

**City of Austin**  
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**MEETING MINUTES**  
**AUSTIN CITY PLANNING COMMISSION**  
**October 14<sup>th</sup>, 2025**  
**AUSTIN CITY COUNCIL CHAMBERS**  
**5:30 PM**

**COMMISSIONERS PRESENT:** **Jay Lutz, Melissa Swenson, Mark Mayer, Peter Bartley, Aaron Stewart**

**COMMISSIONERS ABSENT:** **Jana Norman, Megan Burroughs, Jason Duffy, Rita Srock**

**OTHERS PRESENT:** Planning & Zoning Administrator Holly Wallace  
City Attorney Craig Byram

Commissioner Lutz called meeting to order at 5:30 pm. Commissioner Swenson made a motion to approve the August 12th, 2025 minutes. Commissioner Bartley 2nd. All in favor, none opposed. Motion carried.

Lutz – Aye  
Swenson – Aye  
Mayer – Aye  
Bartley – Aye  
Stewart – Aye

Ayes – 5 Nays – 0

**OPEN PUBLIC HEARING:** To consider a petition from Leonard Germer at 1508 6<sup>th</sup> Ave NW for a variance from City Code Section 11.031 limiting the number of accessory structures on a lot one acre or less.

Holly Wallace went over the petition and items the commissioners must consider. The property is in a R-2 district surrounded by single family, multi family, and Sherman Park. The owner wishes to add a 3<sup>rd</sup> shed to the property. The square footage of accessory structures is 1300sq ft, a little over the 1200sq ft limit. The new shed is proposed to be 160sq ft. Park & Rec maintains the small parcel between Sherman Park and 1508.

Notices were sent to the required surrounding properties. Several neighbors showed up to the meeting but none were opposed to the variance being approved.

Commission Bartley questioned if the aesthetics of the new structure would match the current house and garage.

The property owner said it will be close and will paint the shed to match the garage.

Commissioner Bartley motioned to recommend to council approval of the variance as presented along with considerations 1-5. Commissioner Mayer 2<sup>nd</sup>. All in favor, none opposed. Motion Carried.

Lutz – Aye  
Swenson – Aye  
Mayer – Aye  
Bartley – Aye  
Stewart – Aye

Ayes – 5 Nays – 0

Holly and the commissioners had an informal conversation about GovWell. A software the city has purchased for planning documents.

Due to the holiday the November meeting will be on Wednesday the 12<sup>th</sup>.

Commissioner Swenson motioned to adjourn. Commissioner Stewart 2<sup>nd</sup>. All in favor, none opposed. Motion Carried.

Lutz – Aye  
Swenson – Aye  
Mayer – Aye  
Bartley – Aye  
Stewart – Aye

Ayes – 5 Nays – 0

Meeting adjourned at 5:45 pm.