

City of Austin
500 Fourth Avenue N.E.
Austin, Minnesota 55912-3773



Holly Wallace
Planning & Zoning Administrator
507-437-9952 / Fax 507-437-7101
Cellular 1-507-438-2380
Email: hollyw@ci.austin.mn.us

MEETING MINUTES
AUSTIN CITY PLANNING COMMISSION
WEDNESDAY, APRIL 14, 2021
AUSTIN CITY COUNCIL CHAMBERS
5:30 PM

COMMISSIONERS PRESENT: Melissa Swenson, Karem Salas Ramirez, Jana Norman, Rita Srock, Megan Burroughs, Jay Lutz, Brad Lindberg, Andrew Klenner

COMMISSIONERS ABSENT: Aaron Stewart

OTHERS PRESENT: Planning & Zoning Administrator Holly Wallace, Public

Commissioner Swenson called meeting to order at 5:30 pm and asked if all commissioners had a chance to review the minutes from the Tuesday, March 9th, 2021 meeting. Commissioner Lutz motioned to approve the minutes. Commissioner Norman seconded. All in favor, none opposed. Roll Call below. Motion carried.

Swenson – Aye
Salas Ramirez – Aye
Norman – Aye
Srock – Aye
Burroughs – Aye
Lutz – Aye
Lindberg –
Klenner – Aye

Ayes – 8 Nays – 0

PARKING APPEAL: To consider an Off-Street Parking Appeal by ISG o/b/o WDS and Austin Port Authority regarding property to be acquired by Nu-Tek BioScience

Ms. Wallace presented materials for a parking lot for Nu-Tek bioscience at 1103 27th Ave NW, requesting 51 parking stalls, 44% of the required spaces. It is 65 stalls short. There would be no more than 40 employees, leaving 11 spaces for visitors. Fewer stalls would lessen the cost for the project and be less impervious to the nearby areas.

Commissioner Lindberg asked if there was room for expanded parking if they decide to add more workers. Bryan, with ISG, stated there could be East parking available if they expanded.

Commissioner Klenner asked if there were more shifts, would they potentially need more parking for overlap. Bryan stated not to his knowledge, 40 would be the entire staff count.

Commissioner Norman motion to recommend to council the approval of the parking appeal as presented. Commissioner Salas Ramirez seconded. All in favor. None opposed. Motion carried. Roll call below.

Burroughs – Aye
Srock – Aye
Lindberg – Aye
Salas Ramirez – Aye
Klenner – Aye
Norman – Aye
Lutz – Aye
Swenson – Aye

Ayes – 8 Nays - 0

DISCUSSION: Proposed rezone of area between 1st St SW and 4th St SE, Oakland Ave and 4th Ave SE.

Ms. Wallace presented materials. Block #1 from previous maps was eliminated after discussion with city staff. It is zoned B-3 and seems appropriate for current & future development. New maps were provided.

The goal is to primarily remove industrial zoning designations in blocks 1 & 2 as it is higher-intensity use for the types of uses currently happening and proposed (smells, smoke, processes, noise) that you wouldn't want in a neighborhood.

Commissioner Swenson asked what the next steps were. Ms. Wallace stated she is going to work on getting a complete list of uses in R-2 and R-O that are proposed in the new Zoning Code. The notices will be sent to the properties and surrounding neighbors and it is possible commissioners could receive questions from property owners.

Commissioner Lutz asked if the rezone should wait until the new zoning code was completed. Ms. Wallace said it was presented by staff to move forward for a potential project that could begin processes prior to the zoning code being finalized.

Commissioner Lutz motioned to adjourn. Commissioner Lindberg seconded. All in favor. None opposed. Motion carried. Roll call below. Meeting adjourned at 6:25pm.

Burroughs – Aye
Srock – Aye
Lindberg – Aye
Salas Ramirez – Aye
Klenner – Aye
Norman – Aye
Lutz – Aye
Swenson – Aye
Ayes – 8 Nays - 0