue to Dead End), Project 18105.

- (res) 9. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on 1st Street NW (Oakland Avenue West to 1st Drive NW), Project 23101.
- (res) 10. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on 2nd Street SW (10th Avenue to 12th Avenue SW), 10th Avenue SW (2nd Drive to 4th Street SW) and 11th Avenue SW (2nd Drive to 4th Street SW), Project 23102.
- (res) 11. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on 7th Avenue NE (19th Drive to 21st Street NE) and 19th Drive NE (6th Avenue to 7th Avenue NE), Project 23103.
- (res) 12. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on 8th Street NE (16th Avenue to 18th Avenue NE), Project 23104.
- (res) 13. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on Hormel Drive (4th Street to 8th Street NE), Project 23105.
- (res) 14. Receiving a feasibility report and calling for a public hearing on February 21, 2023 for street improvements on 21st Street SW (22nd Street to 3rd Avenue SW) and 22nd Street SW (Oakland Avenue West to 3rd Avenue SW), Project 23106.
- (res) 15. Accepting donations to the City of Austin.

CITIZENS ADDRESSING THE COUNCIL

HONORARY COUNCIL MEMBER COMMENTS

REPORTS AND RECOMMENDATIONS:

City Administrator

City Council

- (mot) Adjourn to **Tuesday, January 17, 2023** at 5:30 pm in the Council Chambers.

All items listed with an asterisk () are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen so requests in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

M I N U T E S
CITY COUNCIL MEETING
December 19, 2022
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor King. Council Members Paul Fischer, Rebecca Waller, Jason Baskin, Michael Postma, Joyce Poshusta, Geoff Baker and Council Member-at-Large Jeff Austin

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Police Chief David McKichan, Human Resources Director Trish Wiechmann, Public Works Director Steven Lang, Fire Chief Jim McCoy, Planning and Zoning Administrator Holly Wallace, Park and Rec Director Dave Merrill, City Attorney Craig Byram and City Clerk Ann Kasel

APPEARING IN PERSON: Austin Daily Herald, KAAL TV, Alex Baumgartner, Representative Patti Mueller, Laura Helle

Mayor King called the meeting to order at 5:30 p.m.

Moved by Council Member Fischer, seconded by Council Member Baskin, approving the agenda. Carried.

Moved by Council Member Postma, seconded by Council Member Fischer, approving Council minutes from December 5, 2022 and the Truth in Taxation hearing on December 7, 2022. Carried.

CONSENT AGENDA

Moved by Council Member Baskin, seconded by Council Member Fischer, approving the proposed consent agenda. Motion failed 3-4 with Council Members Waller, Poshusta, Baker and Council Member-at-Large Austin voting nay.

Moved by Council Member Poshusta, seconded by Council Member-at-Large Austin, tabling the boards and commissions appointments on the consent agenda to the January 3, 2023 work session. Carried 4-3 with Council Members Postma, Baskin and Fischer voting nay.

Moved by Council Member Baskin, seconded by Council Member Postma, approving the consent agenda as follows:

Licenses:

2023 License renewals (*complete list in the consent agenda folder*)

Exempt Gambling (raffle): NWTF Cedar River Longbeards on January 28, 2023

Claims:

- a. Pre-list of bills
- b. Investment and Financial Report.

Carried.

PUBLIC HEARING

A public hearing was held for the adoption of the City's 5-year Capital Improvement Plan.

Director of Administrative Services Tom Dankert presented the document stating that the items for 2023 will be given approval for purchase with Council approval and it serves as a planning tool for future years.

There were no public comments.

Moved by Council Member-at-Large Austin, seconded by Council Member Waller, adopting the 5-year Capital Improvement Plan. Carried 7-0.

PETITIONS AND REQUESTS

Director of Administrative Services Tom Dankert requested the Council approve the 2023 tax levy at \$8,283,000. He stated that is a 4.23% tax levy increase. Mr. Dankert noted it was approved unanimously at the December 7, 2022 Truth in Taxation Hearing.

Moved by Council Member Baker, seconded by Council Member Baskin, adopting a resolution approving the tax levy for 2023. Carried 7-0.

Director of Administrative Services Tom Dankert requested the Council approve the City's budget for 2023 at \$39,811,892.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, adopting a resolution adopting the budget for 2023. Carried 7-0.

Director of Administrative Services Tom Dankert requested the Council approve the cancellation of certain ad valorem tax levies for 2023. He stated the City does not need to levy these funds to the taxpayers because it has other revenue sources.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, adopting a resolution authorizing the cancellation of certain ad valorem tax levies. Carried 7-0.

Director of Administrative Services Tom Dankert requested the Council reject the proposed loan with PFA on the agenda. He stated the market has gone down and the City will reprice

their rate and come back with a new loan agreement. He stated that the City is hopeful of receiving an approximately 2% interest rate for the loan.

Moved by Council Member-at-Large Austin, seconded by Council Member Waller, adopting a resolution rejecting a \$42,216,633 general obligation wastewater revenue note. Carried 7-0.

Director of Administrative Services Tom Dankert requested the Council approve an amendment to the City's 457(b) plan to allow for a Roth IRA conversion. This has been requested by an employee and most 457(b) plans already allow it.

Moved by Council Member Fischer, seconded by Council Member Baker, adopting a resolution approving an amendment to the City's 457(b) deferred compensation plan to allow for a Roth IRA conversion. Carried 7-0.

City Clerk Ann Kasel requested the Council approve 2023 liquor licenses.

Moved by Council Member Fischer, seconded by Council Member Poshusta, adopting a resolution granting 2023 licenses for sale of hard liquor on-sale, Sunday hard liquor on-sale, Sunday wine on-sale, and 3.2 beer on and off-sale. Carried 7-0.

Director of Administrative Services Tom Dankert stated the Austin Daily Herald is the only eligible newspaper for official City publications. They have increased their rate by 3.1% for 2023.

Moved by Council Member Fischer, seconded by Council Member Postma, designating the Austin Daily Herald as the official newspaper for 2023. Carried 7-0.

City Administrator Craig Clark requested the Council approve the union contracts with Austin Employees Association and Law Enforcement Labor Services.

Moved by Council Member Baker, seconded by Council Member Fischer, adopting a resolution approving the Austin Employees Association 2023-2025 labor agreement. Carried 7-0.

Moved by Council Member Baker, seconded by Council Member Postma, adopting a resolution approving the Law Enforcement Labor Services 2023-2025 labor agreement. Carried 7-0.

Public Works Director Steven Lang requested the Council renew the ICM agreements for the domestic and industrial plants with Hormel Foods. The agreements set the limitations for sanitary sewer discharges and run through 2025. He stated that with the new industrial plant in 2025 the domestic agreement will expire at the end of the construction as the space for the industrial waste water will not be needed anymore in the domestic area.

Moved by Council Member Baker, seconded by Council Member Postma, adopting a resolution approving an ICM agreement for the domestic plant with Hormel Foods. Carried 6-0 with Council Member Baskin abstaining.

Moved by Council Member Austin, seconded by Council Member Postma, adopting a resolution approving an ICM agreement for the industrial plant with Hormel Foods. Carried 6-0 with Council Member Baskin abstaining.

Public Works Director Steven Lang requested the Council renew the ICM agreement with Nu-Tek Biosciences. The agreement sets the limitations for sanitary sewer discharges and runs through June 30, 2023.

Moved by Council Member Fischer, seconded by Council Member Poshusta, adopting a resolution approving an ICM agreement with Nu-Tek Biosciences, LLC. Carried 7-0.

Public Works Director Steven Lang requested the Council approved a delegated pass-through agreement with the State of Minnesota. The agreement allows the State of Minnesota to disburse Federal funding to the City for construction projects.

Moved by Council Member Fischer, seconded by Council Member Waller, adopting a resolution approving a delegated contract process agreement with MnDOT. Carried 7-0.

Alex Bumgartner requested the Council approve the sale of a 50-foot strip of land adjacent to the Windrift Restaurant. The business is being sold and it was discovered that the external cooling system encroaches onto the Austin Utilities' property by 9 feet. He stated the Austin Utilities' board approved the sale at their last meeting.

Moved by Council Member Baker, seconded by Council Member Baskin, adopting a resolution consenting to the sale of Austin Utilities property. Carried 7-0.

Director of Administrative Services Tom Dankert noted the donation is from Hormel Foods not the Austin Area Foundation.

Moved by Council Member Austin, seconded by Council Member Waller, adopting a resolution accepting donations to the City of Austin. Carried 7-0.

Moved by Council Member Fischer, seconded by Council Member Waller, adopting a resolution appointing George Thomas as the Honorary Council Member – January 2023 through March 2023. Carried.

REPORTS

City Administrator Craig Clark stated the City will be reviewing the Local Option Sales Tax Funding.

Public Works Director Steven Lang stated the Ramsey Dam is owned by the Hormel Foods Corporation and has decided to make minor improvements to the dam and it will not be transferred to the City.

Representative Mueller stated she will be advocating for bonding dollars for the Waste Water Treatment Plant.

Council Member Poshusta stated she was excited to hear about the 40-unit affordable housing project. She wished Council Member Waller the best and thanked her service on the Council.

Council Member Postma also was excited for the 40-unit housing project and thanked Council Member Waller.

Council Members Baskin and Council Member-at-Large Austin thanked Council Member Waller.

Council Member Waller stated she enjoyed working with the Council over the last 4 years.

Moved by Council Member-at-Large Austin, seconded by Council Member Postma, adjourning the meeting to January 3, 2023. Carried.

Adjourned: 6:06 p.m.

Approved: January 3, 2023

Mayor: _____

City Recorder: _____

City of Austin
500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773



Steven J. Lang, P.E.
City Engr./Public Works Dir.
507-437-9949
Fax 507-437-7101
slang@ci.austin.mn.us

Memorandum

To: Mayor & Council
From: Steven J. Lang, P.E.
Date: December 28th, 2022
Subject: Pasture Heights Noise Study and Grant Application

SRF completed a noise evaluation study of the Pasture Heights neighborhood, 300 block of 14th Place NW, and 1400 block of 2nd Street NW. As part of the study, SRF collected existing noise levels near 306 14th Place NW and 1407 2nd Street NW. This information was used together with noise modeling based on the new MnDOT design Single Point Intersection planned for 4th Street NW and I90 interchange.

The following criteria is used when evaluating a noise wall:

- Cost effectiveness threshold \$78,500 per benefitted receptor.
- Project cost based on \$36/sf of noise barrier wall.
- Standard wall height is 20-ft, but can be modified to reduce cost to meet the cost effectiveness threshold.
- Noise readings approaching 66.0 decibels or greater meet the Federal Highway Noise Abatement Criteria threshold, and/or a reduction of 5.0 decibels or more to a specific receptor.
- A change of 3.0 decibels is a noticeable change to the human ear.
- MnDOT requires dwelling units to be constructed prior to 1997 as MN Statute 161.125 was passed in 1997. One home in this neighborhood was built in 1997, R9 – 306 14th Pl. NW, all others under consideration were built prior to 1997.

Multiple options of barrier wall height and length were reviewed to maximize the number of benefitting receptors and minimize the project cost to meet the cost effectiveness threshold.

Barrier Height	Barrier Length	Benefitting Receptors	Total Cost	Cost Effectiveness	Meets Criteria
20-foot	1215-ft	9	\$853,200	\$94,800	No
18-foot	1190-ft	7	\$753,840	\$107,691	No
17-foot	910-ft	7	\$541,800	\$77,400	Yes
16-foot	830-ft	7	\$465,120	\$66,446	Yes
16-foot	1165-ft	7	\$658,080	\$94,011	No
15-foot	1145-ft	7	\$607,500	\$86,786	No
15-foot	1070-ft	7	\$567,000	\$81,000	No
14-foot	1145-ft	6	\$646,560	\$107,760	No

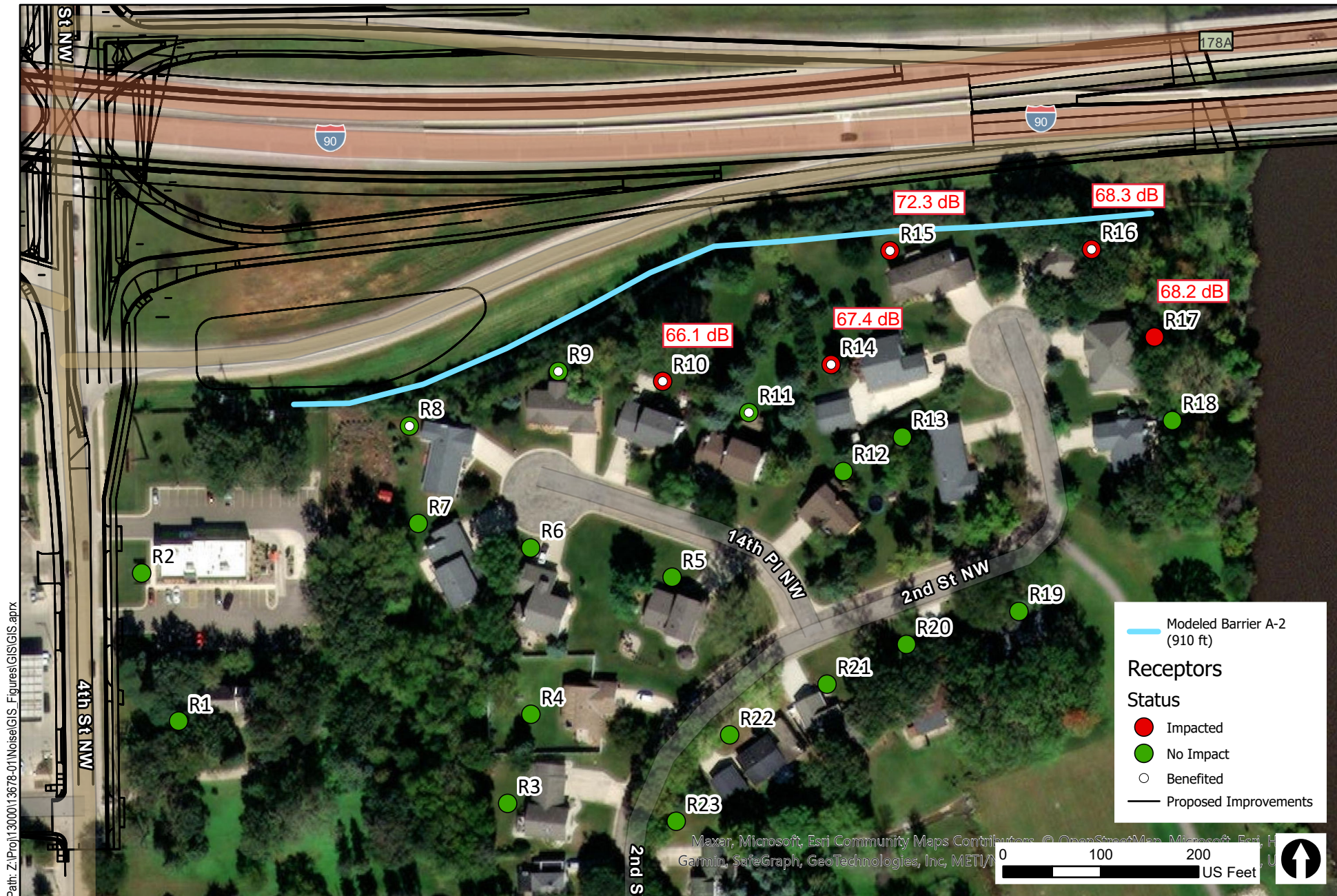
See attached Figure 2

The 17-foot tall, 910-ft long wall is the best option to meet the cost effectiveness threshold and provide a positive impact on noise reduction in the neighborhood. Although the State uses a \$36 per sf rate to standardize the application, in today's current construction environment and project out 2-3 years, \$60 per sf was used below for budgeting purposes. The requirement of a 10% local cost share would require a local cost commitment of \$100,000 to \$125,000. Options for funding the local share include:

- 1) Assess the project cost to the 7 benefitting parcels (\$14,000 to \$18,000 per parcel).
- 2) Use tax levy dollars to spread the cost out to the entire community.
- 3) Some combination of options 1 & 2.

Attached for your consideration is a resolution of Council support for the grant application and commitment to the local project costs. Please review and let me know if you have any questions.

Project Budget		State Grant	Local (10%)
Noise Study/Application	\$ 11,350		\$ 11,350 in progress
Construction	\$ 900,000	\$810,000	\$ 90,000 estimate
Construction Admin	\$ 100,000	\$ 90,000	\$ 10,000 estimate
Total	\$1,011,350	\$900,000	\$111,350 estimate



Modeled Noise Wall and Noise Receptor Locations

I-90/4th Street Standalone Noise Barrier

City of Austin

R10/R14/R15/R16/R17 - Exceed 66.0 dB Federal Threshold
R8/R9/R11/R12/R13 - Near or Exceed 5.0 dB reduction
R9 - Constructed in 1997

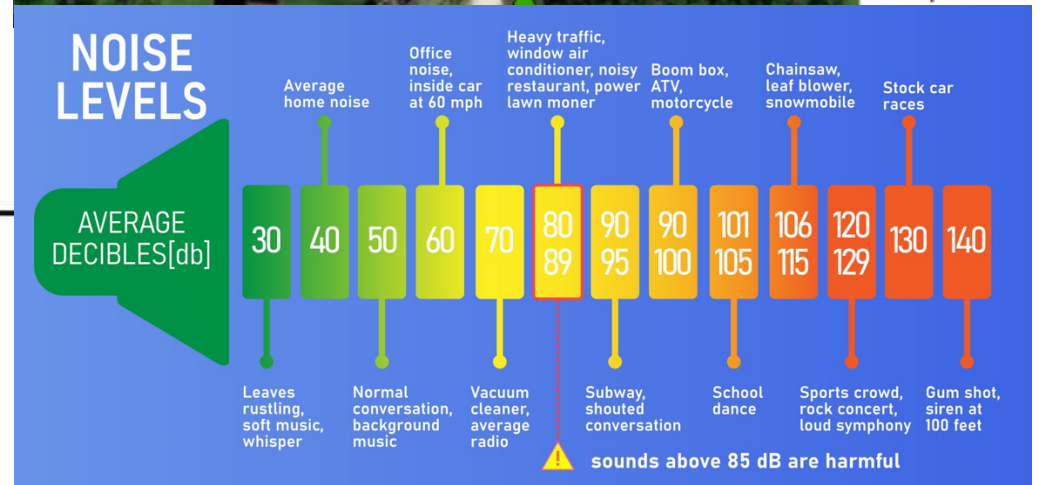
Figure 2

17 Foot Barrier (largest height and length, highest noise reduction, meets cost effectiveness criteria)

Noise Wall A-2: along southeast ramp at the I-90/4th Street interchange

Receptor ID	Build No Barrier	Build 17' Barrier	Reduction	# of residential establishment (> 5 dBA)	# of Benefited Sites	Design Goal Reduction > 7 dBA	Total # of Benefited Sites	Length in feet	Area in sf	Total Cost	Cost per Benefited Site	Meets CE Criteria?
R1	62.7	62.5	0.2	1	0	0	7	910	15,050	\$541,800	\$77,400	(Yes)
R2	65.6	65.4	0.2	1	0	0						
R3	57.1	55.9	1.2	1	0	0						
R4	58.5	56.4	2.1	1	0	0						
R5	60.1	57.6	2.5	1	0	0						
R6	60.3	57.0	3.3	1	0	0						
R7	60.8	57.2	3.6	1	0	0						
R8	62.8	56.8	6.0	1	1	0						
R9	65.6	57.7	7.9	1	1	1						
R10	66.1	58.8	7.3	1	1	1						
R11	65.3	59.6	5.7	1	1	0						
R12	64.0	59.7	4.3	1	0	0						
R13	64.8	60.5	4.3	1	0	0						
R14	67.4	60.4	7.0	1	1	1						
R15	72.3	57.7	14.6	1	1	1						
R16	68.3	62.6	5.7	1	1	0						
R17	67.9	66.4	1.5	1	0	0						
R18	63.4	62.1	1.3	1	0	0						
R19	60.7	58.6	2.1	1	0	0						
R20	60.0	57.5	2.5	1	0	0						
R21	59.0	56.4	2.6	1	0	0						
R22	58.0	55.6	2.4	1	0	0						
R23	56.7	54.8	1.9	1	0	0						

Bolded numbers are approaching or exceeding the Federal NAC.



Application for Stand-Alone Noise Barrier Mitigation

1. Name of governmental authority submitting the application and agreeing to local cost share:

City of Austin, MN

2. Interstate/Freeway adjacent to area for which the application is being made:

I-90

3. Limits of area of application: a map is required; aerial photo is preferred:

Side of Freeway(s):
(N, S, E, W, Both)

South

Starting Point:
(Cross roads, etc.)

165 feet east of 4th St NW

Ending Point:

100 feet west of the Cedar River

Estimated length of proposed noise barrier (in feet)

910

4. Are the residential units located in an incorporated area?

Yes/No

(Note: Only incorporate areas are eligible.)

5. Were the majority of the residential units constructed prior to 1997?

Yes/No

(Note: Only residential areas constructed prior to 1997 are eligible.)

6. What fiscal year(s) are you applying for funding?

2027

☒

Other (list year)

7. Number of residential units (homes and/or apartment buildings) adjacent to the highway/freeway:

7 (first row/benefited)

8. Estimated existing noise level (utilize MnDOT's Flat Earth Noise Level Estimating Spreadsheet) available at: www.dot.state.mn.us/environment/noise/

69.8 dBA

9. I certify that all the application information provided is correct.

Steven Lang, City Engineer

12/29/2022

Print name and title of local official

Date



Digitally signed by
Steven Lang
Date: 2022.12.29
10:19:58 -06'00'

12/29/2022

Signature and title of local official

Date

RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES FOR
CHECKING AND INVESTMENTS OF PUBLIC FUNDS FOR 2023

WHEREAS, the depositories for public funds are designated annually for the City of Austin, Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN,

1. Checking accounts for the City of Austin shall be as follows:

The legal depository for the City of Austin General Account shall be Wells Fargo of Austin, Minnesota for 2023. The City Recorder/Treasurer is hereby authorized to deposit all receipts of the City of Austin in Wells Fargo of Austin, Minnesota. All payroll transfers shall be deposited to Wells Fargo of Austin, Austin, Minnesota. The Direct Deposit of Retiree Benefits or Employee Payroll shall be processed through First Farmer's & Merchants Bank. All receipts of the Library, Police Department and Park and Recreation operations shall be deposited in the General Account.

BE IT FURTHER RESOLVED,

2. Investment of city funds shall be made with:

Wells Fargo, US Bank, Home Federal Savings Bank, Bremer Bank, First Farmers & Merchants State Bank, Sterling State Bank and Farmers & Merchants State Bank, all of Austin, Minnesota, are hereby declared to be legal depositories for the City of Austin's savings, money market savings, savings certificates and certificates of deposit. The market value of collateral filed by these institutions shall at all times exceed by 10% the City of Austin's deposits in these institutions. Wells Fargo Investment Services, Inc., US Bank Investment Services, RBC Dain Rauscher, UBS PaineWebber, Inc., Northland Securities, Wells Fargo Investment Advisors, Accentra Credit Union and the League of Minnesota Cities-sponsored 4M Fund are hereby declared to be firms with whom the City of Austin may do business for the purpose of purchasing and selling investments and for safekeeping such investments.

3. BE IT FURTHER RESOLVED, that all depositories, firms, agents and external managers acting as such for the City of Austin shall at all times comply with all provisions of Minnesota State Statutes applicable to the deposits and investments of public funds, and to the City of Austin's adopted investment policy and sound financial management practices.

Passed by a vote of yeas and nays this 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

City of Austin
500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773



Thomas Dankert
Director of
Administrative Services
507-437-9959
Fax 507-433-1693
tdankert@ci.austin.mn.us

TO: Mayor King and City Council Members
FROM: Tom Dankert
DATE: January 3, 2023
RE: **Budget Adjustment #1 – 2023 Budget Adjustment**
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I would request the approval of some changes within our budget for 2023 as part of Budget Adjustment #1, as follows:

1. The Hormel Foundation grants that have been approved for 2023.

General Fund (11000):

- 4th of July fireworks grant, \$23,000.

	<u>Debit</u>	<u>Credit</u>
41110.5135 Contributions		\$ 23,000
41110.5175 Use of Fund Balance	\$ 23,000	
Total General Fund	\$ 23,000	\$ 23,000

Capital Improvements Revolving Fund (49000):

- Pedestrian Trail, ESL to Highway 218, \$120,000.

	<u>Debit</u>	<u>Credit</u>
48235.6530 Improve. Other Than Bldg.	\$ 120,000	
49000.5135 Private Contributions		\$ 120,000
Total Capital Improve. Revolving Fund	\$ 120,000	\$ 120,000

By passing a Resolution, council will have then officially amended the budget for the 2023 year to account for The Hormel Foundation grants. There are other grants that were approved by The Hormel Foundation for 2023, but those grants will be received and expended out of funds that don't have legally adopted budgets (or through the HRA), hence no budget to amend.

Please do not hesitate to give me a call if you have any questions.

City of Austin
500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773



Phone: 507-437-9940

www.ci.austin.mn.us

MEMO

TO: Mayor and City Council

FROM: Tom Dankert ^{TOO}

DATE: November 16, 2022

SUBJECT: Hormel Foundation Grants approved for 2023
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The listing below are the grants that have been approved by The Hormel Foundation for 2023:

- 1. CHIP II Loan Expansion/Curb Appeal program - \$125,000 (partial funding) - HRA
- * — 2. Pedestrian Trail, ESL to Highway 218 - \$120,000 = BUDGET Adj. Needed.
- 3. Business Encouragement/Enhancement Program (BEEP) - \$70,000 (partial funding) - HRA
- 4. Delivering the Data: Hotspot Data Plans 2023 - \$61,000 - Gifts/Memorials = No budget
- 5. Jay C. Hormel Nature Center Education Programs - \$45,000 - in budget already
- 6. Fire Prevention and Education - \$5,000 - in budget already

Additionally, The Hormel Foundation approved an additional \$50,000 grant for the Austin Public Library to hire a Technology Coordinator for 2023 to help administer the hotspot program. This will open up an additional opportunity to get another 100+ hotspots funded from Austin Aspires!

Additionally, we were approved the following grants that benefit other City partners:

- * • Quality of Life - \$96,253 (this includes \$0 for Leadership Austin; \$23,000 for the 4th of July festival; \$73,253 to the Austin Artworks Center for rent and property tax reimbursement). → No, pass thru

BUDGET Adj. needed

The only grant request that was not partially or fully funded, was the \$750,000 requested for the Farmer's Market Infrastructure Project.

We would request Council approve the above grants via resolution up front as opposed to when the funds are actually received in 2023. Additionally, in 2023 we will pass a budget amendment to include the revenues/expenses into our budgets.

We would also like to thank The Hormel Foundation for their generous grants to the City of Austin. In total we have been approved for \$572,253 (including partner grants) for 2023!

City of Austin
500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773



Steven J. Lang, P.E.
City Engineer/P.W. Director
507-437-9950
Fax 507-437-7101
slang@ci.austin.mn.us

Memorandum

To: Mayor & Council
From: Mitch Wenum, PE
Date: December 29, 2022
Subject: 2023 Construction Projects, Request for Feasibility Reports

In preparation for 2023 construction projects, we have prepared the following feasibility reports:

- | | <u>Project #</u> |
|---|------------------|
| 1) 5th Avenue NW, 6th Avenue NW & 20th Street NW | 18105 |
| a. 5 th Avenue NW – 20 th St NW to 22 nd St NW | |
| b. 6 th Avenue NW – 22 nd St NW to Dead End | |
| c. 20 th Street NW – 4 th Ave NW to Dead End | |
| 2) 1st Street NW | 23101 |
| a. 1 st Street NW – Oakland Ave W to 1 st Dr NW | |
| 3) 2nd Street SW, 10th Avenue SW & 11th Avenue SW | 23102 |
| a. 2 nd Street SW – 10 th Ave SW to 12 th Ave SW | |
| b. 10 th Avenue SW – 2 nd Dr SW to 4 th St SW | |
| c. 11 th Avenue SW – 4 th St SW to Dead End | |
| 4) 7th Avenue NE & 19th Drive NE | 23103 |
| a. 7 th Avenue NE – 19 th Dr NE to 21 st St NE/Hwy 218 | |
| b. 19 th Drive NE – 6 th Ave NE to 7 th Ave NE | |
| 5) 8th Street NE & Institute Lift Station Construction | 23104 |
| a. 8 th Street NE – 15 th Ave NE to 18 th Ave NE | |
| 6) Hormel Drive Mill & Overlay | 23105 |
| a. Hormel Drive – 4 th St NE to 8 th St NE | |
| 7) 21st Street SW & 22nd Street SW Mill & Overlay | 23106 |
| a. 21 st Street SW – 22 nd St to 3rd Ave SW | |
| b. 22 nd Street SW – Oakland Ave W to 3rd Ave SW | |

If you have any questions, please feel free to contact me.

DATE: December 29, 2022
PROJECT NO: 18105

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for the reconstruction of 5th Avenue (20th St NW to 22nd St NW), 6th Avenue NW (22nd St NW to Dead End) and 20th Street NW (4th Ave NW to Dead End) was referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

These streets are made of asphalt pavement and are currently 36 feet wide. Parking is allowed on both sides of each street. These streets were likely constructed in the 1950's with a rehab and extension in the 1988. The proposed project will consist of the following:

5th Avenue NW (20th St NW to 22nd St NW)
6th Avenue NW (22nd St NW to Dead End)
20th Street NW (4th Ave NW to Dead End)

- 1) Removal of the existing asphalt pavement, deteriorated curb and gutter, and deficient sidewalk.
- 2) Replace deteriorated curb and gutter, 4.5" of asphalt pavement and 6" aggregate base.
- 3) Replacement of deteriorated storm sewer structures.
- 4) Sanitary sewer replacement on 5th Ave and 20th St NW.
- 5) Installation of drain tile and sump pump service stub outs.
- 6) Extension of sidewalks on 5th Ave and 20th St NW and a connection to 19th St NW.
- 7) Provide ADA pedestrian ramps at intersections and upgrade existing deficient sidewalk.
- 8) Austin Utilities will perform water and electrical work on the project.


The estimated construction costs are as follows:

5 th Avenue, 6 th Avenue NW and 20 th Street NW	\$ 900,000
--	------------

The total estimated costs would be funded as follows:

Assessment Bonds	\$ 650,000
WWTP Fund 61	\$ 240,000
SWUD Fund 67	\$ 10,000

Abutting property owners would be assessed based on the City's assessment policy.


 Digitally signed by Mitch Wenum
 Date: 2022.12.29 13:33:26 -06'00'
 Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

5th Avenue NW (20th Street to 22nd Street NW), 6th Avenue NW (22nd Street to Dead End) and 20th Street NW (4th Avenue to Dead End), Project 18105.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:

\$900,000

- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

DATE: December 29, 2022
PROJECT NO: 23101

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for the reconstruction of 1st Street NW (Oakland Ave W to 1st Drive NW) was referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

1st Street NW is a concrete street located in the downtown area. The street is currently 44' wide with sidewalks on both sides. Parking is allowed on both sides of the street. There is a traffic signal light located at the 1st Street and 4th Avenue NW intersection. Street lights are located along the entire length of the street. The street was constructed in 1976. The proposed project will consist of the following:

1st Street NW (Oakland Ave W to 1st Drive NW)

- 1) Removal of the existing concrete pavement and sidewalks.
- 2) Removal of abandoned underground utilities.
- 3) Removal of signal lights at the 4th Ave intersection and replacement with a 4-way stop with curb bump outs.
- 4) Replace concrete pavement and aggregate base.
- 5) Replacement of all concrete sidewalks.
- 6) Replacement of sanitary sewer manholes.
- 7) Replacement of storm sewer mains, laterals and structures.
- 8) Replacement of street lighting.
- 9) Installation of drain tile.
- 10) Provide ADA pedestrian ramps at intersections.
- 11) Austin Utilities will perform water and electrical work on the project.


The estimated construction costs are as follows:

1 st Street NW	\$1,825,000
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The total estimated costs would be funded as follows:

Municipal State Aid	\$1,795,000
WWTP Fund 61	\$30,000

Abutting property owners would be assessed based on the City's assessment policy.


Digitally signed by Mitch Wenum
Date: 2022.12.29 13:34:08 -06'00'
Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

1st Street NW (Oakland Avenue West to 1st Drive NW), Project 23101.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:

\$1,825,000

- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

DATE: December 29, 2022
PROJECT NO: 23102

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for the reconstruction of 2nd Street SW (10th Ave to 12th Ave SW), 10th Avenue SW (2nd Dr to 4th St SW) and 11th Avenue SW (4th St SW to Dead End) was referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

2nd St SW, 10th Ave SW and 11th Ave SW are all made of asphalt pavement. 2nd St and 11th Ave SW and are 36 feet wide while 10th Ave SW is 20 feet wide. Parking is allowed on both sides of each street. These streets were likely originally constructed in the 1950's. The proposed project will consist of the following:

2nd Street SW (10th Ave to 12th Ave SW)
10th Avenue SW (2nd Dr to 4th St SW)
11th Avenue SW (4th St SW to Dead End)

- 1) Removal of the existing asphalt pavement, curb and gutter, and deficient sidewalk.
- 2) Replace with new curb and gutter, 4.5" of asphalt pavement and 6" aggregate base.
- 3) Storm sewer will be upgraded with the replacement of existing catch basins and manholes.
- 4) Sanitary sewer manholes will be replaced throughout the project. The existing sanitary mains will be spot repaired, as needed.
- 5) Installation of drain tile and sump pump service stub outs.
- 6) Provide ADA pedestrian ramps at intersections and upgrade existing deficient sidewalk.
- 7) Austin Utilities will perform water and electrical work on the project.


The estimated construction costs are as follows:

2 nd Street SW, 10 th Avenue SW and 11 th Avenue SW	\$1,115,000
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The total estimated costs would be funded as follows:

Assessment Bonds	\$ 950,000
WWTP Fund 61	\$ 65,000
SWUD Fund 67	\$ 100,000

Abutting property owners would be assessed based on the City's assessment policy.


Digitally signed by Mitch
Wenum
Date: 2022.12.29 13:34:18
-06'00'

Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

2nd Street SW (10th Avenue to 12th Avenue SW), 10th Avenue SW (2nd Drive to 4th Street SW) and 11th Avenue SW (2nd Drive to 4th Street SW), Project 23102.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:

\$1,115,000

- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

DATE: December 29, 2022
PROJECT NO: 23103

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for the reconstruction of 7th Avenue NE (19th Dr NE to 21st St NE) and 19th Drive NE (6th Ave NE to 7th Ave NE) was referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

7th Ave NE and 19th Dr NE are both made of asphalt pavement, and are 36 feet wide. Parking is allowed on both sides of each street. 19th Dr NE currently only has curb and gutter on one side of the street, while 7th Ave NE has curb and gutter on both sides. These streets were likely originally constructed in the 1950's. The proposed project will consist of the following:

**7th Avenue NE (19th Dr NE to 21st St NE)
19th Drive NE (6th Ave NE to 7th Ave NE)**

- 1) Removal of the existing asphalt pavement, curb and gutter, and deficient sidewalk.
- 2) Replace with new curb and gutter, asphalt pavement and aggregate base.
- 3) Storm sewer will be upgraded with the replacement of mains and structures.
- 4) Sanitary sewer manholes will be replaced throughout the project. The existing sanitary mains will be spot repaired, as needed.
- 5) Installation of drain tile and sump pump service stub outs.
- 6) Provide ADA pedestrian ramps at intersections and upgrade existing deficient sidewalk.
- 7) Austin Utilities will perform water and electrical work on the project.


The estimated construction costs are as follows:

7 th Avenue NE and 19 th Drive NE	\$1,175,000
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The total estimated costs would be funded as follows:

Municipal State Aid	\$ 600,000
Assessment Bonds	\$ 300,000
WWTP Fund 61	\$ 105,000
SWUD Fund 67	\$ 170,000

Abutting property owners would be assessed based on the City's assessment policy.


Digitally signed by Mitch Wenum
Date: 2022.12.29 13:34:28 -06'00'
 Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

7th Avenue NE (19th Drive to 21st Street NE) and 19th Drive NE (6th Avenue to 7th Avenue NE), Project 23103.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:

\$1,175,000

- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

DATE: December 29, 2022
PROJECT NO: 23104

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for the reconstruction of 8th Street NE (15th Ave to 18th Ave NE) and the construction of the Institute Lift Station was referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

8th Street NE is a roadway made concrete pavement that was constructed in 1978. The street is currently 44' wide and parking is allowed on both sides. There is a shared use trail on the west side of the road and sidewalk on the east side. The proposed project will consist of the following:

8th Street NE (15th Ave to 18th Ave NE) Institute Lift Station Construction

- 1) Removal of the existing concrete pavement.
- 2) Realignment of the curve at the 8th St and 15th Ave NE intersection.
- 3) Replace concrete pavement and aggregate base.
- 4) Replacement of storm sewer laterals and catch basins
- 5) Removal of "Weyerhaeuser" lift station.
- 6) Replacement of gravity sanitary sewer main
- 7) Construction of new "Institute" lift station.
- 8) Construction of sanitary sewer forcemain to 8th St & 10th Ave NE.
- 9) Installation of drain tile and sump pump service stub outs.
- 10) Provide ADA pedestrian ramps at intersections.
- 11) Austin Utilities will perform water and electrical work on the project.


The estimated construction costs are as follows:

8 th Street NE and Institute Lift Station	\$2,400,000
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The total estimated costs would be funded as follows:

Municipal State Aid	\$1,050,000
Assessment Bonds	\$ 150,000
WWTP Fund 61	\$1,200,000

Abutting property owners would be assessed based on the City's assessment policy.


 Digitally signed by Mitch
 Wenum
 Date: 2022.12.29 13:34:39
 -06'00'

 Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

8th Street NE (16th Avenue to 18th Avenue NE), Project 23104.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:

\$2,400,000

- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

DATE: December 22, 2021
PROJECT NO: 23105

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for the reconstruction of Hormel Drive (4th St to 8th St NE) was referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

Hormel Drive is an asphalt street that was originally constructed in 1984 with a mill & overlay in 2001. The top surface of the road is deteriorating and in need of repair. The proposed project will consist of the following:

Hormel Drive (4th St to 8th St NE)

- 1) Full depth asphalt patches where necessary.
- 2) Milling off top 3" of asphalt pavement.
- 3) Paving 4" of new asphalt wearing course.
- 4) Austin Utilities does not have any work planned on the project.


The estimated construction costs are as follows:

Hormel Drive	\$275,000
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The total estimated costs would be funded as follows:

Municipal State Aid	\$275,000
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Abutting property owners would be assessed based on the City's assessment policy.


Digitally signed by Mitch Wenum
Date: 2022.12.29 13:34:49 -06'00'
Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

Hormel Drive (4th Street to 8th Street NE), Project 23105.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:
- \$275,000
- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

DATE: December 29, 2022
PROJECT NO: 23106

REPORT ON FEASIBILITY OF PROPOSED LOCAL IMPROVEMENTS

Honorable Mayor & Members of the City Council
City of Austin, Minnesota

A resolution requesting a feasibility study for construction on 21st Street SW (22nd St to 3rd Ave SW) and 22nd Street SW (Oakland Ave W to 3rd Ave SW) were referred to this office on November 21, 2022 for the Engineer's Preliminary Report.

We report that the improvements are feasible.

21st St and 22nd St SW are asphalt roads that were originally constructed in 1997. The top surface of the road is deteriorating and in need of repair. The proposed project will consist of the following:

21st Street SW (22nd St to 3rd Ave SW)
22nd Street SW (Oakland Ave W to 3rd Ave SW)

- 1) Milling off top surface of asphalt.
- 2) Paving new asphalt wearing course.
- 3) Austin Utilities does not have any work planned on the project.


The estimated construction costs are as follows:

21 st Street SW and 22 nd Street SW	\$ 160,000
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The total estimated costs would be funded as follows:

Assessment Bonds	\$ 160,000
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Abutting property owners would be assessed based on the City's assessment policy.


Digitally signed by Mitch
Wenum
Date: 2022.12.29 13:35:00
-06'00'
Assistant City Engineer

The Council has considered the above project and recommends that a public hearing be scheduled for February 21, 2023, to consider the proposed project.

RESOLUTION NO.

**RESOLUTION CALLING
HEARING ON IMPROVEMENT**

WHEREAS, a report has been prepared by the City Engineer, with reference to the following improvement:

21st Street SW (22nd Street to 3rd Avenue SW) and 22nd Street SW (Oakland Avenue West to 3rd Avenue SW), Project 23106.

and said report was received by the City Council on January 3, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Austin, Minnesota:

- A. The Council will consider the improvement on the following street improvement project in accordance with the reports and assessments of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Section 429.011 and 429.111 as amended, at an estimated total cost of the improvements as follows:

\$160,000

- B. A public hearing shall be held on such proposed improvement on the 21st day of February, 2023 in the Council Chambers of the Municipal Building at 5:30 p.m., and the City Clerk shall give mailed and published notice of such hearing on improvement as required by law.

Passed by the Austin City Council on the 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor

RESOLUTION NO.

ACCEPTING DONATIONS TO THE CITY OF AUSTIN

WHEREAS, the City has received gift as follows:

Gift	Donor	For
Exercise and Training Equipment	Riverland Community College	Austin Fire

NOW THEREFORE, BE IT RESOLVED that the Austin City Council accepts said gifts to the City of Austin.

Passed by a vote of yeas and nays this 3rd day of January, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

City Recorder

Mayor