

**A G E N D A**  
**CITY COUNCIL MEETING**  
**MONDAY, OCTOBER 2, 2023**  
**5:30 P.M.**  
**COUNCIL CHAMBERS**

Call to Order.

Pledge of Allegiance.

Roll Call.

- (mot) 1. Adoption of Agenda.
- (mot) 2. Approving minutes from September 18, 2023 (two meetings)
- 3. Recognitions and Awards
- (mot) 4. \*Consent Agenda

Licenses:

Massage Therapist: Jada DeClue, 1807 3<sup>rd</sup> Avenue SE  
Movable Business: Infuzn Foods, LLC, Rochester  
Movable Business: True Smoke BBQ, Oronoco  
Temporary Liquor: Mower County Historical Society on November 3, 2023

Claims:

- a. Pre-list of bills
- b. Financial and Credit Card Reports.

Event Applications:

Fire Station Open House on October 11, 2023  
Downtown Trick or Treat on October 28, 2023

**PUBLIC HEARINGS:**

- (res) 5. Public hearing on sanitary sewer assessments.
  - a. Adopting the assessment roll.
- (res) 6. Public hearing on assessments for miscellaneous sidewalk and driveway projects.
  - a. Adopting the assessment roll.
- (res) 7. Public hearing on assessments for snow removal.
  - a. Adopting assessment roll
- (res) 8. Public hearing on assessments for garbage and junk removal.
  - a. Adopting assessment roll.
- (res) 9. Public hearing on assessments for weed and grass removal.
  - a. Adopting assessment roll.

- 10. Public hearing on assessments for administrative citations.
  - (res) a. Adopting the assessment roll – Park and Rec.
  - (res) b. Adopting the assessment roll – Zoning.
  - (res) c. Adopting the assessment roll – Rental Housing.
  - (res) d. Adopting the assessment roll – Sump Pump.
  - (res) e. Adopting the assessment roll – Building Dept.
- 11. Public hearing on assessments for unpaid vacant property fees.
  - (res) a. Adopting the assessment roll.
- 12. Public hearing on assessments for tree removal.
  - (res) a. Adopting the assessment roll.
- 13. Public hearing on hazardous housing abatements.
  - (res) a. Adopting the assessment roll.
- 14. Public hearing on senior deferral reassessments.
  - (res) a. Adopting the assessment roll.

**AWARDING BID:**

- 15. Receiving bids for the Todd Park trail box culvert.
  - (res) a. Awarding bid.
- 16. Receiving bids for group life insurance.
  - (res) a. Awarding bid.
- 17. Receiving bids for long term disability insurance.
  - (res) a. Awarding bid.

**PETITIONS AND REQUESTS:**

- (mot) 18. Authorizing the auction sale of a 2006 Sterling snow plow truck.
- (res) 19. Affirming the City’s commitment to use Hormel Foods EPRP payments towards the costs related to the Waste Water Treatment Plan expansion.
- (mot) 20. Approving \$1,500 from fund balance for an in-home childcare provider appreciation brunch hosted by Austin Aspires.
- (res) 21. Accepting donations to the City of Austin.

**CITIZENS ADDRESSING THE COUNCIL**

**HONORARY COUNCIL MEMBER COMMENTS**



**REPORTS AND RECOMMENDATIONS:**

City Administrator

City Council

(mot) Adjourn to **Monday, October 16, 2023** at 5:30 pm in the Council Chambers.

\*All items listed with an asterisk (\*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen so requests in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

M I N U T E S  
CITY COUNCIL MEETING  
September 18, 2023  
4:30 PM  
Conference Room A

MEMBERS PRESENT: Mayor King. Council Members Paul Fischer, Jason Baskin, Michael Postma, Joyce Poshusta, Laura Helle, Geoff Baker and Council Member-at-Large Jeff Austin

MEMBERS ABSENT: None

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, and Human Resources Director Trish Wiechmann (4:41 p.m. for second closed meeting)

APPEARING IN PERSON: Jenny Wiederholt-Pine (4:41 p.m. for second closed meeting)

Mayor King called the meeting to order at 4:30 p.m.

Moved by Council Member Fischer, seconded by Council Member Postma, approving the agenda. Carried.

Moved by Council Member Helle, seconded by Council Member Postma, closing the meeting pursuant to Minnesota Statute Section 13D.05 Subdivision 3(c)(3) to develop or consider offers for the purchase of real estate identified as 34.001.0580 and 34.001.0590. Carried.

See DVD of closed meeting.

Motion by Council Member Baker, seconded by Council Member Postma to open the meeting at 4:40 p.m.

Motion by Council Member Baker, seconded by Council Member Postma to increase the earnest money downpayment by an additional \$17,500, 50% of which is non-refundable, extend the due diligence period to 01/15/24, modify the leaseback provision, and agree to give the seller a copy of the Phase II review. Carried.

Motion by Council Member-at-Large Austin, seconded by Council Member Postma to close the meeting pursuant to Minnesota Statute Section 13D.03 - labor negotiations. Carried.

See DVD of closed meeting.

Motion by Council Member-at-Large Austin, seconded by Council Member Fischer to open the meeting at 5:22 p.m. Carried

Moved by Council Member-at-Large Austin, seconded by Council Member Fischer, adjourning the meeting to later on September 18, 2023. Carried.

Adjourned: 5:22 p.m.

Approved: October 2, 2023

Mayor: \_\_\_\_\_

City Recorder: \_\_\_\_\_

M I N U T E S  
CITY COUNCIL MEETING  
September 18, 2023  
5:30 PM  
Council Chambers

MEMBERS PRESENT: Mayor King. Council Members Paul Fischer, Laura Helle, Jason Baskin, Michael Postma, Joyce Poshusta, Geoff Baker and Council Member-at-Large Jeff Austin

MEMBERS ABSENT:

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Police Chief David McKichan, Human Resources Director Trish Wiechmann, Public Works Director Steven Lang, Fire Chief Jim McCoy, Planning and Zoning Administrator Holly Wallace, City Attorney Craig Byram, Library Director Julie Clinefelter, and City Clerk Ann Kasel

APPEARING IN PERSON: Austin Daily Herald, KAUS Radio, Elaine Hansen, Elizabeth Wefel

Mayor King called the meeting to order at 5:30 p.m.

Mayor King introduced An Le. Mr. Le stated he is excited to be a part of the Council.

Moved by Council Member Baskin, seconded by Council Member Fischer, approving the agenda. Carried.

Moved by Council Member Fischer, seconded by Council Member Baker, approving Council minutes from September 5, 2023. Carried.

#### AWARDS AND RECOGNITIONS

Elizabeth Wefel with the Coalition of Greater Minnesota Cities presented a recap of the 2023 legislative session and progress for the group. She stated one of the main priorities from the CGMC was to increase local government aid to cities, which was accomplished.

#### CONSENT AGENDA

Moved by Council Member Fischer, seconded by Council Member Postma, approving the consent agenda as follows:

Licenses:

Food: Tienda La Oaxaquena, 801 4<sup>th</sup> Avenue NE

Temporary Liquor: Austin Area Commission for the Arts on August 28, 2023,

December 16, 2023 and December 22, 2023 at the Paramount Theatre

Claims:

- a. Pre-list of bills
- b. Investment and Credit Card Reports.

Event Applications:

Opioid Awareness Walk on September 22, 2023  
AHS Homecoming Parade on October 6, 2023  
Eclipse the Nature Center 8k race on October 14, 2023  
Peer Power Partners Awareness Walk on October 16, 2023  
Hometown Christmas on November 24, 2023

Carried.

PETITIONS AND REQUESTS

Administrative Services Director Tom Dankert requested the Council set the proposed tax levy and budget for 2024. He stated the levy was proposed to increase 9.93% to a total of \$9,070,000 but the Council took additional reductions, resulting in a 5.66% tax levy at \$8,752,000 for a total budget of \$46,060,105. He also requested the Council set the truth-in-taxation hearing on Wednesday, December 6, 2023 at 6:00 p.m.

Moved by Council Member Baskin, seconded by Council Member Baker, to set the proposed tax levy at \$8,622,000. Motion failed 4-3 with Council Members Helle, Postma, Fischer and Poshusta voting nay.

Moved by Council Member Postma, seconded by Council Member Fischer, adopting a resolution setting the 2024 proposed property tax levy at \$8,752,000 and adopting a proposed budget of \$46,060,105 for 2024 taxes. Carried 4-3 with Council Members Baskin, Baker and Council Member-at-Large Austin voting nay.

Public Works Director Steven Lang requested the Council approve the placement of a stop sign on the west bound service drive at the intersection of Oakland Avenue West and 22<sup>nd</sup> Street NW. He stated the sight lines and roadway layout make it a good place for a stop sign.

Moved by Council Member Baker, seconded by Council Member Poshusta, approving the placement of a stop sign at on the west bound service road at the intersection of Oakland Avenue West and 22<sup>nd</sup> Street NW. Carried.

City Administrator Craig Clark requested the Council increase the sick leave use for fitness from \$1,000 to \$2,000. This is at no cost to the City.

Moved by Council Member Postma, seconded by Council Member Fischer, increasing the sick leave for fitness maximum amount to \$2,000. Carried.

Moved by Council Member-at-Large Austin, seconded by Council Member Baskin, adopting a resolution accepting donations to the City of Austin. Carried 7-0.

Public Works Director Steven Lang requested the Council authorize setting the fall yard waste program from September 23, 2023 to November 26, 2023 at the Cook farm site. The site would accept leaves, grass and plants.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, setting the fall yard waste program from September 23<sup>rd</sup> to November 26, 2023. Carried.

Public Works Director Steven Lang requested the Council approve change order number 1 to the contract with Rice Lake Construction Group for the waste water treatment plant project. He stated the change orders have been reviewed by SEH, Hormel Foods and the City and all three entities recommend approval.

Moved by Council Member Baker, seconded by Council Member Helle, adopting a resolution approving change order number 1 with Rice Lake Construction Group on the waste water treatment plant project. Carried 6-0 with Council Member Baskin abstaining.

Public Works Director Steven Lang requested the Council approve a grant with the State Aeronautical department for the design of the proposed 10-unit t-hangar at the airport. Mr. Lang stated the grant is in the amount of \$73,305 with a 5% State match and 5% local match.

Moved by Council Member Fischer, seconded by Council Member Poshusta, adopting a resolution approving a grant for the design of an airport t-hangar. Carried 7-0.

Planning and Zoning Administrator Holly reviewed a fence appeal from Kris Heichel. Ms. Wallace stated the petitioner is requesting a variance from the City requirement that there be a 12.5 foot setback from the side yard for privacy fences. The Planning Commission reviewed the matter at their September 12, 2023 meeting and recommended approval of the matter by a 6-0 vote.

Moved by Council Member Baker, seconded by Council Member Fischer, approving a fence appeal from Kris Heichel. Carried.

Planning and Zoning Administrator Holly Wallace reviewed a fence appeal from David Lammers. She stated the petitioner is requesting a variance from the fence height over six feet on a fence he has almost already fully completed. The Planning Commission reviewed the matter at their September 12, 2023 meeting and recommended approval of the matter by a 6-0 vote.

Public Works Director Steven Lang stated the 12.5 foot setback is for visibility purposes. He stated the property is on 12<sup>th</sup> Street SW and 19<sup>th</sup> Avenue SW and is near a school and the fence may impact visibility. He provided additional photos that were not considered at the Planning Commission meeting.

City Administrator Craig Clark asked if approving the 7-foot fence would create a precedence in

the City and if the metal panels are allowed by code.

Ms. Wallace stated she doesn't believe it will set a precedence since each set of circumstances is individually evaluated. She added that a fence can be constructed with a variety of materials as long as the materials are suitable for outdoor use.

Council Member Baker asked Mr. Lang if he was in favor of granting the variance.

Mr. Lang stated the home is located on some very busy roads and there are concerns for potential issues.

Moved by Council Member Baker, seconded by Council Member Poshusta, recommending the Planning Commission review the matter with additional photos at their next meeting. Carried.

Planning and Zoning Administrator Holly reviewed a variance request from Nick and Megan Crouch for a variance from the accessory structure square footage. The petitioners requested a 600 foot variance over the allowed amount to build a 2400 square foot detached accessory structure. The total lot coverage would be around 6% which is much less than the 40% allowed. The Planning Commission reviewed the matter at their September 12, 2023 meeting and recommended approval of the matter by a 6-0 vote.

Moved by Council Member Fischer, seconded by Council Member Baskin, approving a variance request from Nick and Megan Crouch. Carried.

Moved by Council Member Fischer, seconded by Council Member Poshusta, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 807 9<sup>th</sup> Street NE, Ramiro Alejo Property. Carried.

Moved by Council Member Fischer, seconded by Council Member Poshusta, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1407 9<sup>th</sup> Avenue NW, Janning Property. Carried.

Moved by Council Member Helle, seconded by Council Member Postma, granting the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 707 8<sup>th</sup> Avenue SW, Dornink Property. Carried.

## CITIZENS ADDRESSING THE COUNCIL

Elaine Hansen, with the Austin Area Chamber of Commerce, stated she appreciated the City's work to bring down the tax levy.

## REPORTS

Council Member Postma stated there is a new statewide local housing aid coming from the State.

Council Member Laura Helle stated the Culture and Arts commission will engage in strategic planning this week. She noted Luke Reese with Hormel Nature Center is working on grants to

address the Emerald Ash Borer issue in the City. She also noted it is welcoming week and was excited to see so many community events.

Council Member Helle noted the work anniversaries in September thanked employees for their service.

Moved by Council Member Baker, seconded by Council Member-at-Large Austin, adjourning the meeting to October 2, 2023. Carried.

Adjourned: 6:18 p.m.

Approved: October 2, 2023

Mayor: \_\_\_\_\_

City Recorder: \_\_\_\_\_



# Street/Special Event Permit



**Permit Type:** Street or Special Event

**Permit Number:** 2023-054

Applicant Information	
<b>Organizer Name</b>	Jim McCoy (Austin Fire Department)
<b>Organizer Address</b>	122 1st Avenue NE
<b>Organizer City</b>	Austin
<b>Organizer State</b>	MN
<b>Organizer Zipcode</b>	55912
<b>Organizer Phone</b>	507-433-3405
<b>Organizer Email</b>	jimm@ci.austin.mn.us
<b>Alternate Name</b>	
<b>Alternate Phone</b>	
<b>Alternate Email</b>	

## Permit Information

<b>Event Title</b>	Fire Station Open House		
<b>Event Description</b>	Open House at the Fire Station		
<b>Event Start Date</b>	October 11, 2023	<b>Event End Date</b>	October 11, 2023
<b>Approximate Number of Participants</b>	300+		
<b>Event Start Time</b>	15:30	<b>Event End Time</b>	20:00
<b>Portion of Street Width Being Used</b>	The whole street		
<b>Traffic Control Barricades Needed for Street/Lane Closure?</b>	Yes	<b>Will Traffic Control Barricades be Provided by Applicant or will City Assistance be Requested?</b>	Requested City Help
<b>Food Trucks at Event?</b>	No	<b>Number of Food Trucks</b>	
<b>Food Truck Information</b>	<b>Food Truck 1:</b> , , <b>Food Truck 2:</b> , , <b>Food Truck 3:</b> , , <b>Food Truck 4:</b> , , <b>Food Truck 5:</b> , ,		
<b>Alcoholic Beverages Available</b>	No		
<b>Location of Alcohol</b>			
<b>Licensed Establishment(s) Serving Alcohol</b>			
<b>Types of Alcohol</b>			
<b>Live Entertainment</b>	No		
<b>Recorded Entertainment</b>	No		
<b>Date and Time Clean Up will be Accomplished</b>	Wednesday, October 11 at 8:00 pm	<b>Responsible Person(s) for Clean Up</b>	Jim McCoy
<b>Will Event be Advertised?</b>	Yes	<b>Describe Invited People</b>	Public
<b>Designated Adult Name</b>	Jim McCoy	<b>Designated Adult Phone</b>	507-438-1661
<b>Designated Adult Address</b>	122 1st Avenue NE		
<b>Additional Information</b>			

**Engineering Department**

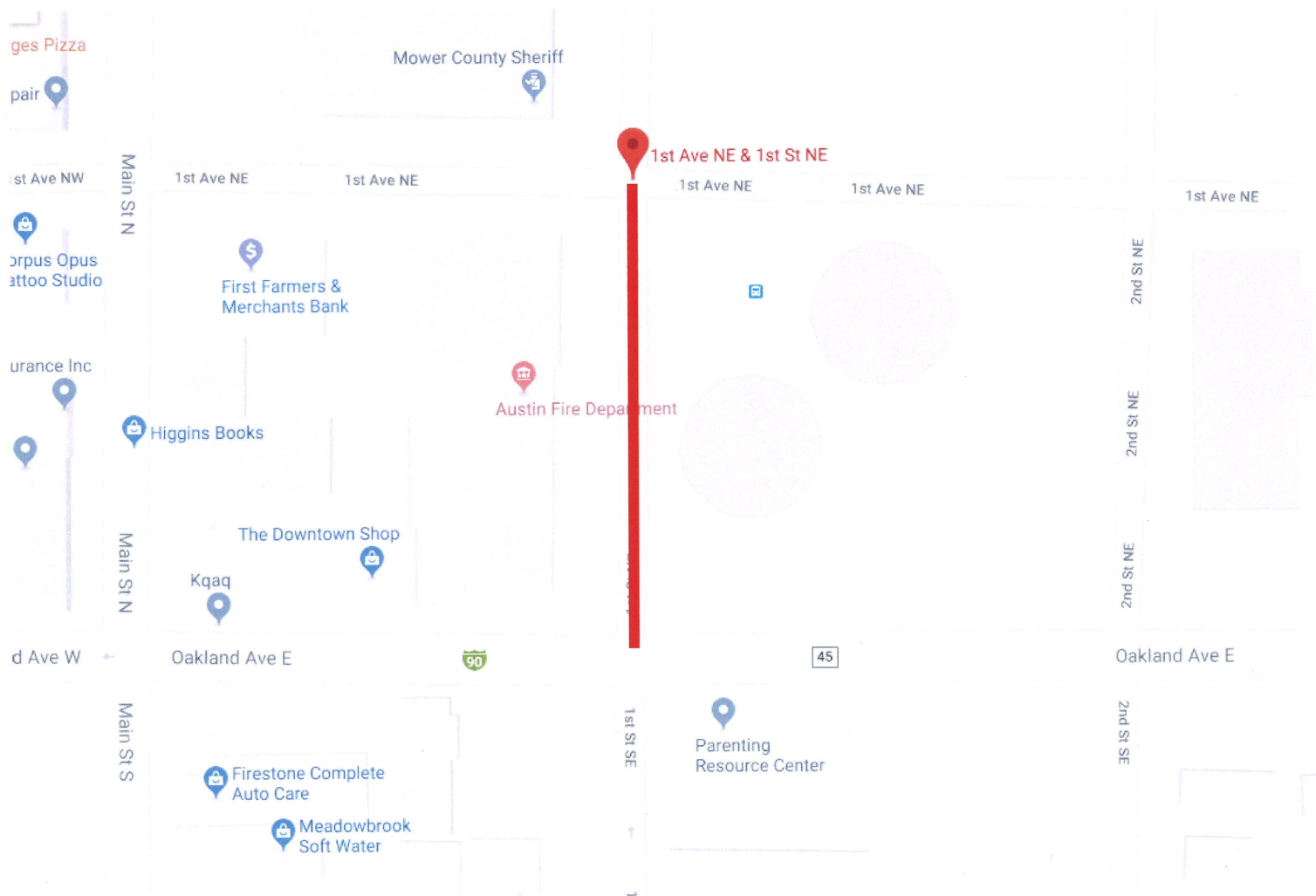
<b>Determination</b>	Approved	<b>Date of Approval</b>	September 14, 2023	<b>Approved By</b>	Mitch Wenum
<b>Comments</b>	City to provide barricades in locations as requested				

<b>Police Department</b>					
<b>Determination</b>	Approved	<b>Date of Approval</b>	September 18, 2023	<b>Approved By</b>	David McKichan
<b>Comments</b>					

<b>City Clerk</b>					
<b>Determination</b>	Approved	<b>Date of Approval</b>	September 14, 2023	<b>Approved By</b>	Ann Kasel
<b>Comments</b>					

<b>Final Determination</b>	Approved
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*Disclaimer: The City is only reviewing and approving activities and installations intended to occur within the ROW and not in any way approving or providing comment on any activity that may occur on private property, the Permittee or Registrant is solely responsible for any and all entries, activities, or installations upon private property.*



# Street/Special Event Permit



**Permit Type:** Street or Special Event

**Permit Number:** 2023-056

Applicant Information	
<b>Organizer Name</b>	DownTown Austin Trick of Treat
<b>Organizer Address</b>	Main Street
<b>Organizer City</b>	Austin
<b>Organizer State</b>	MN
<b>Organizer Zipcode</b>	55912
<b>Organizer Phone</b>	5074374563
<b>Organizer Email</b>	director@austinmn.com
<b>Alternate Name</b>	Lisa Deyo
<b>Alternate Phone</b>	507-396-8660
<b>Alternate Email</b>	sweetreadsbooks@gmail.com

## Permit Information

<b>Event Title</b>	Downtown Trick or Treat		
<b>Event Description</b>	People will be trick or treating at downtown businesses		
<b>Event Start Date</b>	October 28, 2023	<b>Event End Date</b>	October 28, 2023
<b>Approximate Number of Participants</b>	1000		
<b>Event Start Time</b>	11:00	<b>Event End Time</b>	13:00
<b>Portion of Street Width Being Used</b>	N/A		
<b>Traffic Control Barricades Needed for Street/Lane Closure?</b>	No	<b>Will Traffic Control Barricades be Provided by Applicant or will City Assistance be Requested?</b>	
<b>Food Trucks at Event?</b>	No	<b>Number of Food Trucks</b>	
<b>Food Truck Information</b>	<b>Food Truck 1:</b> , , <b>Food Truck 2:</b> , , <b>Food Truck 3:</b> , , <b>Food Truck 4:</b> , , <b>Food Truck 5:</b> , ,		
<b>Alcoholic Beverages Available</b>	No		
<b>Location of Alcohol</b>			
<b>Licensed Establishment(s) Serving Alcohol</b>			
<b>Types of Alcohol</b>			
<b>Live Entertainment</b>	No		
<b>Recorded Entertainment</b>	No		
<b>Date and Time Clean Up will be Accomplished</b>	N/A	<b>Responsible Person(s) for Clean Up</b>	everyone
<b>Will Event be Advertised?</b>	Yes	<b>Describe Invited People</b>	children
<b>Designated Adult Name</b>	Lisa Deyo	<b>Designated Adult Phone</b>	507-396-8660
<b>Designated Adult Address</b>	main street		
<b>Additional Information</b>			

Engineering Department			
<b>Determination</b>	Approved	<b>Date of Approval</b>	September 18, 2023
		<b>Approved By</b>	Mitch Wenum



<b>Comments</b>	
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<b>Police Department</b>				
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<b>Determination</b>	Approved	<b>Date of Approval</b>	September 18, 2023	<b>Approved By</b>	David McKichan
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<b>Comments</b>	
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<b>City Clerk</b>				
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<b>Determination</b>	Approved	<b>Date of Approval</b>	September 18, 2023	<b>Approved By</b>	Ann Kasel
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<b>Comments</b>	
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<b>Final Determination</b>	Approved
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City of Austin  
Ann M. Kasel, City Clerk



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Austin, Minnesota 55912-3773  
Phone: 507-437-9943  
Fax: 507-434-7197  
[www.ci.austin.mn.us](http://www.ci.austin.mn.us)

## MEMORANDUM

**To:** Mayor and City Council  
**From:** Ann M. Kasel  
**Re:** Fall Final Assessment Hearings  
**Date:** September 28, 2023

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Attached are the resolutions for the fall assessment hearings. The resolutions set forth the assessment information and property owners for each of the following assessments:

- Snow removal
- Garbage and junk removal
- Grass and weed removal
- Miscellaneous sidewalk and indrive projects
- Administrative citations
- Hazardous housing
- Administrative citations
- Tree removal
- Senior deferral assessments

Each property owner was mailed a notice of the hearing and a notice was published in the Austin Daily Herald. I would request adoption of the assessments as set forth in the resolutions. The property owners will have until October 31<sup>st</sup> to pay with no interest otherwise the assessment will be placed on their taxes.

Please let me know if you have any questions.

**RESOLUTION NO.**

**WHEREAS**, pursuant to proper notice duly given as required by law, the Council has met and heard and passed on all objections to the proposed assessment for the following local improvement:

Sanitary Sewer Improvements

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN, MINNESOTA:**

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual principal installments extending over ten (10) years, the first of the installments to be payable on the first Monday in January 2024 and shall bear interest at the rate of 4 percent per annum. The first installment shall be added interest on the entire assessment from November 1, 2023 until December 31, 2024. To each subsequent installment when due shall be added interest one (1) year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by November 30 of the assessing year. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> of the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by the Austin City Council this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 extra days  
Fund -49480.4203

Resolution No.

Sanitary Sewer Project  
Interest at 4% starting November 1, 2023  
10 years

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total Amount</u>
Christine Seppanen 34.815.0010	Lot 1 E. of Ext. W Line of Street		Oak Hill Subdivision	\$14,950
James Cole 34.876.0030	W. 363' E 1092' S. 495' NE ¼ Exc. W. 150' BK 292 PG75		6-102-18	\$14,950
Toni Lynne Hatle-Rahim 34.876.0045	W. 195' N. 1039.5' NE ¼ NE ¼		6-102-18	\$14,950
Nicholas Yerhart 34.876.0050	S. 495' W. 378' SE ¼ NE ¼		6-102-18	\$14,950
Darin Nelson 34.876.0060	6.22 Ac E ½ NE ¼		6-102-18	\$14,950
Maria E. Ortiz 34.916.0380	E. 55' N. 314.87' Out Lot 16		Ramsey Park 26-103-18	\$17,750

Total Assessment: \$92,500



## RESOLUTION NO.

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed on all objections to the proposed assessment for the following local improvement:

2023 Miscellaneous Sidewalk, Driveway and Sanitary Sewer Projects

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over ten (10) years, the first of the installments to be payable on the first Monday in January 2023, and shall bear interest at the rate of 5 percent per annum from November 1, 2023. The first installment shall be added interest on the entire assessment from November 1, 2023 until December 31, 2024. To each subsequent installment when due shall be added interest one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31st of the assessing year. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> of the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 Extra Days  
Fund – 49000  
Code 49000.4204

Resolution No.

Miscellaneous Sidewalk, Driveway and Sanitary Sewer Improvements  
Interest at 5% starting November 1, 2023  
10 years

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Linda Huinker 34.020.0110	Lot 11	1	Babcock Park	\$226.20
Seth Beyer 34.020.0310	Lot 10	2	Babcock Park	\$468.00
Andrew Thurneau 34.080.0001	Lot 1	1	Bel Air 4th	\$2,261.52
Steve Brehmer 34.080.0030	Lot 1	2	Bel Air 4th	\$2,082.50
Robert Nihart 34.190.1260	N. 150' Out Lot 62		Decker Acres	\$712.35
Brian Medinnus 34.190.2530	Out Lot 126 Exc N. ½		Decker Acres	\$795.15
Brittany Hierlmaier 34.190.2570	Out Lot 128 Exc N. 183'		Decker Acres	\$916.65
Susan Rutledge 34.190.3940	N. 150' Out Lot 205		Decker Acres	\$174.00
Bill Berg 34.190.4270	Out Lot 234		Decker Acres	\$391.50
Ronald Ripley 34.355.0010	Lot 1	1	Kenevans	\$2,200.00
Keith Johnson 34.355.0030	Lot 3	1	Kenevans	\$2,900.00
Alicia Wehner 34.390.0330	Lot 4 & N. 15' Lot 1	3	Lakeview	\$243.60
Dennis Herold 34.410.0410	Lot 12	3	Lewis Park	\$230.64

61 Extra Days  
Fund – 49000  
Code 49000.4204

Resolution No.

Miscellaneous Sidewalk, Driveway and Sanitary Sewer Improvements  
Interest at 5% starting November 1, 2023  
10 years

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Mark Barry 34.637.0030	Lot 3	1	Six Oaks	\$2,108.00
Neal Erickson 34.637.0040	Lot 4	1	Six Oaks	\$2,728.50
Jerod Hatleli 34.870.0040	TRACTS A-1 & A-2 SW ¼ NE ¼ NW ¼ LYING E OF ST; BK 209-73 & 216-488		4-102-18	\$1,363.40
			Total Assessment Prepayments Balance to Assess	\$19,802.01

**RESOLUTION NO.****RESOLUTION ADOPTING 2023 ASSESSMENTS FOR SNOW REMOVAL**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for snow removal.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for removal of snow from the sidewalks in front of and adjacent to the premises named therein and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in one installment to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

Snow Removal Assessment  
2023  
Interest at 5% starting November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
Angelita Esquivel Pena 34.020.0360	Lot 15	2	Babcock	\$ 79.95
Lilia Danojog 34.050.0310	Lot 11 & Lot 12 Exc. Belt Line	3	Herman Baudler	\$ 197.25
Kchawpoe Sein Soelaweh 34.065.1050	Lot 40	8	Bel Air First	\$ 195.65
Jonathan Luchsinger 34.120.0240	Lot 10 Exc. Hwy	2	Carlotto	\$ 84.50
Donald Hamilton 34.160.0010	Lot 1	1	Crane 1st	\$ 185.25
River Center Properties LLC 34.165.0060	Lot 7	1	Crane 2nd	\$ 97.50
305A LLC 34.185.0180	Lot 2 Exc. E. 37.2' Lot 3 & E. ½ Lot 4	7	Davidson	\$ 115.05
Blue Wolf Capital LLC 34.460.0100	S. 55' Lots 9 & 10	2	Morgans	\$ 121.55
Michael Dodge 34.460.0250	N. ½ Lots 1 & 2	5	Morgans	\$ 348.40
Montana Meyer 34.460.0850	Lot 2	12	Morgans	\$ 106.60
Dillon Underdahl 34.560.0390	W. ½ E. ½ Lots 1 & 2	5	Orchard Park	\$ 94.25
Supreme Resolutions Property Solutions LLC 34.595.0060	Lot 6	1	Plunkett	\$ 413.40

61 Extra Days  
Fund 11  
Code – 43260-4202

Resolution No.

Page 2

Snow Removal Assessment  
2023  
Interest at 5% starting November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
John & Dereen Ernst 34.600.0700	N. 50' Lot 3 Exc. E. 35' N. 50' & E. 25' N. 50' Lot 2	9	Railroad	\$ 91.00
Miller R&R LLC 34.600.1710	Lots 14 & 15 Exc. Tri to city	16	Railroad	\$ 148.20
Urmah Arte 34.600.1960	Lot 6	18	Railroad	\$ 97.50
Brian Michael Ward 34.795.0460	E. 68' Lot 5	4	Yates & Lewis	\$ 287.30

Total Assessment	\$2,663.35
Prepayments	
Balance to be Assess	

**RESOLUTION NO.****2023 ASSESSMENT FOR ABATING THE NUISANCE OF  
GARBAGE & DEBRIS**

WHEREAS, pursuant to City Code Chapter 10.01, Subdivision 6, the Planning and Zoning Administrator of the City of Austin has heretofore given due notice to the property owner whose land is hereinafter described that garbage, junk and debris was placed upon the property hereinafter described, and that said garbage, junk and debris was not removed within the required time as stated in the notice; and

WHEREAS, said garbage and debris was not removed within said time and said Planning and Zoning Administrator caused the same to be removed and has made his report to the City of Austin as to the expense of such removal and such expense has been paid by the City of Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in one installment to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 until December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 Extra Days  
Fund - 11  
Code -

Garbage & Junk Removal Assessment  
2023  
Interest at 5% starting November 1, 2023  
1 year

Resolution No.

Page 1

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
Evergreen Ventures Property 34.100.1000	Lot 7	12	Bolcoms	\$ 302.13
Lawrence Johnson 34.100.1010	Lot 10	12	Bolcoms	\$ 270.63
Juan & Maria Telles 34.285.0180	Lot 4	3	Goebel	\$ 738.49
Dustin Dennison 34.285.0440	W. 27' Lot 5	6	Goebel	\$ 186.61

Total Assessment	\$1,497.86
Prepayments	
Balance to be Assess	



**RESOLUTION NO.****ADOPTING 2023 ASSESSMENTS FOR WEED & GRASS CUTTING**

WHEREAS, the Weed Inspector of the City of Austin has heretofore given due notice to the property owners whose land is hereinafter described that noxious weeds and shrub and bush obstructions are growing upon the property hereinafter described, in the form provided by the Commissioner of Agriculture, and that said weeds must be cut down or eradicated within seven days from the issuance of the notice; and

WHEREAS, said weeds were not cut down, destroyed or eradicated within said time and said Weed Inspector caused the same to be cut down or otherwise destroyed or eradicated, and has made his/her report to the City of Austin as to the expense of such eradication and such expense has been paid by the City of Austin; and

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for weed removal.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for the cutting of weeds and grass on the premises named therein and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in one installment to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 until December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

61 Extra Days  
Fund – 11  
Code - 43260-4202

Resolution No.

Page 1

Grass & Weed Mowing Assessment  
2023  
Interest at 5% starting November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
George Sanford 34.045.0130	Lot 9	2	Baudler East View	\$155.00
Denise Babb 34.050.0110	Lot 4	2	Herman Baudler	\$155.00
American Real Estate Recovery, LLC 34.095.0090	S. ½ Lot 3 & N. 15.6' Lot 4	2	Berry	\$120.00
Guangshao Jian 34.100.0501	Lots 1 & 4 & the S. 2.5' of Lot 5	7	Bolcolms	\$165.00
Amavi Sessou 34.100.1700	Sub. Div. 1 of Lot 3	17	Boloms	\$120.00
David Milton 34.105.0100	Lot 12	1	Browns	\$177.50
703 5th St LLC 34.105.1560	Lot 2 Exc. W. 45' & Lot 3	15	Browns	\$142.50
Les Colbert 34.160.0340	W. 80' Lot 1	4	Crane 1st	\$165.00
Shawn Clow 34.165.0060	Lot 7	1	Crane 2nd	\$165.00
Begul Tunc 34.165.0090	Lot 10	1	Crane 2nd	\$25.00
RPD Properties, LLC 34.190.1290	N. 150' Out Lot 64		Decker Acres	\$165.00
Jacqueline Orth 34.190.2490	Out Lot 124 Exc. N ½		Decker Acres	\$342.50
Peggy Orth 34.190.3410	Out Lot 173 Exc. S. ½		Decker Acres	\$165.00

61 Extra Days  
Fund – 11  
Code - 43260-4202

Resolution No.

Grass & Weed Mowing Assessment  
2023  
Interest at 5% starting November 1, 2023  
1 year

Page 2

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Angela Paw 34.190.3820	Out Lot 195 Exc. N. 33' & S. 150'		Decker Acres	\$165.00
Luis Antonio Jimenez Hernandez 34.240.0430	Lots 9 & 10	8	Elmhurst	\$166.25
Juan & Maria Telles 34.285.0180	Lot 4	3	Goebel	\$342.50
Jesica Alfaro Hernandez 34.295.0220	Lot 22	1	Gregg Johnson	\$155.00
Dominic Janning 34.365.1530	Lot 16	7	Kenwood Park	\$165.00
Hammond Realty & Investments, LLC 34.365.1750	Lot 12	8	Kenwood Park	\$155.00
Ronald Walburn 34.365.2870	Lot 9	12	Kenwood Park	\$165.00
Brian & Mary Leuning 34.385.0070	Lot 5	1	Lake Park	\$155.00
Abram Albee 34.385.0720	Lot 4	6	Lake Park	\$155.00
Efrain Caez 34.385.1460	E. 54.2' W. 109.2'	11	Lake Park	\$177.50
Viviana Ramos Cortez 34.410.0420	Lot 13	3	Lewis Park	\$165.00
Michael Dodge 34.460.0250	N. ½ Lots 1 & 2	5	Morgans	\$155.00
Phillip & Amy Riley 34.540.0070	Lot 8 & N. 2' E. 62' Lot 7	1	Old Oaks 1st	\$718.75

61 Extra Days  
Fund – 11  
Code - 43260-4202

Resolution No.

Grass & Weed Mowing Assessment  
2023  
Interest at 5% starting November 1, 2023  
1 year

Page 3

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Kah V LLC 34.575.0250	Lots 13, 16, 17, 20 & 21	1	Parker & Brown	\$155.00
Scott Voogd 34.585.0350	Lot 26	4	Pinecrest	\$155.00
Supreme Resolutions Property Solutions LLC 34.595.0060	Lot 6	1	Plunkett	\$331.25
Robert Ford 34.600.0160	S. ½ Lot 1	4	Railroad	\$597.50
Robert Werner 34.600.0790	Lot 8 Exc. N. 70'	9	Railroad	\$530.00
Miller R&R , LLC 34.600.1710	Lots 14 & 15 Exc. Tri to City	16	Railroad	\$155.00
William Okweari 34.600.3140	Lot 9	27	Railroad	\$155.00
Brian Michael Ward 34.795.0460	E. 68' Lot 5	4	Yates & Lewis	\$320.00
Lavonne Painter 34.815.0900	Out Lot 23 Exc W. 5'		3-102-18	\$205.00
Cynthia Graham 34.850.0070	E. 50' W 150' Out Lot 2		35-103-18	\$320.00
Dale & Donna Hellman 34.875.0020	2.9 Ac. N.E. ¼ S.W. ¼ N.W. OF I-90		5-102-18	\$697.50
			TOTAL ASSESSMENT	\$8,523.75

**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENTS FOR ADMINISTRATIVE  
CITATIONS – PARK AND REC**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for administrative citations in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for administrative citations and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over one (1) year, to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2024. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

61 Extra Days

Code – 45010.5011

Resolution No.

2023 Administrative Citations – Park and Rec  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
1203 9th Street NE Trust 34.160.0220	Lot 11	2	Crane 1st	\$150.00
River Center Properties LLC 34.165.0060	Lot 7	1	Crane 2nd	\$175.00
Zachary Hanson 34.190.1080	S. 150' Out Lot 54		Decker Acres	\$125.00
RPD Properties 34.190.1290	N. 150' Out Lot 64		Decker Acres	\$150.00
Jacqueline Orth 34.190.2490	Out Lot 124 Exc. N. ½		Decker Acres	\$350.00
Luis Antonio Hernandez 34.240.0430	Lots 9 & 10	8	Elmhurst	\$150.00
Juan & Maria Telles 34.285.0180	Lot 4	3	Goebel	\$125.00
Cheryl & Kevin Shaw 34.340.1070	Lots 12 & 13 and E 1/2 Old RR RT way adj. on west & running to Cntr Line 14th Ave SE	9	Kaufman 2nd	\$125.00
Lacey Chase 34.365.0910	Lot 9	5	Kenwood Park Place	\$125.00
Peter Korfhage 34.365.2210	Lot 28	9	Kenwood Park Place	\$125.00
Abram Albee 34.385.0720	Lot 4	6	Lake Park	\$125.00
Michael Dodge 34.460.0250	N. ½ Lots 1 & 2	5	Morgans	\$400.00

61 Extra Days

Code – 45010.5011

Resolution No.

2023 Administrative Citations – Park and Rec  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
Phillip & Amy Riley 34.540.0070	Lot 8 & N. 2' E. 62' Lot 7	1	Old Oaks 1st	\$975.00
Edgar Serrano 34.575.0270	W. ½ Lots 1 & 2	2	Parker & Brown	\$125.00
Alexander Olivarez 34.580.0140	Lot 3	2	Pinecrest	\$150.00
Supreme Resolutions Property Solutions LLC 34.595.0060	Lot 6	1	Plunkett	\$275.00
Michelle Swanson Companies 34.595.0150	W. 54 ½' Lot 5	2	Plunkett	\$125.00
Robert Ford III 34.600.0160	S. ½ Lot 1	4	Railroad	\$275.00
Robert Werner 34.600.0790	Lot 8 Exc. N. 70'	9	Railroad	\$650.00
Borere Batikare 34.635.0090	Lot 4	2	Shaw Acres	\$275.00
Brian Ward 34.795.0460	W. 68' Lot 5	4	Yates & Lewis	\$825.00
Ketorra Greene 34.795.1630	Lot 8	15	Yates & Lewis	\$125.00
Cynthia Graham 34.850.0070	E. 50' W. 150' Out Lot 2		35-103-18	\$325.00
Roger & Sons of Austin LLC 34.870.0155	W. 3 ac NE 1/4 NW 1/4 NE 1/4 Lying S. of extended N. Line 7th Ave NW		04-102-18	\$125.00

61 Extra Days

Code – 45010.5011

Resolution No.

2023 Administrative Citations – Park and Rec  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
Tanya & Kenneth Kornexl 34.920.0160	Lot 3 & Approx. .32 Ac Adj on S.	2	Royal Manor	\$125.00
			TOTAL	\$6,500.00



**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENTS FOR ADMINISTRATIVE  
CITATIONS – ZONING**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for administrative citations in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for administrative citations and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over one (1) year, to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 Extra Days  
Code – 41910.5011

Resolution No.

2023 Administrative Citations – Zoning Violation Citations  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Behren Lindahl 31.100.2030	N. 90' Lot 6	18	Bolcoms	\$125
Ullwelling Properties II, LLC 34.025.0050	Lot 5	1	Barbara	\$125
Evergreen Ventures LLC 34.100.1000	Lot 7	12	Bolcoms	\$125
Lawrence Johnson 34.100.1010	Lot 10	12	Bolcoms	\$125
Raygor Homes, LLC 34.100.1260	Lot 6	15	Bolcoms	\$125
Shane Rose 34.100.1480	E. ½ Lots 9 & 12	16	Bolcoms	\$125
New Remodeling Inc. 34.160.0050	Lot 5	1	Crane 1st	\$125
Elizabeth & James Walker 34.165.0480	Lot 25	2	Crane 2nd	\$250
Lisa Gustafson 34.193.0380	Lots 15 & 16	2	Dinsmoor Acres	\$125
Juan & Maria Telles 34.285.0180	Lot 4	3	Goebel	\$125
Kevin Hoffman & Lydia Goss 34.335.0240	Lot 18	2	Kaufman	\$150
Eric Kniefel 34.365.0680	Lot 17	4	Kenwood Park Place	\$1625
Christie McDowell 34.365.1680	Lot 5	8	Kenwood Park Place	\$125

61 Extra Days  
Code – 41910.5011

Resolution No.

2023 Administrative Citations – Zoning Violation Citations  
Interest at 5% starting on November 1, 2023

1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
John & Dereen Ernst 34.365.2790	Lot 1	12	Kenwood Park Place	\$175
Arthur & Lavonne Shawback 34.365.3020	Lot 24	12	Kenwood Park Place	\$125
Christopher Johnson 34.365.3050	Lot 27	12	Kenwood Park Place	\$125
Armando Cifuentes & Trina Engler 34.365.3310	Lot 23 & E. ½ Lot 24	13	Kenwood Park Place	\$825
Danial & Shelly Wendroth 34.365.3550	Lot 18	14	Kenwood Park Place	\$125
Kristina Alvarez-Babastro 34.385.1380	Lot 9	10	Lake Park	\$125
Elizo & Rose Labson 34.462.0010	Lot 1	1	Murphy Creek 2nd	\$625
KHA Property LLC 34.522.0025	Part of Lot 1	1	Oakpark Mall	\$350
Gary B Olson 34.570.0132	Lot 1 Exc. S. 76.25'	6	Palmers	\$125
Argus Nelson Properties LLC 34.570.0271	Lot 3 & N. 15 Lot 4; Exc N. 6.73' W. 94.78' Lot 3; & Exc N. 12.27' E. 60' Lot 3	7	Palmers	\$125
Thin Blue Line Real Estate 34.575.0260	Lots 18,19, & 22	1	Parker and Brown	\$1100
Maria Neri 34.600.0730	Lot 4	9	Railroad	\$975
Allen Smith	Lot 14	26	Railroad	\$275

61 Extra Days  
Code – 41910.5011

Resolution No.

2023 Administrative Citations – Zoning Violation Citations  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
34.600.3040				
Batikare Borere 34.635.0090	Lot 4	2	Shaw Acres	\$125
Kyle Diggins 34.755.0380	Lot 14	3	Weseman & Miller	\$175
Mark Raimann 34.785.1200	Lot 4 & E ½ Lot 5	12	West Park	\$125
Everardo Ramirez Gallardo 34.795.0130	W. 45' E. 90' Lot 10 & S. 36' W. 45' E. 90' Lot 9	1	Yates & lewis	\$1650
Suzanne Iverson 34.795.0560	E. ½ Lots 1 & 2	5	Yates & lewis	\$1800
Ketorra Greene 34.795.1630	Lot 8	15	Yates & lewis	\$125
Justin & Shannon McFarland 34.820.0080	Out Lot 8	1	4-102-18	\$575
Vern Olson Jr. 34.825.0452	S. 253.5' E. 70' E. ½ Out Lot 9		9-102-18	\$150
Shawn & Lola Olson 34.830.0180	Out Lot 15 NE ¼ .52 Ac		10-102-18	\$125
Samuel Anthenat 34.830.0190	Out Lot 16 NE ¼ .34 Ac.		10-102-18	\$125
Michelle Nystel 34.835.0080	S. 58' W. 330' (EXC TR PC) Out Lot 9 & E. 128' W. 330' Out Lot 10		11-102-18	\$275
Abel Rivera 34.880.0270	N. 60' S. 396' W. 180' S.W. ¼ S.W. ¼ N.W. ¼ .25 AC		10-102-18	\$175

61 Extra Days  
Code – 41910.5011

Resolution No.

2023 Administrative Citations – Zoning Violation Citations  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Kandace Feist 34.910.0120	1.88 Ac. S.W. ¼ S.W. ¼ Bk 200-158		36-103-18	\$950
			TOTAL: \$14,725	

**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENTS FOR ADMINISTRATIVE  
CITATIONS – RENTAL HOUSING**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for administrative citations in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for administrative citations and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over one (1) year, to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 Extra Days  
Code – 42450.5011

Resolution No.

2023 Administrative Citations – Rental Violations  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Lilia Danojog 34.050.0310	Lot 11 & Lot 12 Exc. Belt Line	3	Herman Baudler	\$525.00
Shawn Midthun 34.100.1470	Lot 11 & N. 24 ½' Lot 10	16	Bolcoms	\$25.00
RPD Properties 34.285.0550	Lot 4 Exc. E. ½	7	Goebel	\$525.00
Mark Nagle 34.350.0010	Lot 1	1	JD Kenevan	\$125.00
Lindsay Leif 34.365.2380	S. ½ Lot 15 & Lot 16	10	Kenwood Park Place	\$125.00
Abram Albee 34.385.0720	Lot 4	6	Lake Park	\$125.00
Nephtali Abraham Daza 34.460.0375	N. 100' Exc W. 100' & Exc E. 107.15' (Part of Lots 3 & 4)	6	Morgans	\$125.00
Toland Properties LLC 34.460.0690	N. 79.74' Lots 4 & 5	10	Morgans	\$125.00
Toland Properties LLC 34.469.0210	Lot 7	3	Nelson 1st	\$125.00
Theodore Janning 34.470.0180	Lot 4	3	Nelson 2nd	\$525.00
Alton Nelson 34.520.0140	Lot 17	1	Oak Park	\$125.00
Lindsay Leif 34.625.0100	Lot 10	1	Rochford	\$125.00
Levi Korfhage	E. 45' W. 90' Lots 11 & 12	8	West Park	\$125.00

61 Extra Days  
Code – 42450.5011

Resolution No.

2023 Administrative Citations – Rental Violations  
Interest at 5% starting on November 1, 2023  
1 year

34.785.0830

Lindsay Leif 34.785.0960	Lot 3	10	West Park	\$125.00
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Toland Properties LLC 34.790.1480	Lot 12	12	Woodlawn Park	\$125.00
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Toland Properties LLC 34.795.1790	S. 17.85' Lots 8 & 9 & N. 35' Lots 10 & 11	16	Yates & Lewis	\$125.00
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Kay Johnson C/O Chet Johnson 34.795.2070	E. 130' Lots 1 & 2 Exc. E. 70' N. 40' Lot 2 Contract	19	Yates & Lewis	\$125.00
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Abram Albee 34.795.2150	W. 45' Lots 5 & 6	19	Yates & Lewis	\$125.00
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Mark Raimann 34.795.2830	Lot 4	25	Yates & Lewis	\$125.00
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Mark Raimann 34.795.3050	Lot 2	27	Yates & Lewis	\$125.00
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Christopher Klinger 34.795.4070	E. 90' Lots 5 & 6 Exc. S. 60' W. 8.5'	35	Yates & Lewis	\$125.00
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Total Assessment	\$3725.00
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**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENTS FOR ADMINISTRATIVE  
CITATIONS – SUMP PUMP VIOLATIONS**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for administrative citations in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for administrative citations and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over one (1) year, to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

61 Extra Days  
Code – 43000.5011

Resolution No.

2023 Administrative Citations – Sump Pump Violations  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
Les Colbert 34.160.0340	W. 80' Lot 1	4	Crane 1st	\$250.00
River Center Properties 34.165.0060	Lot 7	1	Crane 2nd	\$500.00
Karen Kay Nei 34.190.1180	N. ½ Out Lot 59 Exc E. 10'		Decker Acres	\$375.00
Craig Hansen 34.190.2370	Out Lot 118 Exc. N. 150'		Decker Acres	\$500.00
Wheat H. Salvador 34.190.2800	Out Lot 141 Exc. S. ½		Decker Acres	\$375.00
Midwest Bank 34.365.0980	Lot 16 Exc. W. 2'	5	Kenwood Park Place	\$125.00
Nationstar Mortgage LLC 34.385.0640	Lot 12	5	Lake Park	\$125.00
Maria Neri 34.600.0730	Lot 4	9	Railroad	\$125.00
Urmah Arte & Aisha Mohammed 34.600.1960	Lot 6	18	Railroad	\$250.00
Levi Romanowski c/o Nate Nagel 34.665.0150	Out Lot 41 .52		Southgate 1st	\$125.00
Cynthia Graham 34.850.0070	E. 50' W. 150' Out Lot 2		35-103-18	\$125.00

TOTAL ASSESSMENT: \$2,875.00

**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENTS FOR ADMINISTRATIVE  
CITATIONS – BUILDING VIOLATIONS**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for administrative citations in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for administrative citations and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over one (1) year, to be payable on the first Monday in January 2023, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 Extra Days  
Code – 41910.5011

Resolution No.

2023 Administrative Citations – Building Violations  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
James Herrick 34.035.0040	Lot 4	1	Baudler 1st	\$125.00
Matthew Brede 34.105.0640	Lot 5	7	Browns	\$1,625.00
703 5th St LLC 34.105.1560	Lot 2 Exc. W. 45' & Lot 3	15	Browns	\$125.00
James & Susan Crabtree 34.190.1570	N. 150' Out Lot 77		Decker Acres	\$125.00
Donald Feierer 34.385.0400	N. 33 ½' S. 37 ½' Lot 9	3	Lake Park	\$125.00
Scott & Tina Granle 34.385.0520	W. 125' Lot 5	4	Lake Park	\$1,475.00
Anna Marie Rauen 34.385.1330	Lot 4	10	Lake Park	\$150.00
Bruce Hoy 34.575.0310	W. 54' Lots 3, 4, & 5	2	Parker & Brown	\$125.00
Daniel Abdalla & Halima Y Bafra 34.575.0460	Lot 18	2	Parker & Brown	\$125.00
Jason Wiedemann 34.600.2190	Lots 12 & 13	19	Railroad	\$175.00
Susan Frost 34.695.0050	Lot 8	1	Sterling 2nd	\$275.00
			Total Assessment	\$4,450.00

**RESOLUTION NO.**

**RESOLUTION ADOPTING ASSESSMENTS FOR UNPAID VACANT  
PROPERTY FEES**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for administrative citations in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for administrative citations and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over one (1) year, to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

61 Extra Days  
Code – 41910.5011

Resolution No.

Unpaid Vacant Property Fees  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Mark Raimann 34.105.0370	Lot 3	5	Browns	\$245.00
Shawn C Clow 34.165.0060	Lot 7	1	Crane 2nd	\$245.00
Charles Fawver 34.193.0150	E. 20' Lot 15 & Lot 16	1	Dinsmoor Acres	\$125.00
Charles Fawver 34.193.0170	Lot 17	1	Dinsmoor Acres	\$125.00
John & Dereen Ernst 34.220.0060	Lot 6	1	East Garfield	\$245.00
John & Dereen Ernst 34.365.1900	Lot 27	8	Kenwood Park Place	\$125.00
John & Dereen Ernst 34.365.2190	Lot 26	9	Kenwood Park Place	\$125.00
John & Dereen Ernst 34.365.2790	Lot 1	12	Kenwood Park Place	\$125.00
Brock Tufte 34.365.3080	Lot 30	12	Kenwood Park Place	\$245.00
Richard & Kay Fiebelkorn 34.385.0740	Lot 6	6	Lake Park	\$120.00
Michael Dodge 34.460.0250	N. ½ Lots 1 & 2	5	Morgans	\$245.00
Craig Hollerud 34.469.0260	Lot 12	3	Nelson 1st	\$245.00
Karen & Mahlon Schneider 34.510.0090	Out Lot 9 Exc. TRI PCS IN S.W. COR & N.E. OR, Out Lot A, & LAND Adj. ON W. To Cntr Of CREEK, S. Of N. ½ N.W. ¼		North Streverling	\$245.00

61 Extra Days  
Code – 41910.5011

Resolution No.

Unpaid Vacant Property Fees  
Interest at 5% starting on November 1, 2023  
1 year

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total</u>
Dillon Dornink 34.520.0670	Lot 16	4	Oak Park	\$120.00
Cesar Chaves & Lidia Ramos 34.570.0120	S. ½ Lots 5 & 6	4	Palmers	\$120.00
Maria Neri 34.600.0730	Lot 4	9	Railroad	\$120.00
Charles Fawver 34.795.1440	Lot 3	14	Yates & Lewis	\$245.00
Kathryn Gregg 34.870.0150	E. 92' W. 198' N. 303' N.E. ¼ N.W. ¼ N.E. ¼		4-102-18	\$125.00
			Total Assessment	\$3,190.00

**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENT FOR TREE REMOVAL**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessments for tree removal.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessments, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessments made to defray the expenses of tree and brush removal and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessments shall be payable in one installment to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor



92 Extra Days  
Fund 11  
Code – 43260-4202

Resolution No.

Tree Removal Assessment  
Interest at 5% starting November 1, 2023  
1 year

Page 1

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
David Milton 34.105.0100	Lot 12	1	Browns	\$1,560

Total Assessment    \$1,560

**RESOLUTION NO.****RESOLUTION ADOPTING ASSESSMENTS FOR THE ABATEMENT OF  
HAZARDOUS HOUSING**

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for the abatement of hazardous housing in Austin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Austin, Minnesota that:

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment made to defray the expenses for the abatement of hazardous housing and that the amount of such expense shall constitute and be a lien in favor of the City of Austin and against the land involved hereby considered and passed.
2. Such assessment shall be payable in equal annual installments extending over ten (10) years, the first of the installments to be payable on the first Monday in January 2024, and shall bear interest at the rate of 5 percent per annum. This installment shall be added interest on the entire assessment from November 1, 2023 through December 31, 2024. To each subsequent installment when due shall be added interest one (1) year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31, 2023. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> to the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 Extra Days  
Fund 11  
Code – 43260-4202

Hazardous Housing Assessment  
2023  
Interest at 5% starting November 1, 2023  
10 years

Resolution No.

Page 1

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition/Section</u>	<u>Total</u>
Jacinto Quetzecua 34.600.0130	N. 46' Lots 6 & 7	3	Railroad	\$1,236.25
Charles Beddow, Jr.	Lot 26 & Tri Piece on W. Adj.	3	Slavens	\$20,441.25
			TOTAL	\$21,677.50

**RESOLUTION NO.**

**WHEREAS**, pursuant to proper notice duly given as required by law, the Council has met and heard and passed on all objections to the proposed assessment for the following local improvement:

Senior Deferrals for Street Projects

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN, MINNESOTA:**

1. Such proposed assessment, a copy which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement and the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual principal installments extending over ten (10) years, the first of the installments to be payable on the first Monday in January 2024 and shall bear interest at the rate of 5 percent per annum. The first installment shall be added interest on the entire assessment from November 1, 2023 until December 31, 2024. To each subsequent installment when due shall be added interest one (1) year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, except that no interest shall be charged if the entire assessment is paid by October 31 of the assessing year. The remaining principal balance may be paid at any time to the City Clerk with interest accrued to December 31<sup>st</sup> of the payment year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax list of the County and such assessment shall be collected and paid over the same manner as other municipal taxes.

Passed by the Austin City Council this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

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City Recorder

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Mayor

61 extra days  
Fund -  
Code -

Resolution No.

Senior Deferrals  
Interest at 5% starting November 1, 2023  
10 years

Page 1

<u>Property Owner</u>	<u>Legal Description</u>	<u>Block</u>	<u>Addition</u>	<u>Total Amount</u>
Michael Heinicke 34.200.0290	Lot 15	2	Dobbins Crest 2nd	\$16,017.08
Randy Barnette 34.365.1890	Lot 26	8	Kenwood Park Place	\$4,522.45
Joanne McKay 34.755.0450	Lot 7	4	Weseman & Miller	\$1,138.10
Total Assessment Prepayment				\$21,677.63

City of Austin  
500 Fourth Avenue N.E.  
Austin, Minnesota 55912-3773



Steven J. Lang, P.E.  
City Engr./Public Works Dir.  
507-437-9949  
Fax 507-437-7101  
slang@ci.austin.mn.us

## Memorandum

**To:** Mayor & Council  
**From:** Steven Lang, P.E.  
**Date:** September 25, 2023  
**Subject:** Bids – Todd Park Trail Box Culvert  
CP 20304

The City of Austin received bids for the Todd Park Trail Box Culvert on September 20<sup>th</sup>, 2023. The project includes the removal of an existing trail bridge over Wolf Creek in Todd Park and the construction of a box culvert in the same location. Work is planned to be completed in late fall 2023. Grading and asphalt trail tie-ins will be completed by the Street Department in the spring of 2024. The bids are summarized below.

Contractor	Total Bid Amount
Fitzgerald Excavating	\$116,648.00
Ulland Brothers, Inc.	\$169,564.00
Engineer's Estimate	\$154,500.00

The project will be funded using a Hormel Foundation Grant and Local Fund 49. We would recommend awarding the project to Fitzgerald Excavating. If you have any questions, please contact me.

### Project Budget

Hormel Foundation Grant	\$ 100,500
Fund 49 – Capital Improvement Fund	\$ 16,148



**RESOLUTION NO.**

**AWARDING BID FOR PAVEMENT STRIPING**

**WHEREAS**, pursuant to an advertisement for bids for the following:

Todd Park Trail Box Culvert

Bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Bid Amount
Fitzgerald Excavating	\$116,648.00
Ulland Brothers, Inc.	\$169,564.00

**WHEREAS**, it appears Fitzgerald Excavating is the lowest responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Austin, Minnesota:

That the bid of Fitzgerald Excavating is hereby accepted and the Mayor and City Recorder are hereby authorized and directed to enter into a contract with Fitzgerald Excavating in the name of the City of Austin for the following:

Todd Park Trail Box Culvert

Passed by a vote of yeas and nays this 2nd day of October, 2023

Yeas

Nays

ATTEST:

APPROVED

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

City of Austin  
500 4<sup>th</sup> Avenue NE  
Austin, MN 55912  
507-437-9940  
[www.ci.austin.mn.us](http://www.ci.austin.mn.us)



Tricia Wiechmann  
Human Resources Director  
507-437-9942  
[twiechma@ci.austin.mn.us](mailto:twiechma@ci.austin.mn.us)

MEMORANDUM

TO: Mayor/City Council

FROM: Tricia Wiechmann  
Human Resources Director

RE: Group Life & Long-term Disability Insurance

DATE: September 25, 2023

Recently I worked with our ancillary benefit consultant, Integrity Employee Benefits, to solicit bids for the City's employee group life insurance, which includes City provided basic life and the optional employee/dependent supplemental coverage, as well as our long-term disability insurance.

In both circumstances, we only received proposals from our current carrier, Lincoln Financial. Additionally, rates under both renewals, remain unchanged, and have a three-year rate guarantee.

Based on this information, it would be my recommendation to approve the two bids as described above.

If you have any questions, please feel free to call me at 437-9942.



## RESOLUTION NO.

### RESOLUTION ACCEPTING BID FOR GROUP LIFE INSURANCE

**WHEREAS**, pursuant to a bid process conducted by Integrity Employee Benefits LLC, on behalf of the City for the following employee benefit:

#### Group Life Insurance

**AND WHEREAS**, the City received the following bids, effective January 1, 2024, representing unchanged rates, on behalf of its covered employees:

Carrier	Benefit	Rate/\$1,000	Rate Guarantee
Lincoln Financial	City Provided Basic Life (includes AD&D)	.15¢	3 years
	Employee Optional Supplemental Life (includes AD&D)		3 years
	Under age 25	.06¢	
	25-29	.06¢	
	30-34	.06¢	
	35-39	.10¢	
	40-44	.12¢	
	45-49	.17¢	
	50-54	.25¢	
	55-59	.45¢	
	60-64	.68¢	
	65-69	\$1.29	
	70-74	\$2.08	

Dependent Life – \$1.30/family for \$10,000 coverage and  
\$1.95/family for \$15,000 coverage.

**NOW THEREFORE, BE IT RESOLVED**, that the bid of Lincoln Financial is hereby accepted for Group Life Insurance coverage effective January 1, 2024.

Passed by a vote of Yeas and Nays this 2<sup>nd</sup> day of October 2023

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

**RESOLUTION NO.**

**RESOLUTION ACCEPTING BID FOR LONG-TERM DISABILITY COVERAGE**

**WHEREAS**, pursuant to a bid process conducted by Integrity Employee Benefits LLC, on behalf of the City for the following employee benefit:

Long Term Disability (LTD)

**AND WHEREAS**, the City received the following bids, effective January 1, 2024, representing unchanged rates, on behalf of its covered employees:

<b>Carrier</b>	<b>Rate</b>	<b>Rate Guarantee</b>
Lincoln Financial	.20¢ per \$100 of covered payroll	3 years

**NOW THEREFORE, BE IT RESOLVED**, that the bid of Lincoln Financial is hereby accepted for Long-term Disability (LTD) coverage effective January 1, 2024.

Approved by the Austin City Council this 2<sup>nd</sup> day of October 2023

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor

City of Austin  
500 Fourth Avenue N.E.  
Austin, Minnesota 55912-3773



Steven J. Lang, P.E.  
City Engr./Public Works Dir.  
507-437-9949  
Fax 507-437-7101  
slang@ci.austin.mn.us

## Memorandum

**To:** Mayor & Council  
**From:** Steven J. Lang, P.E.  
**Date:** September 14, 2023  
**Subject:** Sale of Equipment, Plow Truck #66

---

The Central Garage has budgeted for the replacement of the 2006 Sterling Plow Truck #66 in the 2023 CIP. The new replacement Plow Truck has been ordered and is currently being built. Dave Severson Ford has offered a \$12,000 trade-in value for the truck. We believe that is low and there may be more value to sell the truck at the Hamilton Auction Co. in Dexter, MN on December 3<sup>rd</sup>.

We would request approval from the Council for the sale of the following equipment at the upcoming Hamilton auction with a \$13,000 reserve:

- 2006 Sterling Snow Plow Truck with Front Plow, Wing, Belly Plow, and Sander



City of Austin  
500 Fourth Avenue N.E.  
Austin, Minnesota 55912-3773



Steven J. Lang, P.E.  
City Engr./Public Works Dir.  
507-437-9949  
Fax 507-437-7101  
slang@ci.austin.mn.us

## Memorandum

**To:** Mayor & Council  
**From:** Steven J. Lang, P.E.  
Tom Dankert  
**Date:** September 27, 2023  
**Subject:** Minnesota Public Facilities Authority (PFA)  
Special Appropriations Fund

---

Council recently approved a resolution authorizing city staff to submit the necessary documents to the PFA for a \$14.5 million special appropriations grant for the WWTP Expansion and Phosphorus Reduction Project (EPRP). As we work through that process with the PFA, they have requested the attached resolution to ensure that the matching funds from the Hormel Foods Corporation are committed to the project. The resolution states payments that are received from Hormel Foods specifically for the EPRP will be used by the City to cover Hormel's portion of the project cost.

If you have any questions, feel free to contact us.

RESOLUTION NO. \_\_\_\_\_

**CITY COMMITMENT TO USE HORMEL FOODS CORPORATION'S EPRP  
PAYMENTS TOWARDS PAYMENT OF COSTS RELATED TO THE WASTEWATER  
TREATMENT PLANT EXPANSION**

**WHEREAS**, the City of Austin passed resolution #16571 on August 1, 2022 approving an addendum to the wastewater treatment agreement with Hormel Foods Corporation for the Expansion and Phosphorous Reduction Project (EPRP); and approved resolution #16715 on February 6, 2023 for the \$42,216,633 General Obligation Wastewater Revenue Note Series 2023A; and

**WHEREAS**, the City of Austin approved the grant agreement via resolution #16833 on September 5, 2023 for \$14,500,000 in state bonding money as part of the 2023 legislative session to reduce the amount of the Minnesota Public Finance Authority loans needed for the wastewater treatment plant expansion; and

**WHEREAS**, the City of Austin is required by state law as part of the bonding requirements to commit the funds received from Hormel Foods Corporation that are billed out as part of this EPRP project towards paying the vendor invoices related to the project; and

**WHEREAS**, all change orders will be approved in writing by both the City and Hormel Foods Corporation in advance of any work; and

**WHEREAS**, all increased costs by reason of said change orders shall be shared and paid for by the respective parties; the respective shares of the parties to be determined on the basis of the benefit to the industrial part of the project, of the benefit to the domestic part of the project and to the benefit to the combined part of the project; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Austin commits to using Hormel Foods Corporation EPRP payments to pay vendors invoices on the project and further commits to covering any construction costs over the \$52,630,368 purchase order received from Hormel Foods Corporation while they work out reimbursement from Hormel Foods Corporation.

Passed by a vote of Yeas and Nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor



City of Austin  
Craig Clark,  
City Administrator



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Phone: 507-437-9941  
[craigc@ci.austin.mn.us](mailto:craigc@ci.austin.mn.us)  
[www.ci.austin.mn.us](http://www.ci.austin.mn.us)

**TO: Honorable Mayor and City Council Members**

**FROM: Craig D. Clark, Administrator**

**RE: Recognition support of day care providers**

Mayor King asked that I put this on the Council agenda for approval.

Austin Aspires has asked for the City's participation for a recognition of local day care providers that will be held November 4<sup>th</sup> (Exhibit 1 and 2).

The idea originated at a working group that has been coordinated by Austin Aspires as we look for solutions to the day care provider challenges. Childcare contends with the high costs for consumers and the relative lower financial benefits for providers makes our recognition a meaningful gesture to thank them for the daily impact on the quality of life on our youngest residents as well as support of our vital workforce partners.

The Mayor suggested a \$1,500 contribution. Mower County recently considered this request and approved \$2,500. Funds would come from our fund balance.

**Council action is requested to approve the City's participation.**



# IN-HOME CHILDCARE PROVIDER APPRECIATION BRUNCH

AUSTIN  
**aspires**



## SPONSORSHIP FORM

In-home childcare providers provide a vital service by supporting the healthy development and well-being of young children while also offering practical benefits for parents. Their personalized care and nurturing environment contribute significantly to the early years of a child's life, setting the foundation for future growth and success. Join Austin Aspires in celebrating Mower County's in-home childcare providers by contributing to our upcoming appreciation brunch:



**GOLD**

*Your company recognized on...*

- Promo Materials
- Event Signage
- T-Shirts
- Swag Bags



**SILVER**

*Your company recognized on...*

- Promo Materials
- Event Signage
- T-Shirts



**BRONZE**

*Your company recognized on...*

- Promo Materials
- Event Signage

# THANK YOU!



507-437-0920



[austinaspires.org](http://austinaspires.org)





You are  
Cordially Invited

*Mower County  
Childcare  
Provider  
Appreciation  
Brunch*

NOV  
SATURDAY | 04 | 10:30AM-12PM  
2023

AUSTIN COUNTRY CLUB  
1202 28TH ST NE AUSTIN MN 55912

RSVP TO MAKAYLA  
507-438-6869 or  
[ecnavigator2@austinaspires.org](mailto:ecnavigator2@austinaspires.org)  
BEFORE 10/29/23



RESOLUTION NO.

ACCEPTING DONATIONS TO THE CITY OF AUSTIN

WHEREAS, the City has received gift as follows:

Gift	Donor	For
\$2,500	International Paper Foundation	Fire Department Turnout Gear

NOW THEREFORE, BE IT RESOLVED that the Austin City Council accepts said gifts to the City of Austin.

Passed by a vote of yeas and nays this 2nd day of October, 2023.

YEAS

NAYS

ATTEST:

APPROVED:

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
Mayor