

**A G E N D A**  
**CITY COUNCIL MEETING**  
**MONDAY, MARCH 6, 2023**  
**5:30 P.M.**  
**COUNCIL CHAMBERS**

Call to Order.

Pledge of Allegiance.

Roll Call.

(mot) 1. Adoption of Agenda.

(mot) 2. Approving minutes from February 21, 2023

3. Recognitions and Awards.

(mot) 4. \*Consent Agenda

Licenses:

Exempt Gambling: United Catholic Schools Foundation on April 29, 2023

Food: Osayer Shoppe, LLC, 714 ½ 4<sup>th</sup> Avenue NE

Massage Therapist: Melissa Offner Mandler, 706 13<sup>th</sup> Avenue SW

Sign Installation: Fastsigns of Maple Grove-Osseo, Osseo

Claims:

a. Pre-list of bills

b. Credit Card Report.

**PUBLIC HEARINGS:**

(res) 5. Reviewing a tax abatement application from Hormel Foods.  
a. Approval or denial of abatement.

**PETITIONS AND REQUESTS:**

(res) 6. Accepting donations to the City of Austin.

(res) 7. Approving 2022 budget carryovers.

(res) 8. Granting a 3.2 beer on-sale, wine on-sale and Sunday wine on-sale licenses to Pho Kayah Co.

**CITIZENS ADDRESSING THE COUNCIL**

**HONORARY COUNCIL MEMBER COMMENTS**

**REPORTS AND RECOMMENDATIONS:**

City Administrator

City Council

(mot) Adjourn to **Monday, March 20, 2023** at 5:30 pm in the Council Chambers.

## Council Agenda

March 6, 2023

\*All items listed with an asterisk (\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen so requests in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

M I N U T E S  
CITY COUNCIL MEETING  
February 21, 2023  
5:30 PM  
Council Chambers

MEMBERS PRESENT: Mayor King. Council Members Paul Fischer, Laura Helle, Jason Baskin, Michael Postma, Joyce Poshusta, Geoff Baker and Council Member-at-Large Jeff Austin

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Police Chief David McKichan, Human Resources Director Trish Wiechmann, Public Works Director Steven Lang, Fire Chief Jim McCoy, Planning and Zoning Administrator Holly Wallace, Park and Rec Director Dave Merrill, City Attorney Craig Byram, Library Director Julie Clinefelter, Assistant City Engineer Mitch Wenum and City Clerk Ann Kasel

APPEARING IN PERSON: Austin Daily Herald, Bonnie Reitz, Dani Heiny, Lanell Sunde, Joel Schieck, Public

Mayor King called the meeting to order at 5:30 p.m.

Moved by Council Member Baker, seconded by Council Member Postma, approving the agenda. Carried.

Moved by Council Member Baskin, seconded by Council Member Fischer, approving Council minutes from February 6, 2023. Carried.

#### CONSENT AGENDA

Moved by Council Member Fischer, seconded by Council Member Poshusta, approving the consent agenda as follows:

#### Licenses:

Edible Cannabinoid: Dragon Smoke Shop, 803 18<sup>th</sup> Avenue NW, Suite 1

Lodging Establishment: Matira Balsley, 411 1<sup>st</sup> Street SW

Massage Therapist: Patrick Whalen, 401 North Main Street

Right of Way: Jordan Drilling Solutions, LLC, Inver Grove Heights

Right of Way: Lamont Concrete, 56837 180<sup>th</sup> Street

Tobacco: Dragon Smoke Shop, 803 18<sup>th</sup> Avenue NW, Suite 1

#### Claims:

- a. Pre-list of bills

b. Investment and Financial Report.

Event Applications:

Shamrockin' Run on April 15, 2023  
Taste of Nations on May 20, 2023  
Kids Fishing Contest on July 1, 2023  
Freedom Festival on July 3 & 4, 2023

Appointments to Boards and Commissions:

Frechno Boko to the Parks and Recreation Board – term expiring December 31, 2026  
Marsha Podein to the Housing and Redevelopment Authority – term expiring December 31, 2027  
Matthew Talmadge to the Culture and Arts Commission – term expiring December 31, 2023  
Megan Burroughs to the Planning Commission – term expiring December 31, 2026

Carried.

PUBLIC HEARINGS

A public hearing was held for street improvements on 5<sup>th</sup> Avenue NW (20<sup>th</sup> Street to 22<sup>nd</sup> Street NW), 6<sup>th</sup> Avenue NW (22<sup>nd</sup> Street NW to Dead End) and 20<sup>th</sup> Street NW (4<sup>th</sup> Avenue NW to Dead End), Project 18105.

Assistant City Engineer Mitch Wenum stated there was a public open house the week prior for all the proposed street projects. He stated the City will remove the existing road and curb and replace with a new asphalt street along with removing and replacing the deficient sidewalk and curb. Sidewalk will also be extended to areas that do not currently have sidewalk. Underground utilities will be repaired or replaced. The project will be completed in two phases beginning in July. The total project is estimated to cost \$900,000.

Mr. Wenum noted adjacent property owners will be assessed per the City's street assessment policy at an interest rate of 5%. Property owners will have the option to pay the assessment in full, pay 50% of the assessment and have the remainder go on their real estate taxes or have all of the assessment go on their real estate taxes. The payment options would apply to every street project.

There were no public comments.

Moved by Council Member Fischer, seconded by Council Member Poshusta, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 18105. Carried 7-0.

A public hearing was held for street improvements on 1<sup>st</sup> Street NW (Oakland Ave W to 1<sup>st</sup> Drive NW), Project 23101.

Assistant City Engineer Mitch Wenum stated the City will remove the existing road and curb and replace with a new concrete street along with removing and replacing the deficient sidewalk. Underground utilities will be repaired or replaced. The project will be completed in three phases beginning in May. The total project cost is projected to be \$1,825,000.

Mr. Wenum noted the intersection at 4<sup>th</sup> Avenue and 1<sup>st</sup> Street will be changed from a stop light to a 4-way stop.

There were no public comments.

Moved by Council Member Postma, seconded by Council Member Fischer, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 23101. Carried 7-0.

A public hearing was held for street improvements on 2<sup>nd</sup> Street SW (10<sup>th</sup> Avenue to 12<sup>th</sup> Avenue SW), 10<sup>th</sup> Avenue SW (2<sup>nd</sup> Drive to 4<sup>th</sup> Street SW) and 11<sup>th</sup> Avenue SW (2<sup>nd</sup> Drive to 4<sup>th</sup> Street SW), Project 23102.

Assistant City Engineer Mitch Wenum stated the City will remove the existing road and curb and replace with a new asphalt street along with removing and replacing the deficient sidewalk. Underground utilities will be repaired or replaced. There will be sidewalk added on City property to connect to a current bike trail. The project will be completed in two phases beginning in May. The total project is projected to cost \$1,115,000.

Council Member Baskin asked why all the sidewalk is being replaced on the project.

Mr. Wenum stated it is the City policy to replace all of the sidewalk if over 50% of the sidewalk is deficient. The City surveys the sidewalks to determine if they meet the ADA requirements. He noted some of the sidewalk is stamped from 1939. He added that if there are areas that were recently replaced then it's a possibility for them to be removed.

Lanell Sunde, 1004 2<sup>nd</sup> Drive SW, asked if the road is going to be widened on 10<sup>th</sup> Avenue.

Mr. Wenum stated the street is currently very narrow but they do plan to widen the roadway by a foot.

Joel Schieck, 300 10<sup>th</sup> Avenue SW, asked why they are going to install curb along 10<sup>th</sup> Avenue SW.

Mr. Wenum stated the City wants to have curb and gutter on all streets to protect the roadway because the watershed will damage the roadway and cause erosion.

There were no additional public comments.

Moved by Council Member Fischer, seconded by Council Member Poshusta, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 23102. Carried 7-0.

A public hearing was held for street improvements on 7<sup>th</sup> Avenue NE (19<sup>th</sup> Drive to 21<sup>st</sup> Street NE) and 19<sup>th</sup> Drive NE (6<sup>th</sup> Avenue to 7<sup>th</sup> Avenue NE), Project 23103.

Assistant City Engineer Mitch Wenum stated the City will remove the existing road and curb and replace with a new asphalt street along with removing and replacing the deficient sidewalk. Sidewalk will be installed where it is not currently. Underground utilities will be repaired or replaced. The project will be completed in three phases beginning in May. The total project is projected to cost \$1,175,000.

There were no public comments.

Moved by Council Member Baker, seconded by Council Member Fischer, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 23103. Carried 7-0.

A public hearing was held for street improvements on 8<sup>th</sup> Street NE (16<sup>th</sup> Avenue to 18<sup>th</sup> Avenue NE) and lift station construction at 16<sup>th</sup> Avenue & 8<sup>th</sup> Street NE, Projects 23104 & 23201.

Assistant City Engineer Mitch Wenum stated the City will remove the existing road and curb and replace with a new concrete street along with removing and replacing the deficient sidewalk. Underground utilities will be repaired or replaced. The project will be completed in two phases beginning in late 2023 and the street reconstruction in 2024. The total project is projected to cost \$2,400,000.

Mr. Wenum noted that the assessments would be removed for 2023 and the City would redo the assessments in 2024.

There were no public comments.

Moved by Council Member Fischer, seconded by Council Member Poshusta, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 23104. Carried 7-0.

A public hearing was held for street improvements on Hormel Drive (4<sup>th</sup> Street to 8<sup>th</sup> Street NE), Project 23105.

Assistant City Engineer Mitch Wenum stated the City will mill and overlay the roadway. The project will be completed in June or July. The total project cost is projected to be \$275,000.

There were no public comments.

Moved by Council Member Baker, seconded by Council Member Fischer, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 23105. Carried 7-0.

A public hearing was held for street improvements on 3<sup>rd</sup> Avenue SW (20<sup>th</sup> Street to 21<sup>st</sup> Street SW), 21<sup>st</sup> Street SW (22<sup>nd</sup> Street to 6<sup>th</sup> Avenue SW) and 22<sup>nd</sup> Street SW (Oakland Avenue to 3<sup>rd</sup> Avenue SW), Project 23106.

Assistant City Engineer Mitch Wenum stated the City will complete a mill and overlay on the roadway beginning in June or July. The total project is projected to cost \$230,000.

There were no public comments.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on Project 23106. Carried 7-0.

## PETITIONS AND REQUESTS

Moved by Council Member-at-Large Austin, seconded by Council Member Baker, adopting a resolution setting public hearings for March 20, 2023 for street improvement project assessments. Carried 7-0.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, dedicating the Michael Ruzek Tree Trek. Carried.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, adopting a paving assessment policy and a sidewalk assessment policy. Carried.

Mayor King requested the Council adopt Juneteenth as a 2023 as was brought up by Council at the February 6, 2023 work session.

Moved by Council Member-at-Large Austin, seconded by Council Member Poshusta, adopting Juneteenth as a 2023 holiday. Carried.

Moved by Council Member Fischer, seconded by Council Member Baskin, accepting donations to the City of Austin. Carried 7-0.

Human Resources Director Trish Wiechmann requested the Council adopt revisions to the travel policy including increases for meal allowances and reducing the overnight lodging mileage from 125 miles to 75 miles.

Council Member Baskin asked what the financial impact would be.

Ms. Wiechmann stated it doesn't appear it will be a large expense.

Moved by Council Member Baker, seconded by Council Member Fischer, adopting revisions to the travel policy. Carried.

City Administrator Craig Clark stated Bonnie Reitz requested \$1,000 toward funding the costs of having the Our Austin, Our America exhibit at the State Capital from March 13<sup>th</sup> to June 30<sup>th</sup>.

Bonnie Reitz thanked the City for their participation in the project so far and invited the Council to the opening of the gallery on March 13<sup>th</sup>.

Dani Heiny stated the funding would go toward additional framing and additional book printing.

Moved by Council Member Baker, seconded by Council Member Baskin, approving a \$1,000 funding request for Our Austin, Our America from 2023 contingency. Carried.

Parks and Recreation Director Dave Merrill requested the Council add a January 1, 2023 effective date to the recent reclassification of the Nature Center teacher/aid position.

Moved by Council Member-at-Large Austin, seconded by Council Member Fischer, approving the reclassifying of the grant funded environmental education outreach coordinator position to a grant funded nature center teacher/aid position effective as of January 1, 2023. Motion failed 4-3 with Council Members Poshusta, Postma, Baker, Baskin voting nay.

Moved by Council Member Fischer, seconded by Council Member Helle, granting a gambling premise permit for Austin Youth Hockey. Carried 7-0.

Moved by Council Member Fischer, seconded by Council Member Postma, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 510 3<sup>rd</sup> Avenue SE, Lindahl Property. Carried.

Moved by Council Member Fischer, seconded by Council Member Baskin, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1008 13<sup>th</sup> Avenue NE, Dieser Property. Carried.

## REPORTS

Public Works Director Steven Lang stated the City declared a snow emergency beginning at midnight for 72 hours with no parking downtown from 1 am until 8 am and even/odd parking in residential areas.

Council Member Helle reported that the Culture and Arts Committee also supported the Our Austin, Our America project.

Council Member Baker congratulated City leaders for good fiscal 2022 year.

Council Member Baskin stated he recently went to state capital with the local legislators and congratulated the Austin Packer Dance Team on making it to state.



Moved by Council Member Baker, seconded by Council Member Postma, adjourning the meeting to March 6, 2023. Carried.

Adjourned: 6:37 p.m.

Approved: March 6, 2023

Mayor: \_\_\_\_\_

City Recorder: \_\_\_\_\_

**City of Austin  
Craig Clark,  
City Administrator**



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[www.ci.austin.mn.us](http://www.ci.austin.mn.us)**

**MEMORANDUM**

**TO:** Mayor & City Council

**FROM:** Craig D. Clark  
City Administrator

**RE:** Hormel Foods Childcare Center Tax Abatement Request

**DATE:** February 6, 2023

Please find attached a request from Hormel Foods (Exhibit 1) who have plans to construct a 130 slot market rate childcare center. They have requested the three major taxing jurisdictions of the City, County and School District to provide tax abatement for 15 year to help with what they project to be an operating loss of the facility. Minnesota Statutes allows for abatement for up to a 15-year period pursuant to 469.1813. This is the same authority the Council utilizes for the Austin Homes Initiative.

Their plans include construction of a 13,000+ sq. ft. market rate facility with a construction cost of \$5 million. The center will employ up to 23 full-time positions. The location is at the corner of 5<sup>th</sup> Street NW and 17<sup>th</sup> Avenue NW and is parcel number 34.539.0120.

Abatement for the project would provide an annual estimated abatement of \$108,389 for all three entities and a city estimated abatement of \$45,443. Over the 15-year period the total abatement would be estimated at \$1,625,835 for all three entities and the City of Austin would total estimated at \$681,645.

Childcare has been a challenging component in the community and this project can be of great assistance for addressing those needs. Jeffrey Holt, Senior Manager of Corporate Properties with Hormel Foods will be present to walk through the request and answer any of your questions.

Council direction is requested on the abatement. If Council is in support, we would advance a resolution and publication for the required 10 days of a public hearing which would have Council action and the hearing at the March 6<sup>th</sup> meeting given the Austin Daily Herald publication deadlines.



Hormel Foods Corporation  
1 Hormel Place  
Austin MN 55912-3680

January 23, 2023

Mr. Craig Clark  
City of Austin  
500 4<sup>th</sup> Avenue NE  
Austin, MN 55912

RE: Request for Tax Abatement pursuant to Minnesota Statute 469.1813

Dear Mr. Clark:

Hormel Foods Corporation is seeking a 15-year tax abatement of our development on parcel 34.539.0120 for the construction of a 13,347 SF market rate community childcare center within the City of Austin. This center will provide childcare to 130 children.

As you know, expansion of childcare capacity in the City is needed. The Austin community is \*531 childcare positions short of its demand. Our construction of a market rate community childcare center will have impact on other affordable centers by freeing up slots for others to access while creating 130 new childcare openings which will be available to the community and Hormel employees.

We have purchased the property for the construction of the childcare center with a goal of breaking ground in April of 2023.

We are requesting that the City of Austin utilize Statute 469.1813 for an abatement of taxes on this development for 15 years. Hormel's investment in a community childcare center fosters economic development with the creation of up to 23 new full-time jobs and the construction of a new \$5,000,000 childcare facility. In addition, once operating, the center will provide a high-quality early childhood program focused on school readiness. The need for expanded childcare options is urgent to the future success of our community.

Thank you for your consideration of this request supporting the expansion of childcare in our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Holt".

Jeff Holt  
Sr. Manager of Corporate Properties  
Hormel Foods Corporation

A handwritten signature in blue ink, appearing to read "Jim Fleming".

Jim Fleming  
Director of Tax  
Hormel Foods Corporation

\*First Children's Finance Minnesota Child Care Summary Southeast Minnesota 2022 report.

# Hormel Foods Corporation's Community Childcare Initiative

To increase community childcare by investing in a market rate childcare center in Austin, MN.

Childcare capacity is currently short 531 slots in Austin.  
Mower County is short 809 slots.

\*Child Care Need Summary Southeast Minnesota 2022 – First Children's Finance Minnesota

Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
55909	Adams	Mower	0	0	2	28	28	24	67	57	-33
55912	Austin	Mower	4	442	32	376	818	695	1443	1227	-531
55918	Brownsdale	Mower	0	0	1	10	10	9	34	29	-20
55926	Dexter	Mower	0	0	1	12	12	10	43	37	-26
55933	Elkton	Mower	0	0	0	0	0	0	9	8	-8
55936	Grand Meadow	Mower	0	0	7	78	78	66	132	112	-46
55950	Lansing	Mower	0	0	0	0	0	0	3	3	-3
55951	Le Roy	Mower	0	0	1	12	12	10	103	88	-77
55953	Lyle	Mower	0	0	4	48	48	41	34	29	12
55967	Racine	Mower	0	0	2	20	20	17	76	65	-48
55970	Rose Creek	Mower	0	0	6	76	76	65	57	48	16
55973	Sargeant	Mower	0	0	0	0	0	0	8	7	-7
55977	Taopi	Mower	0	0	0	0	0	0	17	14	-14
55982	Waltham	Mower	0	0	1	12	12	10	40	34	-24



# Overview

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Request for 15-year tax abatement to support the development of a private community childcare center in Austin, MN. \*Minnesota Statute 469.1813

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130 market rate childcare slots created; 23.8 new FTE jobs created.

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Land purchase in January 2023, Construction April of 2023, Open April of 2024

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Current assessed value: \$322,400

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Improvements to site: \$5,000,000

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# **Child Care Need Summary Southeast Minnesota**

2022

First Children's Finance Minnesota  
1-866-562-6801  
[info@firstchildrensfinance.org](mailto:info@firstchildrensfinance.org)



# Background Information



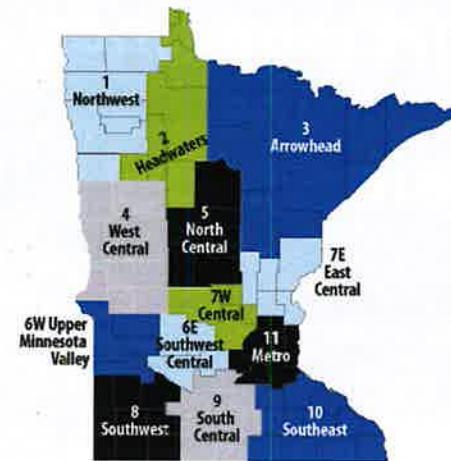
This report was prepared by First Children's Finance through generous funding from the Minnesota Department of Human Services.

## This report covers the following geographic area:

MN Economic Development Regions 9 & 10 sorted by county

### Southeast Minnesota Counties:

Blue Earth	Houston	Sibley
Brown	Le Sueur	Steele
Dodge	Martin	Wabasha
Faribault	Mower	Waseca
Fillmore	Nicollet	Watsonwan
Freeborn	Olmsted	Winona
Goodhue	Rice	



### Data Sources:

2016–2020 U.S. Census American Community Survey, 5-year estimates  
Minnesota Department of Human Services  
Minnesota Department of Health  
Minnesota Department of Education  
U.S. Postal Service

### Assumptions

1. If a zip code falls in more than one city and/or county, data was placed in the primary city and/or county as determined by the U.S. Postal Service.
2. All programs offering less than all day, every-day child care were excluded.

\* Capacity is an internal calculation of First Children's Finance based upon historical data collection

\*\* Children under 5 is an adjusted calculation from 2016–2020 U.S. Census American Community Survey, 5-year estimates

# Southeast Minnesota Child Care Need Summary by County

## Totals:

Child Care Centers	CCC Capacity	Family Child Care	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
143	13,037	1,295	15,322	28,359	24,105	39,766	33,801	(9,969)

Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
56001	Mankato	Blue Earth	14	1394	42	500	1894	1610	2383	2026	-416
56002	Mankato	Blue Earth	0	0	0	0	0	0	0	0	0
56010	Amboy	Blue Earth	0	0	5	58	58	49	58	49	0
56024	Eagle Lake	Blue Earth	2	84	9	106	190	162	261	222	-60
56034	Garden City	Blue Earth	1	58	0	0	58	49	24	20	29
56037	Good Thunder	Blue Earth	1	87	1	12	99	84	88	75	9
56055	Lake Crystal	Blue Earth	1	65	18	226	291	247	225	191	56
56063	Madison Lake	Blue Earth	1	98	3	36	134	114	151	128	-14
56065	Mapleton	Blue Earth	1	22	4	48	70	60	149	127	-67
56078	Pemberton	Blue Earth	1	55	1	14	69	59	23	20	39
56080	Saint Clair	Blue Earth	0	0	2	22	22	19	38	32	-14
56090	Vernon Center	Blue Earth	0	0	1	12	12	10	44	37	-27
56019	Comfrey	Brown	0	0	3	36	36	31	38	32	-2
56030	Essig	Brown	0	0	0	0	0	0	0	0	0
56041	Hanska	Brown	0	0	1	12	12	10	82	70	-60
56073	New Ulm	Brown	5	409	31	386	795	676	939	798	-122
56084	Searles	Brown	0	0	0	0	0	0	0	0	0

Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
56085	Sleepy Eye	Brown	2	106	20	241	347	295	315	268	27
56087	Springfield	Brown	1	62	14	168	230	196	186	158	37
55924	Claremont	Dodge	0	0	1	12	12	10	76	65	-54
55927	Dodge Center	Dodge	0	0	16	200	200	170	193	164	6
55940	Hayfield	Dodge	1	56	4	50	106	90	142	121	-31
55944	Kasson	Dodge	2	140	24	289	429	355	800	680	-315
55955	Mantorville	Dodge	0	0	3	36	36	31	60	51	-20
55985	West Concord	Dodge	0	0	3	40	40	34	66	56	-22
56013	Blue Earth	Faribault	1	73	5	64	137	113	202	172	-55
56014	Bricelyn	Faribault	0	0	0	0	0	0	34	29	-29
56023	Delavan	Faribault	0	0	0	0	0	0	18	15	-15
56025	Easton	Faribault	0	0	1	10	10	9	38	32	-24
56027	Elmore	Faribault	0	0	1	12	12	10	25	21	-11
56033	Frost	Faribault	0	0	0	0	0	0	28	24	-24
56047	Huntley	Faribault	0	0	1	12	12	10	2	2	9
56051	Kiester	Faribault	0	0	2	24	24	20	25	21	-1
56068	Minnesota Lake	Faribault	0	0	2	22	22	19	28	24	-5
56097	Wells	Faribault	1	42	8	98	140	119	281	239	-120
56098	Winnebago	Faribault	1	33	4	48	81	69	76	65	4
55922	Canton	Fillmore	0	0	1	12	12	10	51	43	-33
55923	Chatfield	Fillmore	1	37	11	122	159	135	268	228	-93
55935	Fountain	Fillmore	0	0	0	0	0	0	30	26	-26
55939	Harmony	Fillmore	1	99	0	0	99	84	91	77	7
55949	Lanesboro	Fillmore	1	98	1	12	110	94	82	70	24
55954	Mabel	Fillmore	1	42	0	0	42	36	32	27	8



Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
55961	Ostrander	Fillmore	0	0	1	10	10	9	29	25	-16
55962	Peterson	Fillmore	0	0	0	0	0	0	34	29	-29
55965	Preston	Fillmore	1	80	0	0	80	68	101	86	-18
55971	Rushford	Fillmore	1	72	5	62	134	114	200	170	-56
55975	Spring Valley	Fillmore	0	0	10	116	116	99	279	237	-139
55990	Wykoff	Fillmore	0	0	3	34	34	29	46	39	-10
56007	Albert Lea	Freeborn	3	249	35	428	677	575	994	845	-269
56009	Alden	Freeborn	0	0	4	50	50	43	55	47	-4
56016	Clarks Grove	Freeborn	0	0	1	12	12	10	31	26	-16
56020	Conger	Freeborn	0	0	1	10	10	9	9	8	1
56029	Emmons	Freeborn	0	0	1	14	14	12	25	21	-9
56032	Freeborn	Freeborn	0	0	1	10	10	9	26	22	-14
56035	Geneva	Freeborn	0	0	1	10	10	9	41	35	-26
56036	Glenville	Freeborn	0	0	3	38	38	32	82	70	-37
56042	Hartland	Freeborn	0	0	0	0	0	0	31	26	-26
56043	Hayward	Freeborn	0	0	0	0	0	0	20	17	-17
56045	Hollandale	Freeborn	0	0	0	0	0	0	44	37	-37
56089	Twin Lakes	Freeborn	0	0	0	0	0	0	7	6	-6
55009	Cannon Falls	Goodhue	2	122	11	124	246	209	451	383	-174
55018	Dennison	Goodhue	0	0	1	12	12	10	26	22	-12
55026	Frontenac	Goodhue	0	0	1	10	10	9	31	26	-18
55027	Goodhue	Goodhue	0	0	8	92	92	78	185	157	-79
55066	Red Wing	Goodhue	3	415	17	200	615	523	823	700	-177
55089	Welch	Goodhue	0	0	0	0	0	0	55	47	-47
55946	Kenyon	Goodhue	0	0	5	60	60	51	137	116	-65

Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
55963	Pine Island	Goodhue	0	0	13	154	154	131	447	380	-249
55983	Wanamingo	Goodhue	0	0	1	12	12	10	75	64	-54
55992	Zumbrota	Goodhue	0	0	11	128	128	109	338	287	-179
55919	Brownsville	Houston	0	0	2	22	22	19	33	28	-9
55921	Caledonia	Houston	2	179	9	104	283	241	242	206	35
55931	Eitzen	Houston	0	0	0	0	0	0	33	28	-28
55941	Hokah	Houston	1	35	3	34	69	59	38	32	26
55943	Houston	Houston	0	0	7	80	80	68	167	142	-74
55947	La Crescent	Houston	3	179	9	92	271	230	325	276	-46
55974	Spring Grove	Houston	1	91	4	50	141	120	116	99	21
56017	Cleveland	Le Sueur	1	52	2	24	76	65	96	82	-17
56028	Elysian	Le Sueur	0	0	1	12	12	10	89	76	-65
56050	Kasota	Le Sueur	0	0	2	24	24	20	39	33	-13
56057	Le Center	Le Sueur	0	0	12	150	150	128	286	243	-116
56058	Le Sueur	Le Sueur	0	0	14	182	182	155	441	375	-220
56069	Montgomery	Le Sueur	0	0	13	160	160	136	275	234	-98
56096	Waterville	Le Sueur	0	0	6	74	74	63	78	66	-3
56031	Fairmont	Martin	1	75	31	376	451	383	537	456	-73
56039	Granada	Martin	0	0	4	46	46	39	58	49	-10
56075	Northrop	Martin	0	0	0	0	0	0	2	2	-2
56088	Truman	Martin	0	0	7	88	88	75	142	121	-46
56121	Ceylon	Martin	0	0	0	0	0	0	9	8	-8
56127	Dunnell	Martin	0	0	0	0	0	0	20	17	-17
56162	Ormsby	Martin	0	0	0	0	0	0	25	21	-21
56171	Sherburn	Martin	0	0	4	48	48	41	97	82	-42



Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
56176	Trimont	Martin	0	0	3	36	36	31	106	90	-60
56181	Welcome	Martin	0	0	5	62	62	53	45	38	14
55909	Adams	Mower	0	0	2	28	28	24	67	57	-33
55912	Austin	Mower	4	442	32	376	818	695	1443	1227	-531
55918	Brownsdale	Mower	0	0	1	10	10	9	34	29	-20
55926	Dexter	Mower	0	0	1	12	12	10	43	37	-26
55933	Elkton	Mower	0	0	0	0	0	0	9	8	-8
55936	Grand Meadow	Mower	0	0	7	78	78	66	132	112	-46
55950	Lansing	Mower	0	0	0	0	0	0	3	3	-3
55951	Le Roy	Mower	0	0	1	12	12	10	103	88	-77
55953	Lyle	Mower	0	0	4	48	48	41	34	29	12
55967	Racine	Mower	0	0	2	20	20	17	76	65	-48
55970	Rose Creek	Mower	0	0	6	76	76	65	57	48	16
55973	Sargeant	Mower	0	0	0	0	0	0	8	7	-7
55977	Taopi	Mower	0	0	0	0	0	0	17	14	-14
55982	Waltham	Mower	0	0	1	12	12	10	40	34	-24
56003	Mankato	Nicollet	7	553	21	248	801	681	1033	878	-197
56021	Courtland	Nicollet	0	0	3	36	36	31	73	62	-31
56054	Lafayette	Nicollet	0	0	0	0	0	0	45	38	-38
56074	Nicollet	Nicollet	1	67	3	38	105	89	82	70	20
56082	Saint Peter	Nicollet	4	377	21	253	630	536	728	619	-83
55901	Rochester	Olmsted	21	2644	114	1317	3961	3367	3950	3358	9
55902	Rochester	Olmsted	7	764	26	304	1068	908	1126	957	-49
55903	Rochester	Olmsted	0	0	0	0	0	0	0	0	0
55904	Rochester	Olmsted	5	293	42	498	791	672	1969	1674	-1001

Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
55905	Rochester	Olmsted	0	0	0	0	0	0	0	0	0
55906	Rochester	Olmsted	4	463	16	180	643	547	981	834	-287
55920	Byron	Olmsted	1	165	24	286	451	333	376	320	64
55929	Dover	Olmsted	0	0	0	0	0	0	85	72	-72
55934	Eyota	Olmsted	2	175	10	116	291	247	166	141	106
55960	Oronoco	Olmsted	0	0	3	32	32	27	142	121	-94
55976	Stewartville	Olmsted	1	99	21	246	345	293	708	602	-309
55019	Dundas	Rice	1	38	7	78	116	99	110	94	5
55021	Faribault	Rice	3	212	38	436	648	551	1081	919	-368
55046	Lonsdale	Rice	0	0	19	208	208	177	483	411	-234
55052	Morristown	Rice	0	0	5	58	58	49	117	99	-50
55053	Nerstrand	Rice	0	0	2	22	22	19	57	48	-30
55057	Northfield	Rice	6	498	23	256	754	641	814	692	-51
55087	Warsaw	Rice	0	0	0	0	0	0	18	15	-15
55088	Webster	Rice	0	0	2	22	22	19	74	63	-44
56052	Kilkenny	Rice	0	0	0	0	0	0	24	20	-20
55307	Arlington	Sibley	0	0	6	76	76	65	248	211	-146
55334	Gaylord	Sibley	0	0	12	150	150	128	80	68	60
55335	Gibbon	Sibley	0	0	2	22	22	19	99	84	-65
55338	Green Isle	Sibley	1	42	2	24	66	56	50	43	14
55366	New Auburn	Sibley	0	0	0	0	0	0	11	9	-9
55396	Winthrop	Sibley	0	0	9	110	110	94	153	130	-37
56044	Henderson	Sibley	0	0	4	54	54	46	125	106	-60
55049	Medford	Steele	0	0	9	112	112	95	220	187	-92
55060	Owatonna	Steele	4	597	70	846	1443	1227	1413	1201	26



Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
55917	Blooming Prairie	Steele	0	0	15	176	176	150	322	274	-124
56026	Ellendale	Steele	0	0	6	72	72	61	85	72	-11
56046	Hope	Steele	0	0	0	0	0	0	14	12	-12
55041	Lake City	Wabasha	0	0	19	216	216	184	314	267	-83
55932	Elgin	Wabasha	0	0	12	140	140	119	120	102	17
55945	Kellogg	Wabasha	0	0	2	24	24	20	82	70	-49
55956	Mazeppa	Wabasha	0	0	6	70	70	60	117	99	-40
55957	Millville	Wabasha	0	0	0	0	0	0	35	30	-30
55964	Plainview	Wabasha	1	63	16	182	245	208	384	326	-118
55968	Reads Landing	Wabasha	0	0	1	12	12	10	4	3	7
55981	Wabasha	Wabasha	0	0	4	48	48	41	105	89	-48
55991	Zumbro Falls	Wabasha	0	0	2	24	24	20	63	54	-33
56048	Janesville	Waseca	0	0	9	108	108	92	250	213	-121
56072	New Richland	Waseca	0	0	5	56	56	48	102	87	-39
56091	Waldorf	Waseca	0	0	1	12	12	10	9	8	3
56093	Waseca	Waseca	2	149	16	184	333	283	701	596	-313
56022	Darfur	Watsonwan	0	0	0	0	0	0	0	0	0
56056	La Salle	Watsonwan	0	0	0	0	0	0	6	5	-5
56060	Lewisville	Watsonwan	0	0	1	12	12	10	47	40	-30
56062	Madelia	Watsonwan	1	63	5	66	129	110	317	269	-160
56081	Saint James	Watsonwan	1	77	6	82	159	135	301	256	-121
56120	Butterfield	Watsonwan	0	0	1	14	14	12	26	22	-10
56160	Odin	Watsonwan	0	0	0	0	0	0	28	24	-24
55910	Altura	Winona	0	0	1	12	12	10	68	58	-48
55925	Dakota	Winona	0	0	2	20	20	17	71	60	-43



Zip Code	City	County	CCC #	CCC Capacity	FCC #	FCC Capacity	Total Capacity	Capacity*	Under '6' Working	Children Under 5**	Child Care Need
55942	Homer	Winona	0	0	0	0	0	0	0	0	0
55952	Lewiston	Winona	0	0	9	104	104	88	125	106	-18
55959	Minnesota City	Winona	0	0	6	66	66	56	76	65	-8
55969	Rollingstone	Winona	0	0	3	36	36	31	74	63	-32
55972	Saint Charles	Winona	1	101	12	138	239	203	310	264	-60
55979	Utica	Winona	0	0	2	24	24	20	53	45	-25
55987	Winona	Winona	6	546	47	534	1080	918	1277	1085	-167
55988	Stockton	Winona	0	0	0	0	0	0	0	0	0

## Preliminary Budget Projections by Occupancy

September 2022

ESTIMATED ANNUAL OPERATING BUDGET 12-HOUR DAILY OPERATION			
	50%	85%	100%
OPERATING REVENUES	\$758,000	\$1,226,000	\$1,431,000
OPERATING EXPENSES			
PERSONNEL (SALARIES AND BENEFITS)	\$1,129,000	\$1,519,000	\$1,525,000
PROGRAM	96,000	134,000	155,000
BUILDING OCCUPANCY	In-kind*	In-kind*	In-kind*
ADMINISTRATIVE	175,000	175,000	175,000
TOTAL OPERATING EXPENSES	\$1,400,000	\$1,828,000	\$1,855,000
OPERATING PROFIT/(LOSS)	(\$642,000)	(\$602,000)	(\$424,000)
MANAGEMENT FEE	\$127,000	\$127,000	\$127,000
NET OPERATING SUBSIDY	(\$769,000)	(\$729,000)	(\$551,000)

**RESOLUTION NO.**

**RESOLUTION APPROVING TAX ABATEMENT  
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813  
FOR A COMMUNITY DAYCARE CENTER**

**WHEREAS**, Minnesota Statute 469.1813 gives authority to the City of Austin to grant an abatement of taxes imposed by the City if certain criteria are met; and

**WHEREAS**, the City of Austin has identified a need for additional child care in the community; and

**WHEREAS**, Hormel Foods Corporation is the owner of certain property within the City of Austin legally described as follows:

South 121.11 ft Lot 1; & Lot 2, Block 3, Oakwood West Subdivision, City of Austin,  
County of Mower

**WHEREAS**, Hormel Foods Corporation has made application to the City of Austin for the abatement of taxes as to the above-described parcel; and

**WHEREAS**, the Austin City Council recognizes the importance of a joint effort with the private sector to provide daycare for the community, and

**WHEREAS**, Hormel Foods Corporation has met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision (1) and Subdivision 2(ii) and (v) for abatement;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Austin, Minnesota:

The City of Austin does hereby grant an abatement of the City of Austin's share of real estate taxes upon the above-described parcel for the construction of a daycare facility on the subject property.

The tax abatement will commence with the receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first, and shall continue for fifteen years.

The City shall provide the awarded abatement payments following the payment of due real estate taxes annually. Payments shall be made to the owner of record at the time of the payment.

The tax abatement shall be limited to the increase in property taxes resulting from the improvement of the property. Land values are not eligible and will not be abated.

The abatement shall be null and void if construction is not commenced within one year of the approval of this resolution or if the real estate taxes are not paid on or before the respective payment deadlines annually.

That the investment of said increase in city tax revenue over the current level and will result in increased tax revenue to the City at the end of the tax abatement period of fifteen years.

Passed by a vote of yeas and nays this 6<sup>th</sup> day of March, 2023.

Yeas

Nays

ATTEST:

APPROVED

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City Recorder

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Mayor

RESOLUTION NO.

ACCEPTING DONATIONS TO THE CITY OF AUSTIN

WHEREAS, the City has received gift as follows:

Gift	Donor	For
\$20 subway card	Austin Electric	Austin Police- citizen in need

NOW THEREFORE, BE IT RESOLVED that the Austin City Council accepts said gifts to the City of Austin.

Passed by a vote of yeas and nays this 6th day of March, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

**City of Austin**  
**500 Fourth Avenue N.E.**  
**Austin, Minnesota 55912-3773**



**Thomas Dankert**  
**Director of**  
**Administrative Services**  
**507-437-9959**  
**Fax 507-433-1693**  
**tdankert@ci.austin.mn.us**

TO: Mayor King and Council Members

FROM: Tom Dankert *TWD*

DATE: March 6, 2023

RE: **Budget Adjustment #2 – 2023 Budget Adjustment**  
 U:\Word\2023\Miscellaneous\2023 Budget Adjustment #2.doc

Department heads have gotten back to me on specific budgetary items that they would like to carry-over from the 2022 budget into 2023 to expend. Many of these requests are still related to supply chain shortages, as we believe some of these vehicle purchases will roll into 2024.

The requests are as follows:

**General Fund (11000):**

**Parks and Recreation:**

- ADA walkways, **\$10,000.**
- Pavilions, **\$23,000.**
- Veteran's Pavilion, **\$40,000.**
- Master Plan/Playground equipment, **\$64,000**

**Administration:**

- Discover Austin Tourism Initiative **\$80,000.**

**Human Resources:**

- Electronic archiving system **\$30,000.**

**Police:**

- CSO Truck **\$51,000**
- Patrol SUV **\$48,000**
- Computer docks **\$12,000**
- Computers, **\$3,000**

**Public Works:**

- Riverside Arena siding **\$150,000.**

	<u>Debit</u>	<u>Credit</u>
49011.6540 Equipment	\$ 511,000	
41110.5490 Use of Fund Balance		\$ 511,000
Total General Fund	\$ 511,000	\$ 511,000

**CIP Revolving Fund (49000):**

Public Works/Administration Projects:

- Todd Park bridge, **\$117,310.**
- Mill Pond trail bridge pier footings, **\$50,000.**

	<u>Debit</u>	<u>Credit</u>
48215.6530 Equipment	\$ 167,310	
49000.5135 Private Contributions		\$ 100,500
49000.5430 Use of Fund Balance		\$ 66,810
Total CIP Revolving Fund	\$ 167,310	\$ 167,310

**Central Garage Fund (71000):**

Central Garage – Streets:

- Rooftop unit replacement, **\$32,500.**
- Replace 2010 Pickup Truck (increase from \$30,000 original budget)
- **\$40,000.**
- Replace 2001 Tandem truck #78 (chassis already paid for), **\$45,000.**

Central Garage – Parks:

- Pickup trucks, ¾ ton (2), **\$150,000.**
- Pickup Truck, ½ ton **\$50,000.**

	<u>Debit</u>	<u>Credit</u>
43317.6540 Equipment	\$ 85,000	
43317.6520 Buildings	\$ 32,500	
43317.5490 Use of Fund Balance		\$ 117,500
45217.6540 Equipment	\$ 200,000	
45217.5492 Use of Fund Balance		\$ 200,000
Total Central Garage Fund	\$ 317,500	\$ 317,500

**Fire Fleet Replacement Fund (73000):**

Fire Department:

- Replace #301 apparatus (\$200,000 deposit already made in 2022), **\$270,000.**

	<u>Debit</u>	<u>Credit</u>
42207.6540 Machinery	\$ 270,000	
42207.5490 Use of Fund Balance		\$ 270,000
Total Fire Fleet Replacement Fund	\$ 270,000	\$ 270,000

By passing a Resolution, council will have then officially amended the budget for the 2023 year that would allow for the above purchases/transfers.

Please do not hesitate to give me a call if you have any questions.

## **RESOLUTION NO.**

### **BUDGET ADJUSTMENT #2**

#### **RESOLUTION AMENDING THE 2023 OPERATING BUDGET OF FUND 11 - GENERAL FUND, FUND 49-CIP REVOLVING FUND, FUND 71- CENTRAL GARAGE FUND AND FUND 73 – FIRE FLEET FUND**

**WHEREAS**, the City Council of the City of Austin adopted Resolution No. 16678 on December 19, 2022 approving the 2023 operating budgets for the various city operations; and

**WHEREAS**, the following budgeted items from 2022 are requested to be carried over to 2023:

#### **General Fund (11000):**

##### **Parks and Recreation:**

- ADA walkways, **\$10,000.**
- Pavilions, **\$23,000.**
- Veteran's Pavilion, **\$40,000.**
- Master Plan/Playground equipment, **\$64,000**

##### **Administration:**

- Discover Austin Tourism Initiative **\$80,000.**

##### **Human Resources:**

- Electronic archiving system **\$30,000.**

##### **Police:**

- CSO Truck **\$51,000**
- Patrol SUV **\$48,000**
- Computer docks **\$12,000**
- Computers, **\$3,000**

##### **Public Works:**

- Riverside Arena siding **\$150,000.**

	<u>Debit</u>	<u>Credit</u>
49011.6540 Equipment	\$ 511,000	
41110.5490 Use of Fund Balance		\$ 511,000
Total General Fund	\$ 511,000	\$ 511,000



**CIP Revolving Fund (49000):**

Public Works/Administration Projects:

- Todd Park bridge, **\$117,310.**
- Mill Pond trail bridge pier footings, **\$50,000.**

	<u>Debit</u>	<u>Credit</u>
48215.6530 Equipment	\$ 167,310	
49000.5135 Private Contributions		\$ 100,500
49000.5430 Use of Fund Balance		\$ 66,810
Total CIP Revolving Fund	\$ 167,310	\$ 167,310

**Central Garage Fund (71000):**

Central Garage – Streets:

- Rooftop unit replacement, **\$32,500.**
- Replace 2010 Pickup Truck (increase from \$30,000 original budget)
- **\$40,000.**
- Replace 2001 Tandem truck #78 (chassis already paid for), **\$45,000.**

Central Garage – Parks:

- Pickup trucks, ¾ ton (2), **\$150,000.**
- Pickup Truck, ½ ton **\$50,000.**

	<u>Debit</u>	<u>Credit</u>
43317.6540 Equipment	\$ 85,000	
43317.6520 Buildings	\$ 32,500	
43317.5490 Use of Fund Balance		\$ 117,500
45217.6540 Equipment	\$ 200,000	
45217.5492 Use of Fund Balance		\$ 200,000
Total Central Garage Fund	\$ 317,500	\$ 317,500

**Fire Fleet Replacement Fund (73000):**

Fire Department:

- Replace #301 apparatus (\$200,000 deposit already made in 2022), **\$270,000.**

	<u>Debit</u>	<u>Credit</u>
42207.6540 Machinery	\$ 270,000	
42207.5490 Use of Fund Balance		\$ 270,000
Total Fire Fleet Replacement Fund	\$ 270,000	\$ 270,000

And;

**WHEREAS**, generally accepted accounting principles and reporting practices call for the amendment of the adopted budget to properly reflect these authorizations.

**NOW THEREFORE, BE IT RESOLVED** that the City Recorder shall record these authorized budget amendments upon the City's 2023 financial records.

Passed by a vote of yeas and nays this 6th day of March, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

**RESOLUTION NO.**

**GRANTING WINE ON-SALE LIQUOR LICENSE, SUNDAY WINE ON-SALE  
AND 3.2 BEER ON-SALE**

**WHEREAS**, the establishment hereinafter named has applied to the City Council at Austin, Minnesota, for license to sell Wine On-Sale, Sunday Wine On-Sale and 3.2 Beer On-Sale at the respective address listed below; and

**WHEREAS**, after due investigation, it appears said establishment for said license for sale of Wine on-sale, Sunday Wine on-sale and 3.2 Beer On-Sale has complied with all the provisions of the law relative thereto and is entitled to have a license issued to them for the address listed below their name.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Austin, Minnesota does hereby grant a license for the sale of Wine On-Sale, Sunday Wine On-Sale and 3.2 Beer On-Sale to the following named licensee at the following location in Austin, Minnesota, which license shall expire December 31, 2023:

Pho Kayah Co.  
1426 1<sup>st</sup> Avenue SW # 3  
Austin, MN 55912

Passed by a vote of yeas and nays this 6th day of March, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor