

AUSTIN PARK & RECREATION DEPARTMENT
TODD TOURNAMENT POLICY – TOURNAMENT DIRECTORS COPY

The City of Austin, through the Austin Park & Recreation Department, shall make facilities available for tournament competition from May through September each year. Tournaments shall be scheduled for the improvement of softball and youth baseball, for the entertainment of fans and supporters and in the interest of the City of Austin.

To best facilitate these reasons, the following policies will be followed:

- A. Tournament Priority: Tournament dates will be allocated on a "first come, first served" basis in accordance with the following priorities:
1. Austin Park & Recreation Department
 2. Organizations, businesses and/or individuals who sponsor teams in the Austin Leagues
 3. Other organizations, businesses or individuals who live in or are located within the corporate limits of the City of Austin.
- B. Tournament Continuation:
1. Sponsors of a tournament from the previous year will retain the first priority to sponsor a tournament again on the corresponding weekend the following year.
 2. Sponsors must reserve tournament dates by April 1 of the current year. After that deadline, dates will be available to others according to the priority list. A deposit of \$50 must accompany your tournament reservation.
 3. Should more than one prospective sponsor ask for tournament dates on the same weekend, the priority list will be followed. Should two or more prospective sponsors with the same priority ranking ask for tournament dates on the same weekend, the matter will be settled by drawing names from a hat.
 4. A tournament sponsor may not retain tournament dates and transfer sponsorship or sublet any portion of the facility to another sponsor.
 5. Tournaments sponsorship belongs to the sponsor and not any one individual or team. Unless that individual or team is the sole sponsor of the tournament.
 6. If a tournament sponsor fails to retain their tournament dates for any reason, the dates revert to the Park and Recreation Department for rescheduling.
 7. If your tournament is canceled, your tournament dates for the following years are not guaranteed.
 8. The Park & Recreation Department reserves the right to reject any sponsor or cancel any tournament deemed by the Board not to be in the best interest of the City.
 9. The Park and Recreation Department reserves the right to move tournaments to accommodate the best interest of the City.
- C. Facilities: The Austin Park & Recreation Department operates two facilities for tournaments:
1. A four-diamond lighted complex at Todd Park, to be know here as the "South Complex".
 2. A five-diamond lighted complex at Todd Park, to be known as the "North Complex".
 3. If only one tournament is scheduled for a given weekend, the Park and Recreation Department will determine the facilities to be used.
 4. Should a sponsor have enough teams entered in a tournament to warrant the use of the "Five Diamond Complex" in addition to the "Four-Diamond Complex," sponsor may do so by paying the additional fees.
 5. The Austin Parks, Recreation, and Forestry Department may schedule tournaments on both complexes if necessary.
 6. To accommodate the completion of a tournament on the North Complex games may be moved to the South Complex and visa versa.
- D. Umpires: Sanctioned Invitational Softball Tournaments must use ASA registered umpires. For the Austin Umpires Association call Larry Wilson, 507-993-4343 .

E. Fees & Charges: These are applicable to any sponsor who has been approved for tournament dates except the Austin Park & Recreation Department.

1. Diamond Rental - payable to the Austin Parks, Recreation, and Forestry Department **no later than the Friday preceding your tournament starting date.**

RENTAL FEES WITH CONTINUOUS MAINTENANCE		
	SLOW PITCH	FAST PITCH/BASEBALL
South Complex	\$125 per day, plus tax	\$150 per day, plus tax
North Complex	\$125 per day, plus tax	\$150 per day, plus tax

2. A \$50 deposit will be added to the fees and charges for each tournament. This deposit will be returned to the sponsor if the complex, surrounding area, and parking lot used are cleaned and undamaged to the satisfaction of the Park & Recreation Department upon completion of the tournament.
3. Organizations, businesses and/or individuals not living in or located within the corporate limits of the City of Austin shall be assessed an additional fee of \$50 per tournament.
4. Tournament Director will be charged for any bags of diamond dry used at \$12 per bag. Partial bags will be charged at the full amount. Tournament Director must approve use of diamond dry. The Maintenance Person and Tournament Director need to record the number of bags used. Tournament Director is responsible for payment at the Park & Recreation Office within 2 days.

F. Tournament Rules and Regulations:

1. The Austin Park & Recreation Department will arrange all schedules for use of the complexes for tournament play. Before any complex is officially reserved, the sponsor must sign a tournament agreement with the Austin Park & Recreation Department.
2. All tournaments must be sanctioned or sufficient liability insurance must be provided by the Sponsor.
3. All tournament sponsors must assign a Director for their tournament. The Director will be responsible for any problems that might arise concerning the administration of the tournament.
4. The Sponsor and/or Tournament Director shall be responsible for cleaning the complex(es) and parking lot(s) during and following the tournament. Failure to clean the complex(es) and parking lot(s) to the satisfaction of the Park & Recreation Department and/or damages to the complex may mean forfeiture of tournament privileges in addition to liability for all damages.
5. The use of the scoreboards for tournaments must be requested in advance.
6. The use of the P.A. system must be requested in advance.
7. No cars are allowed in the Complexes.
8. No glass of any kind in the Complexes.
9. No tobacco allowed in the Complexes.
10. No pets allowed in the Complexes.
11. No hitting or throwing into the fences.
12. Under no circumstances are the fences to be climbed.

G. Maintenance: The Austin Park & Recreation Department will assign a "field maintenance" person for each tournament and will inform the Tournament Director of the assigned person. The "field maintenance" person is the only person authorized to use Park and Recreation motorized equipment at the Complex. The Tournament Director will assign work that he needs done to the field maintenance person.

The Tournament Director shall be responsible to assign personnel to assist in field maintenance.

The "field maintenance" person shall have a 15 minute break after each 4 hours of work. Personnel will be assigned as needed to cover the entire tournament.

H. Concessions: The Austin Parks, Recreation, and Forestry Department has been granted concession rights to all tournaments by the Park & Recreation Department. Tournament sponsors may acquire concession use by making arrangements with the Austin Parks, Recreation, and Forestry Department (507-433-1881) and paying a fee. Due to regulations by the MN Department of Health Tournament Directors may not allow any outside food or drink to be sold at the tournament. Coca Cola also has exclusive rights to beverages that are served or given away at the tournament.